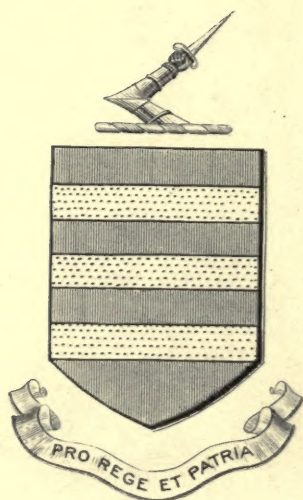




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ARMY MEDICAL CORPS INSTRUCTIONS

GENERAL ORDERS, MILITIA ORDERS AND PRECIS OF HEADQUARTERS LETTERS

BEARING UPON THE

ADMINISTRATION OF THE CANADIAN ARMY MEDICAL SERVICE

PUBLISHED BETWEEN

AUGUST 6th, 1914, AND DECEMBER 31st, 1916

OTTAWA
BY AUTHORITY OF THE MILITIA COUNCIL
1917

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UNITED STATES DEPARTMENT OF THE ARMY

OFFICE OF THE CHIEF OF MEDICAL SERVICE

ADMINISTRATION OF THE ARMY MEDICAL SERVICE



OFFICE OF THE CHIEF OF MEDICAL SERVICE

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ABSTRACTS OF THE FOLLOWING CIRCULAR LETTERS ARE INSERTED FOR REFERENCE.

Page.	Number.	Date.	Branch.	Subject.
		1914.		
19	HQ. 3150-35-11....	Aug. 20	APG.	Extra Duty pay. Militia H.Q.
		1915.		
33	HQ. 593-1-51.....	Jan. 21	AG.	Vaccination against Smallpox. Recruits.
35	HQ. 393-8-54.....	Feb. 20	AG.	Medical attendance, families of men on Home Service.
42	HQ. 593-1-51.....	Mar. 23	AG.	Vaccination against Smallpox.
42	HQ. 60-4-19.....	Mar. 26	AG.	Venereal Diseases.
46	HQ. 593-8-58.....	April 19	AG.	Cerebrospinal Meningitis, Formaldehyde as Antidote.
See 114	HQ. 593-3-7.....	April 26	AG.	Physical Exam. Recruits, Pul. Tbc.
54	HQ. 354-1-33.....	May 21	DGMS.	Medical supplies: procedure for obtaining for ensuing three months: and urgent supplies.
55	HQ. 96 10-71. ...	May 26	AG.	Care of feet: Appointment Company Chiropodists.
56	HQ. 593-1-55.....	June 24	AG.	Pay of men medically unfit.
59	HQ. 49-1-49.....	July 10	AG.	Pensioners: yearly medical Examination.
61	HQ. 649-1-23.....	July 12	AG.	Medical Treatment of Officers C.E.F. on sick leave.
61	HQ. 649-1-23.....	July 13	AG.	Medical Boards. Officers C.E.F. on leave from Overseas.
62	HQ. 9607-2.....	July 14	AG.	Insanity: monthly return of cases.
62	HQ. 1982-1-41....	July 21	AG.	Physical Standards for recruits. Alteration.
63	} HQ. 593-3-17 ..	July 23	AG.	Documents of M.Os. proceeding Overseas.
77				
78				
65	HQ. 54-21-23-58..	Aug. 6	AG.	Mobilization Camps, Med. Officers temporarily employed, rank etc.
66	HQ. 16-1-29.	Aug. 10	AG.	Medical Boards: direct discharge of certain categories.
66	HQ. 649-1-6	Aug. 13	AG.	Disposal of medically unfts.
69	HQ. 9607-2.....	Aug. 18	AG.	Insane soldiers: procedure.
69	HQ. 354-1-33.....	Aug. 25	DGMS.	Vaccine virus: supply.
70	HQ. 354-1-33.....	Aug. 26	DGMS.	Medical Supply: requisitions.
70	HQ. 248-2-6.....	Sept. 4	DGMS.	Service Requisitions to be rendered in duplicate.
71	HQ. 60-4-8.....	Sept. 9	AG.	Procedure cases of Tuberculosis.
72	HQ. 54-21-15-12..	Sept. 9	DGMS.	Technical Med. Equipment, how to obtain.
73	HQ. 649-1-6.....	Sept. 27	AG.	Convalescent Homes, etc. Monthly Returns.
74	HQ. 9607-2.....	Oct. 4	AG.	Insane patients: Disposal of.
75	HQ. 393-17-2.....	Oct. 6	DGMS.	Instructions for rendering immediate aid.
75	HQ. 8358-1-2.....	Oct. 8	AG.	Innoculation and Vaccination Returns.
75	HQ. 16-1-25.....	Oct. 11	AG.	Return of Discharges, C.E.F.
77	HQ. 546-1-6.....	Oct. 30	AG.	Conduct of Soldiers in Convalescent Homes.

ABSTRACTS of the following Circular Letters, Etc.—*Continued*

Page.	Number.	Date.	Branch.	Subject.
77	HQ. 393-9-4.	Nov. 12	AG.	R. A. M. C., Practitioners entering into.
81	HQ. 393-8-58.	Nov. 18	AG.	Cerebrospinal Meningitis: Report prophylactic measures.
81	HQ. 1798-23-1.	Nov. 19	AG.	Enlistment of instructors for First Aid work.
82	HQ. 593-1-23.	Nov. 19	AG.	Standard of Vision—Amendments.
83	HQ. 649-1-16.	Nov. 22	AG.	Mil. Hos. Com. Treatment Discharged Soldiers.
84	HQ. 49-1-49.	Nov. 27	AG.	Pensioners—Yearly Med. Examinations.
83	HQ. 649-1-37.	Nov. 27	AG.	Blind returned soldiers.
	HQ. 649-1-6.	Nov. 27		
85	HQ. 54-21-4-12.	Dec. 1	AG.	Nursing Sisters: appointment to A. M. C. Canadian Militia discontinued.
85	HQ. 1798-23-1.	Dec. 4	AG.	Enlistment Instructors for First Aid work.
86	HQ. 54-21-15-12.	Dec. 4	DGMS.	Medical Supplies: Stretchers, 1st Field Dressings, Bed Pans, Urinals; to obtain.
86	HQ. 16-1-29.	Dec. 13	AG.	Medical Board proceedings.
87	HQ. 593-3-7.	Dec. 14	AG.	Discharge of Recruits not medically fit.
88	HQ. 16-1-25.	Dec. 15	AG.	Discharge Returns, C. E. F.
88	HQ. 593-3-2.	Dec. 17	PG.	Last Pay Certificates: Medical Officers proceeding overseas.
89	HQ. 16-1-25.	Dec. 23	AG.	Discharge Returns, C. E. F.
90	HQ. 649-1-40.	Dec. 29	AG.	Gassed cases: returns of.
		1916.		
92	HQ. 593-9-4.	Jan. 5	DGMS.	Special cases: Hosp. Accommodation.
93	HQ. 1211-8-28.	Jan. 8	AG.	Discharge Documents: Returned Invalid Soldiers, C. E. F.
94	HQ. 649-1-6.	Jan. 12	AG.	Discharge Documents, Invalid Soldiers, C. E. F.
95	HQ. 1798-23-1.	Jan. 15	AG.	Instructors: First Aid work. Lettergram.
97	HQ. 649-1-6.	Jan. 21	AG.	Disposal returned invalids, C. E. F.
84	HQ. 49-1-49.	Jan. 28	AG.	Pensioners: Yearly Examinations.
99	HQ. 650 2-25.	Feb. 8	DMMD.	Smoking prohibited in offices of Militia and Defence.
100	HQ. 593-3-7.	Feb. 9	DGMS.	Recruits, Med. Exam. Operable Disabilities.
100	HQ. 393-8-55.	Feb. 9	DGMS.	Cerebrospinal Meningitis: Report on method of control.
101	HQ. 354-1-33.	Feb. 19	DGMS.	Drugs, Dressings, &c., purchase of.
101	HQ. 1982-1-41.	Feb. 19	AG.	Divisional Cyclist Depots, Careful selection of men enjoined.
103	HQ. 675-1-1.	Feb. 21	DGMS.	Pouches, Orderlies.
103	HQ. 1982-1-41.	Feb. 23	AG.	Precautions against recruiting the physically unfit (lettergram).
106	HQ. 593-9-4.	Mar. 1	DGMS.	Medical Officers for service with A. M. C., C. E. F. and R. A. M. C.
106	HQ. 593-3-7.	Mar. 3.	AG.	Transfer of invalids declared fit for service.

ABSTRACTS of the following Circular Letters, Etc.—*Continued*

Page.	Number.	Date.	Branch.	Subject.
107	HQ. 8358-1-2.	Mar. 4.	AG.	Returns—Inoculations and Vaccinations.
107	HQ. 8358-1-2.	Mar. 4.	AG.	Vaccine and Anti-typhoid inoculations: record of.
107	HQ. 1211-8-28.	Mar. 4.	DGMS.	Hospital accommodation in Districts.
109	HQ. 54-21-15-12.	Mar. 14.	DGMS.	Field Technical Med. Equip. Camps.
109	HQ. 593-3-2.	Mar. 20.	DGMS.	Training A. M. C. Personnel.
109	HQ. 1798-23-1.	Mar. 20.	DGMS.	Instructions in First Aid.
110	HQ. 1596 F.D. 192	Mar. 21.	AG.	Returned Insane Soldiers.
110	HQ. 649-1-6.	Mar. 22.	DGMS.	Discharged men from Convalescent Homes.
111	HQ. 354-1-33.	Mar. 23.	DGMS.	Acetyl. Salicylic acid tablets.
110	HQ. 649-1-6.	Mar. 23.	AG.	Discharge returned Soldiers, Class 2 trans. to Class 3.
111	HQ. 593-9-4.	Mar. 25.	DGMS.	Medical Officers for service with A. M. C., C. E. F. and R. A. M. C.
112	HQ. 354-1-33.	Mar. 25.	DGMS.	Med. Supplies, M. H. C. Hospitals.
112	HQ. 649-1-6.	Mar. 28.	AG.	Discharge Returned Invalid soldiers, in Class 2 and Class 3
113	HQ. 1980-1-46.	Mar. 31.	AG.	Treatment syphilitic cases.
114	HQ. 649-1-6.	April 4.	AG.	Pulm. Tbc. in Recruits.
114	HQ. 1982-1-41.	April 4.	AG.	Home Service Battalions, Physical Standards.
115	HQ. 354-1-33.	April 5.	DGMS.	Med. Supplies, purchase by tender.
116	HQ. 86-5-7.	April 5.	DGMS.	Standing Orders for O. S. C. Troops.
116	HQ. 49-1-49.	April 6.	DGMS.	Question 24, Med. Board proceedings.
117	HQ. 393-1-20.	April 11	DGMS.	Artificial Limbs.
118	PAMC. 1-6-366.	April 11	PAMC.	PAMC. Monthly and Semi-monthly returns.
118	HQ. 649-1-6.	April 12	AG.	Approval Med. Board proceedings.
120	HQ. 593-1-23.	April 26	AG.	Physical Exam. for Commission.
120	HQ. 593-3-7.	April 26	AG.	Recruits, Physical examination, Tuberculosis.
121	HQ. 649-1-13.	April 29	AG.	Disposal of Hosp. patients when unit is warned for Overseas.
122	HQ. 649-1-13.	April 29	AG.	Med. Inspection of Troops warned for Overseas.
123	HQ. 393-1-20.	May 1	AG.	Artificial Limbs: Disposal of returned invalids needing.
123	HQ. 60-4-84.	May 1.	DGMS.	Infectious Diseases, Memorandum upon.
124	HQ. 649-1-6.	May 4.	AG.	Med. Board proceedings, copy for M. H. C.
125	HQ. 649-1-6.	May 8.	DGMS.	Admission of Overseas men to Convalescent Homes.
126	HQ. 589-1-1.	May 9.	PG.	Convalescent Homes: expenditures on, account of.
126	HQ. 649-1-6.	May 11.	AG.	Discharge of returned soldiers—Classes 2 and 3—Procedure.
127	HQ. 649-1-6.	May 12.	DGMS.	Adm. of Non-overseas men to M. H. C. Hospitals.
128	HQ. 649-1-6.	May 13	AG.	Disposal of Invalid Home Service soldiers, etc.
129	HQ. 60-4-8.	May 16	DGMS.	Returned Pulm. Tbc. Invalids Treatment.
129	HQ. 8358-1-2.	May 22	AG.	Anti-typhoid Inoculations. Returns.

ABSTRACTS of the following Circular Letters, Etc.—*Continued*

Page.	Number.	Date.	Branch.	Subject
130	HQ. 60-4-8.....	May 25	AG.	Tbc. Patients in Sanatoria. Stay and leave limited.
131	HQ. 593-3-7.....	May 26	AG.	Recruits Discharged, Returns.
132	PAMC. 1-6-27-9...	May 26	DGMS.	Annual return of hospital cases.
132	PAMC. 1-6-250...	May 26	DGMS.	Annual return of Vaccinations.
133	HQ. 1982-1-41.....	May 31	AG.	Recruiting of the physically unfit. Warning to Med. Examiners.
135	HQ. 649-1-6.....	June 6	AG.	Discharge of returned class 2 and 3 invalids. Form 3 or 4 for Pension purposes.
135	HQ. 649-1-6.....	June 8	DGMS.	Saturday returns to Paymaster from Convalescent Homes and Hospitals.
136	HQ. 60-4-19.....	June 10	AG.	Venereal Disease Inspection and return prior to embarkation.
137	HQ. 354-1-33.....	June 12	DGMS.	Medical Supplies, unauthorized purchases
137	HQ. 649-1-6.....	June 13	AG.	Delays in correspondence, reminders.
138	HQ. 49-1-54.....	June 14	AG.	Medical Examination, all ranks on discharge.
138	HQ. 593-6-3.....	June 14	DGMS.	Completion of Officers' documents before embarkation.
140	HQ. 593-1-23.....	June 16	AG.	Defective Vision, Supply of glasses.
141	HQ. 649-1-6.....	June 16	APMG.	Pay and Allowance, invalid soldiers.
140	HQ. 1812.....	June 16	AG.	Physical standards, Forestry Bns.
141	HQ. 54-21-15-12...	June 17	DGMS.	Purchase of Supplies, Hasteners.
142	HQ. 649-1-6.....	June 19	AG.	Discharge of returned invalids, C.E.F. Class 2. and 3. Date and Certificate.
143	HQ. 1211-4-46.....	June 27	DGMS.	Rubber heels for Hosp. Orderlies.
142	HQ. 1980-1-30.....	June 27	DGMS.	Mixed Typhoid Vaccines. Ont. Bd. Health.
144	HQ. 54-N-15-12...	July 4	DGMS.	Technical and Med. equipment for Units in the field, list of.
146	HQ. 1980-1-30.....	July 12	DGMS.	Mixed Typhoid Vaccines, Return requested.
147	HQ. 393-8-83.....	July 13	AG.	Infectious Disease Inspection and Return prior to embarkation.
146	HQ. 8358-1-2.....	July 13	AG.	Inoculation against Typhoid Fever, Returns.
148	HQ. 9607-2.....	July 17	AG.	Insane Soldiers, C.E.F., Military Asylum at Cobourg, returns requested.
148	HQ. 297-1-31.....	July 19	AG.	Special Service Companies.
149	HQ. 1961-19.....	July 20	DGMS.	Nursing Sisters, C.E.F. uniform and equipment.
149	HQ. 54-21-15-12...	July 20	DGMS.	Medical Supplies, stretchers.
	HQ. 1982-1-41.....	July 21	AG.	Physical Standards for recruits, amendments.
151	HQ. 60-4-19.....	July 26	DGMS.	Gonorrhoea, report requested.
151	HQ. 649-1-6.....	July 27	AG.	Discharge, N.C.Os. and men of C.E.F., daily return.
151	HQ. 649-1-6.....	July 27	AG.	Transfer returned invalids, C.E.F. with documents, to M.H.C.
154	HQ. 1798-23-1....	July 31	DGMS.	Instructions in First Aid.
154	HQ. 649-1-6.....	Aug. 4	DGMS.	Returns M.H.C. Forms 20 and 20a of patients in M.H.C. Institutions.
155	HQ. 1798-23-1....	Aug. 9	AG.	Discharge returned and invalid soldiers, Class 2 and Class 3.

ABSTRACTS of the following Circular Letters, Etc.—*Continued*

Page.	Number.	Date.	Branch.	Subject.
156	HQ. 649-1-6.	Aug. 11	AG.	Discharges.
157	HQ. 393-1-20.	Aug. 11	DGMS.	Amputations and Amputation Stumps.
156	HQ. 16-1-25.	Aug. 11	AG.	Returns of discharges from C.E.F.
157	HQ. 649-1-6.	Aug. 11	A.G.	Documents and Correspondence concerning returned soldiers (lettergram.)
158	HQ. 593-6-2.	Aug. 14	AG.	Rank of O's. C.A.M.C. Training Depots.
159	HQ. 593-9-4.	Aug. 14	DGMS.	Practitioners for the R.A.M.C.
161	HQ. 393-1-20.	Aug. 16	AG.	Artificial Limbs, amended procedure.
159	HQ. 33 1-235-2.	Aug. 15	DGMS.	Return of beds available in Districts and Camps.
161	HQ. 593-3-2.	Aug. 16	AG.	Incomplete documents of reinforcements A.M.C.
162	HQ. 393-8-65.	Aug. 16	DGMS.	List of Diseases: Official Nomenclature.
162	HQ. 593-3-2.	Aug. 18	DGMS.	Training of A.M.C. Personnel.
162	HQ. 393-8-83.	Aug. 21	DGMS.	Infectious Disease: Provincial Health Reports.
163	PAMC. 1-51-6.	Aug. 21	DGMS.	Numbering of Correspondence.
163	HQ. 1798-1-33.	Aug. 21	DGMS.	Instruction in First Aid.
164	HQ. 354-1-33.	Aug. 23	DGMS.	Morphine Tartrate Tablets.
164	HQ. 593-1-23.	Aug. 24	AG.	Vision of Recruits. Revised standard.
165	HQ. 354-1-33.	Aug. 24	DGMS.	Medical Stores: Accounts.
165	HQ. 297-1-31.	Aug. 25	AG.	S.S. Company, (men not to be enlisted.)
166	HQ. 593-6-8.	Aug. 25	AG.	A.M.C. and R.A.M.C. reinforcements.
166	HQ. 54-21-51-9.	Aug. 26	AG.	Periodical Med. Exams. of Troops in Camps and Billets: returns re same.
168	HQ. 54-21-51-9.	Aug. 29	AG.	Ditto. Amending Letter.
169	HQ. 593-1-23.	Sept. 1	DGMS.	Standard of Vision. Amendment.
169	HQ. 354-1-33.	Sept. 1	DGMS.	Medical Stores: non-delivery.
171	HQ. 1980-1-30.	Sept. 2	AG.	Inoculations and Vaccinations: Records in Pay Books.
170	HQ. 593-1-107.	Sept. 2	AG.	Bathing arrangements for troops.
173	HQ. 593-1-23.	Sept. 5	AG.	Standard of Vision: Pioneer Construction and Labour Battns.
173	HQ. 9607-2.	Sept. 5	AG.	Care of Insane Soldiers.
174	HQ. 593-3-7.	Sept. 12	AG.	Med. Exam. of Recruits: Mobilization Centres and Exam. Boards.
176	HQ. 60-4-9.	Sept. 15	AG.	Venereal Diseases: preventive measures.
178	HQ. 96-11-64.	Sept. 21	AG.	Cerebrospinal Meningitis: observation upon, in Canada.
178	HQ. 354-1-33.	Sept. 21	DGMS.	Medical Supplies: Requisition and Accounts.
180	HQ. 354-1-33.	Sept. 25	DGMS.	Phenacetine.
180	HQ. 1211-8-29.	Sept. 27	DGMS.	Fire warning rules for Military Hospitals.
180	HQ. 54-21-34-11-20.	Oct. 2	DGMS.	Hospital Accommodation, Winter, 1916-1917.
181	HQ. 1982-1-41.	Oct. 3	AG.	Recruiting—rejection of the physically unfit.
182	HQ. 1982-1-41.	Oct. 3	DGMS.	Hospital Records.
183	HQ. 83-58-1-2.	Oct. 4	AG.	Anti-typhoid Inoculations.
183	HQ. 70-21-2.	Oct. 4	DGMS.	Books for instructional purposes, A.M.C.
184	HQ. 1798-23-15.	Oct. 5	APMG.	First Aid C.A.M.C. Pay of instructors.
184	HQ. 1-6-266.	Oct. 5	PAMC.	Parade States and nominal rolls.
185	HQ. 1812.	Oct. 7	AG.	Forestry Battalions: Defects to be noted on Attestation papers.
187	HQ. 354-1-33.	Oct. 12	DGMS.	Medical Supplies: requisitions.

ABSTRACTS of the following Circular Letters, Etc.—*Continued*

Page.	Number.	Date.	Branch.	Subject.
187	HQ. 593-3-2.	Oct. 12	DGMS	A.M.C. Training Depot: instruction on Military Subjects and Cookery.
188	HQ. 593-3-7.	Oct. 16	AG.	Recruits: Enlistment prohibited of those needing operations to render physically fit.
189	HQ. 60-4-8.	Oct. 16	DGMS.	Tbc. Patients in Sanatoria.
188	HQ. 1982-1-41.	Oct. 16	AG.	Units proceeding overseas: disposal of unfits. (Lettergram.)
189	HQ. 6978-2-92.	Oct. 20	AG.	Physical Standards: Royal Flying Corps
190	HQ. 1211-8-31.	Oct. 21	AG.	Monthly Inspection Reports: Hospitals
190	HQ. 649-1-6.	Oct. 21	DGMS.	Convalescent Soldiers in Homes, Sanatoria, etc.
192	HQ. 393-8-89.	Oct. 24	DGMS.	Internment Camps: Medical records at.
192	HQ. 693-3.	Oct. 25	AG.	Pensioners: Proceedings of Medical Boards.
193	HQ. 393-8-51.	Oct. 25	AG.	Dispensers: Enlistment in A.M.C. Training Depots.
193	HQ. 1961-19.	Oct. 26	DGMS.	Nursing Sisters' Uniform: Collars.
193	HQ. 593-3-2.	Oct. 27	DGMS.	Dress Regulations: Officers.
194	HQ. 593-3-2.	Oct. 30	AG.	Training all ranks: Weekly report on M.F.B. 310.
194	HQ. 649-1-6.	Nov. 3	AG.	Soldiers in Convalescent Homes: Medical Board proceedings and correspondence.
195	PAMC. 1-6-266.	Nov. 6	PAMC.	Parade States and nominal rolls.
195	HQ. 593-3-7.	Nov. 7	AG.	Recruits: Transfer of physically unfit to proper category.
196	HQ. 593-3-7.	Nov. 8	AG.	Recruiting: Mobilization Centres.
196	HQ. 6978-2-92.	Nov. 9	DGMS.	Exam. of Candidates for Commissions in the Royal Flying Corps.
197	HQ. 683-1-11.	Nov. 10	DGMS.	Flat Foot. (Telegram.)
198	HQ. 6958-1-2.	Nov. 15	AG.	Vaccination and Anti-typhoid Inoculation Returns.
198	HQ. 593-6-8.	Nov. 17	AG.	Rank of recent graduates joining A.M.C. for Overseas Service.
199	HQ. 586-17-11.	Nov. 17	AG.	Status of Officers who have been with the R.A.M.C.
199	HQ. 97-28-1.	Nov. 18	DGMS.	Medical Stores: Physical check.
200	HQ. 1798-23-1.	Nov. 20	DGMS.	Instruction for rendering immediate aid: Pamphlet.
200	HQ. 49-1-49.	Nov. 22	AG.	Pensioners: yearly Med. re-examination.
201	HQ. 8358-1-2.	Nov. 28	DGMS.	Anti-typhoid inoculation pamphlet.
201	HQ. 8358-1-2.	Dec. 1	DGMS.	Typhoid Fever, prevention of. Infection by carriers.
202	HQ. 1980-1-30.	Dec. 2	DGMS.	Mixed typhoid vaccine, Western Districts
202	HQ. 54-21-48-34.	Dec. 4	AG.	Annual sanitary report re Barracks, &c.
203	HQ. 8358-1-8.	Dec. 5	AG.	Inoculations and Vaccinations; early performance.
203	HQ. 649-1-60.	Dec. 6	AG.	Deaths in Hospital: Monthly returns of.
204	HQ. 8358-1-4.	Dec. 12	DGMS.	Typhoid cases: convalescent, returns of.
204	HQ. 354-1-33.	Dec. 13	DGMS.	Medical Supplies: prepaid charge, &c.
205	HQ. 354-1-33.	Dec. 13	DGMS.	Medical Supplies: Discounts.
205	HQ. 54-21-34 25.	Dec. 14	AG.	Further Medical Treatment officers C.E.F. returned to Canada.

ABSTRACTS of the following Circular Letters, Etc.—*Continued*

Page.	Number.	Date.	Branch.	Subject.
206	HQ. 60-4-8.	Dec. 14	DGMS.	Pulm. Tbc. Incipient.
206	HQ. 649-1-6.	Dec. 14	AG.	Medical Board proceedings, Invalids.
206	HQ. 354-1-33	Dec. 14	DGMS.	Medical Stores : Requisitions.
207	HQ. 60-4-8.	Dec. 14	DGMS.	Pulm. Tbc.: Old cases.
207	HQ. 1982-1-41.	Dec. 16	AG.	Enlistment of medically unfits.
208	HQ. 60-4-19.	Dec. 20	AG.	Venereal Disease : Report requested.
208	HQ. 593-3-2.	Dec. 20	AG.	Status of N.C. Os. in A.M.C. drafts and reinforcements.
209	HQ. 593-3-2.	Dec. 20	DGMS.	A.M.C. Training Depots: syllabus or training.
209	HQ. 60-4-113.	Dec. 20	DGMS.	Poliomyelitis, pamphlet.
210	HQ. 5883-27.	Dec. 22	AG.	Nurses for Q.A.I.M.N.S. to be British subjects.
210	HQ. 593-3-2.	Dec. 22	AG.	Qualifying course for Officers, A.M.C.
211	HQ. 70-44-19.	Dec. 22	DGMS.	R.A.M.C. Training : Book upon.
211	HQ. 33-1-235-2.	Dec. 26	DGMS.	Equipment : Medical, of summer Camps.
211	HQ. 1211-8-31.	Dec. 27	AG.	Hospitals : Inspection report upon.
212	HQ. 313-54-1.	Dec. 27	AG.	Physical training of Recruits, effect of.
212	HQ. 649-1-6.	Dec. 28	AG.	Discharge as "physically unfit" from the C.E.F.: procedure.
213	HQ. 54-21-51-9.	Dec. 29	AG.	Final Medical Inspection before embarkation.

NOTE.

The 'Instructions' which follow, bearing upon the administration of the Army Medical Corps in Canada are published for the use of all Officers of the Army Medical Corps in the Dominion, and other Officers concerned, in order to inform them of the amendments to the printed King's Orders and Regulations and Regulations of the Army Medical Service from the beginning of the War up to 31st December, 1916, as well as to lessen correspondence and inquiries for instructions and rulings, addressed to Headquarters and to the A.Ds.M.S. of the various Districts and Camps.

They have been compiled from Militia Orders, General Orders and the file of circular letters preserved in the Office of the D.G.M.S. The Militia and General Orders, so far as they immediately concern the Army Medical Corps are complete with the exception that Orders establishing individual units and temporary courses of instruction have been omitted. The file of circular letters for 1914 and 1915 is admittedly not complete: that for 1916 is less incomplete. In the press of work during the earlier months of the War it not infrequently happened that a Headquarters' Letter was placed on the file of its particular subject, without an additional copy being provided for the Office of the D.G.M.S., or, if provided, placed on the Circular letter file. With the replacement of a trained by untrained personnel, this was unavoidable. To remedy these deficiencies the Central Registry files have been requisitioned and hunted through whenever subsequent orders or correspondence directed attention to a headquarters letter upon any subject, but so extensive is the correspondence accumulated in the 'Dead Volumes' at the Central Registry that a systematic and conscientious search through them may easily result in an individual circular letter being overlooked.

It has been considered advisable for the good of the Service not to delay publication of these Instructions until the series has been rendered complete. Officers are requested to bring to the notice of the D.G.M.S. any circular letter that has been omitted, so that, if need be, a supplementary list may be issued in the future.

For ease in reference, these instructions have been numbered in chronological order according to years.

A.G.

1914.

No. 1.

6th August 1914.

CALLING OUT OF TROOPS ON ACTIVE SERVICE—7TH & 9TH FIELD AMBULANCES.

In virtue of an order by His Royal Highness the Governor General in Council, numbered P.C. 2068, dated the 6th day of August, 1914, and made under the authority of Section 69 of the Militia Act, the Corps and parts of the Militia hereinafter mentioned, are placed on active service, namely:—

1. The President, Vice-President, and military members of the Militia Council.
2. The Permanent Staff employed at Militia Headquarters, Ottawa, Ont., and in the several Divisional areas and Districts.
3. All Corps of the Permanent Force.

8. 5th Division—

No. VII Field Ambulance. Details.

9. 6th Division—

No. IX Field Ambulance. Details.

By command,

J. C. MACDOUGALL, Colonel,
for Adjutant-General
(absent on duty).

General Orders Nos. 130, page 12 infra, and 142, 1914.
(H.Q. 54-21-4.)

No. 2.

6th August, 1914.

CALLING OUT OF TROOPS ON ACTIVE SERVICE—1ST CLEARING HOSPITAL.

In virtue of an order by His Royal Highness, the Governor General in Council, numbered P.C. 2068, dated the 6th day of August, 1914, and made under the authority of Section 69 of the Militia Act, the details of the following Corps are placed on active service in

addition to the Units and details mentioned in General Orders Nos. 130 and 142 of 1914, namely:—

2nd Division.—No. 1 Clearing Hospital. Details.

By command,

J. C. MACDOUGALL, Colonel,
for Adjutant-General
(absent on duty).

General Order No. 146, 1914. (H.Q. 54-21-4.)

No. 3.

10th August, 1914.

CALLING OUT OF TROOPS ON ACTIVE SERVICE—No. 18
FIELD AMBULANCE AND P.A.M.C.

In virtue of an order by His Royal Highness the Governor General in Council, numbered P.C. 2068, dated the 6th day of August, 1914, and made under the authority of section 69 of the Militia Act, the Corps and parts of Corps hereinafter mentioned, having their Headquarters in Militia District No. 11, are placed on active service at their full peace establishment, for such special duties and at such points as may be ordered by the officer commanding that District, or as may hereafter from time to time be directed from the Militia Headquarters.

Army Medical Service.

No. XVIII Field Ambulance.

No. 11 Detachment Permanent Army Medical Corps.

By command,

VICTOR A. S. WILLIAMS, Colonel,
Adjutant General.

General Order No. 130, 1914. (H.Q. 54-21-4.)

No. 4.

17th August, 1914.

MOBILIZATION FOR SERVICE OVERSEAS—CANADIAN EXPEDITIONARY FORCE TO BE MOBILIZED.

The following instructions (provisional) are issued for general guidance:—

It has been decided to mobilize for service overseas a "Canadian Expeditionary Force" consisting of:—

(a) One Division (less a brigade howitzer artillery), and

(b) Army Troops—*i.e.* certain units (such as the Princess Patricia Canadian Light Infantry) in excess of divisional requirements.

2. The division of the units described as Army Troops will be organized as closely as possible on the lines indicated in Expeditionary Force War Establishments, 1914; and the Force will be equipped in a manner similar to that of the British Regular Army.

3. The Canadian Expeditionary Force will be Imperial and have the status of British Regular Troops.

Militia Order No. 372, 1914.

No. 5.

17th August, 1914.

MOBILIZATION ORDER, TERMS OF SERVICE (ALL RANKS).

4.(a) An officer before being appointed as such, and a man before being enlisted in the Canadian Expeditionary Force, will be required to sign a Declaration (copies of which will be issued from Militia Headquarters) to the effect that he accepts the conditions therein set forth, and that he engages to serve for a term of one year, unless the war last longer, in which case his services will be retained until the conclusion of the war; provided that if employed with a hospital, depot, or a mounted unit, or as a clerk, etc., he may be retained after hostilities until his services can be dispensed with, but in no case for a period exceeding six months. Officers or men may be attached to any arm of the service as required.

(b) Subject to authority and with their consent Officers of the Permanent Staff and Force may be appointed for general service, such service will count towards promotion and pension in the Permanent Staff and Force after the conclusion of the war. Subject to authority and with their consent men of the Permanent Force may be enlisted for general service. Only in such cases will it be possible to accept the service of men who belong to the Permanent Garrison of Halifax, Quebec, or Esquimalt.

Militia Order No. 372, 1914. (H.Q. 593-1-19.)

No. 6.

17th August, 1914.

MOBILIZATION ORDER—QUALIFICATIONS FOR SERVICE.

5. Men must be physically fit for service in the Field; minimum height, 5 feet 3 inches; minimum chest measurement, 33½; under 45 years and over 18 years of age; preference will be given to men who have previously served, or who have undergone some form of military training. In regard to musketry and general proficiency a high standard will be required.

Militia Order No. 372, 1914. (H.Q. 593-1-19.)

No. 7.

17th August, 1914.

MOBILIZATION ORDER—ASSEMBLY.

7. Volunteers to be medically examined by a C.A.M.C. Officer where available. Those who have passed the medical examination

and do not already belong to the Active Militia to be enlisted forthwith and collected and assembled at Regimental Headquarters. Officers and men so assembled to receive pay and allowances at the rates laid down in Article 620 as amended by General Order 189, 1913, and Article 622 Pay and Allowance Regulations, together with subsistence allowances at the rate of \$1.50 per diem for officers, and 75 cents per diem for non-commissioned officers and men.

Militia Order No. 372, 1914. (H.Q. 593-1-19).

No. 8.

17th August, 1914.

PRELIMINARY ENROLMENT—MOBILIZATION ORDER.

6. Enrolment to be voluntary and applicants to be selected in the following order:—

1. Unmarried men.
2. Married men without family.
3. Married men with family.

Militia Order No. 372, 1914. (H.Q. 593-1-19).

No. 9.

17th August, 1914.

MOBILIZATION ORDER—CONCENTRATION.

8. Division and Army Troops will concentrate at Valcartier, P.Q., where mobilization will be complete except the Princess Patricia Light Infantry which will concentrate and mobilize at Ottawa.

Militia Order, No. 372, 1914. (H.Q. 593-1-19).

No. 10.

17th August, 1914.

MOBILIZATION ORDER—DISCIPLINE.

9. For purposes of discipline all ranks will be subject to the Army Act, King's Regulations, and to such other ordinances as apply, or may be made to apply to the British Regular Army.

Militia Order, No. 372, 1914. (H.Q. 593-1-19).

No. 11.

17th August, 1914.

MOBILIZATION ORDER—RATES OF PAY AND ALLOWANCES—OUTFIT ALLOWANCE FOR OFFICERS.

10. The rates of pay and allowance will be as laid down in Appendix II. Officers on appointment to the C.E.F. will be granted \$150 towards defraying expenses of their outfit, and an advance of pay of \$60. These amounts will be paid at Valcartier Camp, Que.

Militia Order, No. 372, 1914. (H.Q. 593-1-19).

No. 12.

17th August, 1914.

MOBILIZATION ORDER—ASSIGNMENT OF PAY.

11. All ranks are permitted to assign a portion of their pay, not exceeding four-fifths of the monthly amount, to their relatives. The amount assigned must be in dollars only (no cents), and the maximum amount to be assigned by a private soldier will be \$25. Militia Form D 902 will be supplied to the Commanding officer of each unit on arrival at Valcartier by the Camp Paymaster. On these forms

officers commanding squadrons, batteries, companies, will enter the Nominal Rolls of all officers, non-commissioned officers and men in their units, stating in each case the name and address of the next-of-kin, and, in addition in the case of those desiring to assign a portion of their pay, each individual is to sign the form, giving the name and full postal address of the person to whom the assignment is made, with the monthly amount assigned. When these forms are completed and certified by the commanding officer, they are to be returned to the Camp Paymaster in triplicate. One copy will be retained by the Camp Paymaster, and that officer will forward the duplicate copy to the Accountant and Paymaster General, Militia Headquarters, and the triplicate copy to the Camp Commandant. Arrangements will be made at Militia Headquarters for the payment of assigned pay at the beginning of each month direct to the person to whom the assignment has been made.

Militia Order No. 372. 1914. (H.Q. 593-1-19).

No. 13.

17th August, 1914.

MOBILIZATION ORDER—ENLISTMENT AND ATTESTATION.

12. As the number proceeding to Valcartier will exceed the number required to embark, final selection and acceptance for service will be determined at Valcartier, at which place enlistment in the Expeditionary Force will be carried out. Men will be enlisted in all cases as private soldiers on a special form of attestation (to be issued from Militia Headquarters). Men will be posted whenever possible to the units for which they express preference.

Militia Order No. 372. 1914. (H.Q. 593-1-19).

No. 14.

17th August, 1914.

MOBILIZATION ORDER—CLOTHING AND EQUIPMENT.

13. All ranks of the Canadian Expeditionary Force will be clothed and equipped on the scales given in Appendix 1.

(Consult Appendix M.O. No. 372).

Militia Order No. 372. 1914. (H.Q. 593-1-19).

No. 15.

17th August, 1914.

MOBILIZATION ORDER—HORSES AND TRANSPORT.

14. Instructions regarding the purchase of horses will be issued to purchasing agents; and units which do not receive their horses at places of assembly will receive them at Valcartier.

15. With a view to the provision of technical vehicles special instructions will be issued from Militia Headquarters. Vehicles of a non-technical nature will be provided at Valcartier.

Militia Order No. 372, 1914. (H.Q. 593-1-19.)

No. 16.

17th August, 1914.

**MOBILIZATION ORDER: MEDICAL AND VETERINARY
EQUIPMENT AND MAINTENANCE.**

16. Medical and veterinary equipment will be issued at Valcartier.

17. Concurrently with the mobilization of the Canadian Expeditionary Force, arrangements will be made for its up-keep in the field; recruiting and remount depots will be organized and reserves of stores will be accumulated.

Militia Order No. 372, 1914. (H.Q. 593-1-19.)

No. 17.

17th August, 1914.

PAY—COLONEL AND LIEUT.-COLONEL.

Colonel or Lieut.-Colonel rate per diem.	\$5.00
In Addition Field Allowance as follows:—	
Colonel.	\$1.50 per diem.
Lieut.-Colonel.	1.25
Militia Order No. 372, 1914. Appendix II.	

No. 18.

20th August, 1914.

EXTRA DUTY PAY: W. Os, N.C.Os AND MEN AT
MILITARY HEADQUARTERS.

Extra duty pay at the rate of 25 cents per diem is authorized for those of the above who are actively required to work over-time in the evenings and on Sundays, during the present emergency, with effect from 5th August.

On Saturday of each week a nominal roll will be furnished to the office of the A. P. G. showing the names of warrant officers and others who have been employed after hours, and the number of days recommended for each during the week.

Circular Letter A.P.G.

(H.Q. 3150-35-11.)

No. 19.

24th August, 1914.

TRANSPORT WARRANTS AND REQUISITIONS—ALTER-
ATION OF, FORBIDDEN.

Transport Warrants and Requisitions must not be altered as regards numbers, routes, etc., by the person using the same, without the authority of the Issuing Officer.

19479—2½

When it is absolutely necessary to furnish warrants or requisitions in blank, the officers to whom they have been issued will, as soon as possible, render a report to the Issuing Officer stating how they were filled in.

Militia Order No. 388, 1914.

(H.Q. 38-37-33.)

No. 20.

26th August, 1914.

MOBILIZATION ORDER—AMENDMENTS.

The following amendments apply to the C.A.M.C.:

Page 8—Appendix II.—Opposite "Lieutenant" (qualified or provisional) for "\$3.00" read "\$2.00."

Page 9—In Column of remarks "(a)." for "R.A.M.C." substitute "C.A.M.C."

Militia Order No. 392, 1914.

No. 21.

9th September, 1914.

MOBILIZATION ORDERS—AMENDMENTS—FIELD AMBULANCE (p. 30).

Immediately above table "Composition in detail" insert:—

Details left at the Base.

Storeman	1	} 23
First re-enforcement, 1 Sergeant and	21	

Militia Order No. 413, 1914.

No. 22.

21st September, 1914.

ORGANIZATION—CANADIAN ARMY HYDROLOGICAL CORPS.

5th Division—

The organization of a Corps to be designated "Canadian Army Hydrological Corps and Advisers on Sanitation," with Headquarters, temporarily, at Valcartier, P.Q., is authorized.

General Order No. 156, 1914.

No. 23.

21st September, 1914.

ESTABLISHMENTS, 1914-15—AMENDMENTS—ACTIVE MILITIA, INCLUDING PERMANENT FORCE.

With reference to General Order No. 87, 1914, the following amendment is authorized:—

Canadian Army Hydrological Corps and Advisers on Sanitation.

Lieutenant-Colonel.. . . .	1
Major.. . . .	1
Captains.. . . .	15

General Order No. 157, 1914.

No. 24.

25th September, 1914.

MOBILIZATION ORDER—AMENDMENTS—DENTAL SURGEONS.

The addition of a Dental Surgeon to the establishment of each Stationary and General Hospital is authorized.

Militia Order No. 433, 1914. (H.Q. 593-2-11.)

No. 25.

3rd October, 1914.

CALLING OUT OF TROOPS ON ACTIVE SERVICE, No. 1 FIELD AMBULANCE.

In virtue of an order of His Royal Highness, the Governor General, numbered P.C. 2068, dated the 6th day of August, 1914, and made under the authority of Section 69 of the Militia Act, details of the following Units are placed on active service with effect from 6th of August, 1914, in addition to the Units and details mentioned in General Orders Nos. 130, 142, and 146 of 1914, namely:—

6th Division—

No. 1 Field Ambulance A.M.C. Details.

General Order 163, 1914.

No. 26.

14th October, 1914.

CANADIAN EXPEDITIONARY FORCE—POSTING OF OFFICERS.

Subject to confirmation the undermentioned have been selected to serve as officers in the Canadian Expeditionary Force, and are posted as follows:—

Divisional Headquarters—

A.D.M.S., Colonel G. C. Jones, and
 D.A.D.M.S., Lieut.-Colonel G. la F. Foster.
 Water Experts and } Lt. Colonel W. W. Naysmyth,
 Sanitary Advisers, { Major R. E. Wodehouse.
 From Militia Order No. 463, 1914.

No. 27.

14th October, 1914.

PERSONNEL (OFFICERS) OF Nos. 1, 2, & 3 FIELD
 AMBULANCES.

See page 17 of Militia Order noted below.
 From Militia Order No. 463, 1914.

No. 28.

14th October, 1914.

LINE OF COMMUNICATION UNITS—PERSONNEL (OFFI-
 CERS) OF No. 1 CLEARING HOSPITAL, Nos. 1 & 2
 STATIONARY HOSPITALS, Nos. 1 & 2 GENERAL
 HOSPITALS, DEPOT COMPANY, A.M.C.

See pages 25 and 26 of Militia Order noted below.
 From Militia Order No. 463, 1914.

No. 29.

14th October, 1914.

FIRST LIST OF NURSING MATRONS AND NURSING SISTERS OF CANADIAN EXPEDITIONARY FORCE.

See page 27 of Militia Order noted below.
Militia Order No. 463, 1914.

No. 30.

26th October, 1914.

MOBILIZATION STORES TABLES.

It is notified for information that Mobilization Stores Tables have been prepared for the following units of the Canadian Expeditionary Force, and copies issued to all concerned. Amongst others are:—

- A Field Ambulance.
 - A Clearing Hospital.
 - A Stationary Hospital.
 - A General Hospital.
 - A Depot Unit of Supply.
- From Militia Order No. 484, 1914. (H.Q. 93-1-7.)

No. 31.

23rd November, 1914.

CANADIAN EXPEDITIONARY FORCE, SECOND DIVISION, CLOTHING AND EQUIPPING OF.

Consult Militia Order noted below for details of clothing, winter clothing, necessaries and equipment of the Second Division, Canadian Expeditionary Force.

Militia Order No. 524, 1914. (H.Q. 593-3-10.)
(Cancelled. M.O. 164, 1915. See p. 43.)

No. 32.

30th November, 1914.

PENSION AND CLAIMS BOARD.

The Pension and Claims Board is reconstituted as under:—

President—Colonel J. S. Dunbar, Permanent Staff.

Members—The Accountant and Paymaster General.

Major J. L. Potter, P.A.M.C.

Militia Order No. 537, 1914. (H.Q. 650-30-1.)

No. 33.

1st December, 1914.

DRESS REGULATIONS FOR THE CANADIAN MILITIA,
1907, AMENDMENT—DRAB CLOTHING.

Para. 30 of Dress Regulations of Canadian Militia 1907 as amended by General Order No. 175, 1912,—*Cancel* “Shoulder straps (pattern as for rank and file)” to end of paragraph and *insert* at end of amendment made by General Order No. 175—“Shoulder straps of same material as the jacket fastened with a small regimental button.”

General Order No. 193, 1914. (H.Q. 1961-26.)

No. 34.

7th December, 1914.

RANK IN THE CANADIAN EXPEDITIONARY FORCE.

It is notified for the information of all ranks that any appointments or promotions in the Canadian Expeditionary Forces apply only to such forces and establish no right to future rank in the Active Militia of Canada.

Militia Order No. 548, 1914. (H.Q. 3254-1-9.)

No. 35.

14th December. 1914.

EXPENDITURE FOR PRINTING, STATIONERY AND
ADVERTISING.

The Honourable the Secretary of State has called attention to Section 5 of the Public Printing and Stationery Act, which requires that all printing, purchase of books and stationery shall be done through the King's Printer, and has directed the Auditor-General to reject any vouchers for payments of this nature unless they are authorized by the King's Printer.

All concerned are notified that they will be held responsible for the payment of accounts for expenditure incurred for printing and purchase of books and stationery, except when the same is authorized by the King's Printer.

Militia Order No. 559, 1914. (H.Q.445-1-11.)

No. 36.

14th December. 1914.

CANADIAN EXPEDITIONARY FORCE—ADDRESSING OF
MAIL TO.

Adverting to Militia Order No. 450, 1914, mail matter for members of the Canadian Expeditionary Force should be addressed as follows:—

Regimental number.

Rank and name.

Number and Name of unit now serving in, Salisbury Plain, England.

The inclusion of the name of any particular camp, or the name of the unit in Canada to which the Addressee formerly belonged, should be avoided.

Militia Order No. 560, 1914. (H.Q. 54-21-24-7.)

(Superseded. See p. 38.)

No. 37.

14th December, 1914.

RATION ALLOWANCE, CHRISTMAS DAY, 1914.

To all officers, W.O's., N.C.O's., and men in receipt of rations or an allowance in lieu, an extra twenty-five cents has been authorized for December 25th. In the case of those in receipt of the cash allowance in lieu of rations, the extra sum will be credited in the pay lists. For those drawing rations in kind, the amount is to be expended as deemed best by the A.S.C. Officer in charge of supplies, who will be held responsible by headquarters that this expenditure is properly accounted for, except where the Y.M.C.A., kindred organizations, or ladies supply the Christmas dinner.

Militia Order No. 561, 1914.

No. 38.

21st December, 1914.

OUTFIT ALLOWANCE, OFFICERS AND WARRANT OFFICERS.

(a) An Outfit Allowance of \$100 is authorized for officers of the Militia (Non-Permanent) who are placed on Active Service in Canada and serve for a period of at least three months.

(H.Q. 96-53-27.)

Warrant Officers.

(b) An Outfit Allowance of \$75 is authorized for the Warrant Officers serving in the Canadian Expeditionary Force.

Militia Order No. 570, 1914. (H.Q. 361-41-1.)

No. 39.

21st December, 1914.

MOBILIZATION STORE TABLES—AMENDMENTS—
PISTOLS AND BINOCULARS FOR OFFICERS.

With reference to Militia Order No. 484, 1914, the following amendments are authorized :—

Amongst others

Field Ambulance.

p. 2 add—*Small Arms Section.*

Pistols, Colt Auto. 45" ... 1 per officer
above the rank of Lieutenant.

p. 10 add—*Section 15b*

Binoculars ... 1 per officer above the
rank of Lieutenant.

Militia Order No. 571, 1914

Cancelled by Militia Order No. 96, 1915. (H.Q. 54-21-15-9-93-1-7.)

1915.

No. 1.

1st January, 1915.

**PAY AND ALLOWANCE REGULATIONS, 1912—AMEND-
MENTS—PAY OF N.C.Os.**

Article 119. Cancel table and substitute:—

Service required.	Rank.	Pay.
		\$ cts.
On probation, while undergoing course of training...	Corporal....	0 85
On probation, if training dispensed with	Corporal.....	0 85
On appointment	Sergeant.....	1 25
After 1 year as Sergeant.....	Sergeant.....	1 30
After 3 years as Sergeant	Staff Sergeant .	1 60
After 3 years as Staff Sergeant.....	Qr. Mr. Sergeant	1 80
After 3 years as Qr. Mr. Sergeant.....	Qr. Mr. " .	2 10
After 6 years as Qr. Mr. Sergeant	Qr. Mr " .	2 40
On promotion with not less than 3 years as Qr. Mr. Sergeant.....	Sergeant Major.	2 50
After 3 years as Sergeant Major.....	" " .	2 75

General Order No. 1, 1915. (H.Q. 28-1-12.)

NOTE.—That the above amendment will date from the first January, 1915, and any who might suffer a reduction in their present pay under these amendments (Nos. 119, 120, 123 and 123c) may continue on the old rates.

No. 2.

1st January, 1915.

**PAY AND ALLOWANCE REGULATIONS, 1912—AMEND-
MENTS—CORPORALS NOT TO RECEIVE
DEFERRED PAY.**

Article 120. Cancel and substitute:—

120. Corporals will not receive Deferred Pay in addition to rates of pay provided herein. (See Article 119)

General Order No. 1, 1915. (H.Q. 28-1-12.)

NOTE:—That the above amendment will date from the 1st January, 1915, and any who might suffer a reduction in their present pay under these amendments (Nos. 119, 120, 123 and 123 c.) may continue on the old rates.

No. 3.

1st January, 1915.

PAY AND ALLOWANCE REGULATIONS, 1912—AMENDMENTS—ARTICLE 123.

Article 123. Cancel same.

General Order No. 1, 1915. (H.Q. 28-1-12.)

NOTE:—That the above amendment will date from the 1st January, 1915, and any who might suffer a reduction in their present pay under these amendments (Nos. 119, 120, 123 and 123c) may continue on the old rates.

No. 4.

1st January, 1915.

PAY AND ALLOWANCE REGULATIONS, 1912—AMENDMENTS—EXTRA DUTY PAY.

Article 123c. Lines 21 and 22—*Cancel and substitute:*

Corps Pay will not be granted, but Extra Duty Pay under Articles 184 may be authorized for those who qualify in Shorthand and Typewriting.

General Order No. 1, 1915. (H.Q. 28-1-12.)

NOTE:—That the above amendment will date from the 1st January, 1915, and any who might suffer a reduction in their present pay under these amendments (Nos. 119, 120, 123 and 123c) may continue on the old rates.

No. 5.

11th January, 1915.

ISSUE OF CLOTHING—PERMANENT FORCE.

In view of the apparent uncertainty that exists in connexion with the issue of Clothing during the period of the war, the following is published for the information of all concerned:—

1. The regular members of the Permanent Force, i.e., those enlisting for three years, remaining in Canada, continue under existing regulations.

2. As those of the Permanent Force transferring to Overseas contingents receive free issue of required clothing they will carry their clothing credit, at time of transfer, to the Canadian Expeditionary Force until an adjustment is made either on discharge, on expiry of engagement, or on re-engagement.

3. Those enlisting in the Permanent Force for service in Canada for one year (or the duration of the war) will be dealt with the same as regular members of the Permanent Force, except that instead of being credited with a three years' Clothing Allowance on enlistment, they will only be credited with this Allowance at the end of three years' service.

(For full details see Order as below.)

Militia Order No. 21, 1915. (H.Q. 96-4-8.)

No. 6.

11th January, 1915.

OUTFIT ALLOWANCE, NURSING SISTERS—CANADIAN EXPEDITIONARY FORCE.

The Outfit Allowance to nursing sisters accompanying the contingents on Overseas Service has been authorized at the rate of \$150, the rate allowed to all other officers.

Militia Order No. 22, 1915. (H.Q. 593-1-11.)

No. 7.

18th January, 1915.

CANADIAN EXPEDITIONARY FORCE—EXAMINING BOARD OF OFFICERS.

A Board of Officers consisting of:—Colonel John Hughes, Commanding 9th Infantry Brigade, as President; Lieut.-Colonel S. C. Mewburn, Commanding 4th Infantry Brigade, Member, is detailed, and will assemble under orders from the President for the purpose of examining and reporting upon the several units of the Canadian Expeditionary Forces with reference to:—

(a) The arrangements for the recruiting, mobilization, quartering, organization and training of the units.

(b) The qualification, capacity and general fitness for service of the officers of such units.

(c) The supply, suitability and condition of the clothing, arms, ammunition, equipment (regimental and personal), horses, wagons and transports issued to each unit.

(d) The state of discipline of the unit.

(e) Such other matters and questions affecting the general efficiency of the unit for active service as the Board may deem necessary or expedient, together with such recommendations upon the subjects above mentioned as the Board may desire to submit.

The reports of the Board will be furnished in duplicate, from time to time, and will be addressed to the Secretary of the Militia Council.

Major P. Domville, 13th Royal Regiment is detailed for duty with the Board as Secretary. It will be his duty under the direction of the President, to arrange for the examinations of the units concerned, and will perform such other duties as may be assigned to him by the Board.

Officers Commanding Divisions and Districts are to afford every facility to this Board, to enable them to carry out the objects for which they have been appointed, and will co-operate with them so far as lies in their power.

Militia Order No. 32. 1915. (H.Q. 593-3-34).

No. 8.

18th January, 1915.

CANADIAN EXPEDITIONARY FORCE—ENQUIRY BY
TELEGRAM re WOUNDED COMBATANTS—
ARRANGEMENTS FOR.

By courtesy of the Western Union and Commercial Cable Companies, as well as all the Telegraph Companies of Canada, arrangements have been completed for the free transmission of telegrams of enquiry which refer solely to WOUNDED combatants of the Canadian Expeditionary Force.

The necessary steps to obtain the information sought will be taken at Militia Headquarters. All telegrams of inquiry, therefore, should be addressed to the "Adjutant-General, Militia Headquarters, Ottawa." On receipt of a reply from England it will be at once communicated by telegraph to the person making the inquiry.

All telegrams of inquiry forwarded under this arrangement must be plainly marked "W.S.M." which signifies "War Service Message."

Any telegrams sent other than as indicated above will not be treated as a "War Service Message".

Militia Order No. 36. 1915. (H.Q. 82-9-15.)

No. 9.

21st January, 1915.

VACCINATION AGAINST SMALLPOX.

Inoculation against smallpox will be carried out at once at all Concentration points. It is requested that the necessary instructions be issued to all concerned.

Circular Letter A.G. (H.Q. 593-1-51.)

No. 10.

25th January, 1915.

DRESS REGULATIONS FOR THE CANADIAN MILITIA, 1907
—AMENDMENTS—SHOULDER STRAPS.

It is notified for information that the following amendment is made to the Dress Regulations of the Canadian Militia and will shortly appear in G.O.'s:—

Para. 11, p. 9.

Cancel all details relating to edging of shoulder straps, and insert "shoulder straps to be of the same material as the coat."

Militia Order No. 50. 1915. (H.Q. 1961-26.)

No. 11.

1st February, 1915.

PAY AND ALLOWANCE REGULATIONS, 1912—AMEND-
MENT—SCALE OF RATIONS.

Pay and Allowance Regulations, 1912.

Article 226—Add to list of articles.

Milk Powder... .. 1½ ounces.

General Order No. 13, 1915. (H.Q. 593-1-42.)

No. 12.

1st February, 1915.

CANADIAN EXPEDITIONARY FORCE (SECOND DIVISION)
—CLOTHING AND EQUIPPING OF—BOOT
DRESSING.

Militia Order No. 524, 1914, is further amended as follows:—
Under "Necessaries" add—

Boot Dressing (grease) 2-ounce tins.

Militia Order No. 61, 1915. (H.Q. 593-3-10.)

No. 13.

15th February, 1915.

CANADIAN EXPEDITIONARY FORCE—ARMS AND
EQUIPMENT.

Militia Order No. 86, 1915. (H.Q. 593-1-10.)

Cancelled. See p. 40.

See No. 15 below and No. 31.

No. 14.

20th February, 1915.

MEDICAL ATTENDANCE ON FAMILIES OF MEN ON HOME
SERVICE.

When Medical Officers on duty are available and can, without detriment to the service, give medical attention to the wives and families of men on Home service, they should do so without extra charge to the public.

Circular Letter A.G. (H.Q. 393-8-54.)

No. 15.

2nd February, 1915.

MOBILIZATION STORE TABLES—AMENDMENTS—SMALL
ARMS AND WEB EQUIPMENT FOR OFFICERS.

With further reference to Militia Order No. 484, 1914, the following amendments are authorized:—

1. The following articles will be issued free of expense to officers of the 2nd Division, Canadian Expeditionary Force.

Small Arms Section—

Add—Pistols, Colt auto., 45 cal.; 1 per officer.

Magazines, spare; 2 per officer.

19479—3½

Section No. 1—

Add—Officers, web equipment—

Belts, waist; 1 per officer.

Belts, shoulder; 1 per officer.

Cases, pistol; 1 per officer.

Pouches, ammunition; 1 per officer.

Section No. 15b—

Add—Binoculars; 1 per officer.

Militia Order No. 571, 1914, is hereby cancelled.

Militia Order No. 96, 1915. (H.Q. 54-21-15-9-93-1-7.)

See M.O. 202, 1915, on p. 45.

No. 16.

22nd February, 1915.

DISCS—IDENTITY.

All officers, non-commissioned officers and men of the Expeditionary Force will be provided with an aluminium identity disc, to be worn under the clothing, suspended by a cord around the neck. These discs will be stamped with the following particulars, viz.:—

1. Regimental number.
2. Name.
3. Branch of service, i.e., Infantry, Artillery, etc.
4. The word "Canadians."
5. Religious Denomination.

In the case of Mounted Infantry Regiments and Infantry Battalions, the number of the Unit will be given, e.g., 21st Battalion Infantry, 3rd Regiment, M.R.

In other cases the arm of the service only will be specified, e.g., Artillery, A.S.C., A.M.C.

A typical example is shown below.

These discs will be marked regimental for which purpose the following stores will be issued by the Service Ordnance Officers to all units:—

Discs, Identity, with cord; 1 per all ranks.

Stamps, steel, $\frac{1}{8}$ -inch—

Letters, alphabet, sets; 1 per Unit.

Stamps, steel, $\frac{5}{16}$ -inch—

Figures, 0 to 8, sets; 1 per Unit.

Letters, alphabet sets; 1 per Unit.

Stamps, steel, $\frac{1}{8}$ -inch and $\frac{5}{16}$ -inch—

Canadians; 1 per Unit.

Number; 1 per Unit.

Batt. Inf.; 1 per infantry battalion.

Arty.; 1 per Art. Unit.

Engrs.; 1 per Engineers Unit.

Cyclists; 1 per Cyclists' Unit.

Other units (A.M.C.: A.S.C.: M.R.): will use $\frac{1}{8}$ -inch letters.

Example:

No. 39765.

J. Johnson,

21st Batt. Inf.,

Canadians,

C. of E.

Militia Order No. 97, 1915. (H.Q. 593-3-10.)

No. 17.

22nd February, 1915.

TEMPORARY BARRACK ACCOMMODATION—C.E.F. ISSUES TO BE ACCOUNTED FOR BEFORE LEAVING.

It is notified for general information that all articles issued to units of the Canadian Expeditionary Force for accommodation in temporary barracks, must be accounted for when units leave their station for embarkation. Therefore where issues have been made by Officers in charge of barracks, or direct by Ordnance Officers, arrangements will be made for the verification of stock and its withdrawal at the appointed time. The value of deficiencies is to be charged for in the usual manner.

Proportional value will be charged for lost articles, but in no case will less than one-quarter of the "new value" be charged.

Militia Order No. 98, 1915. (H.Q. 97-30-5.)

No. 18.

22nd February, 1915.

CANADIAN EXPEDITIONARY FORCE—ADDRESS OF MAIL
TO.

With reference to Militia Order No. 450, 1914, Letters to members of the Canadian Expeditionary Force should, in future, be addressed as follows:—

Regimental Number and Rank.

Name.

Co. Squadron or Battery.

Regiment.

Brigade.

No. of Contingent (1st or 2nd.)

Canadian Expeditionary Overseas Force, England.

Militia Order No. 99. (H.Q. 92-M-65.)

No. 19.

1st March, 1915.

PAY AND ALLOWANCE REGULATIONS, 1912—AMEND-
MENTS—LANCE-SERGEANTS AND LANCE-
CORPORALS.

In Pay and Allowance Regulations 1912, *Article 620 Insert* in table of rates, *after* "Sergeants":—

Lance Sergeants..	\$1 15
---------------------------	--------

Insert after "2nd Corporals":—

Lance Corporals..	1 05
---------------------------	------

Article 622.

Insert in table of rates, *after* "Sergeants":—

Lance Sergeants..	15 cents.
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General Orders No. 28, 1915. (H.Q. 1-35-169.)

No. 20.

1st March, 1915.

BLANKETS AND GROUND SHEETS—CANADIAN EXPEDITIONARY FORCE.

As all warrant officers, non-commissioned officers, and men of the Expeditionary Force should be in possession of two blankets and a ground sheet at time of arrival at port of debarkation overseas. Divisional (and District) Commanders will please give such instructions as will ensure that the requisite number of these articles is taken by unit before entraining at their stations.

The ground sheets should now be in possession of units as part of their mobilization equipment.

The blankets will be taken from those now in use in the temporary barracks.

Militia Order No. 110, 1915. (H.Q. 593-3-10.)

No. 21.

15th March, 1915.

DEPARTMENTAL INSTRUCTION: CANADIAN EXPEDITIONARY FORCE—TEN DOLLARS WITHHELD FROM PAY UPON ENLISTMENT.

The sum of \$10 (ten dollars) is to be withheld, for a period of six months, from the pay of every man enlisting on or after the 1st March, 1915, for overseas service. This amount is to provide for the cost of civilian clothing to men discharged within six months of their enlistment, and also to partly compensate the Government for military issues made to men who subsequently desert.

After six months' service, or on termination of engagement, the amount may be repaid and civilian clothing issued free on discharge.

General Order No. 35, 1915. (H.Q. 54-21-15-3.)

No. 22.

15th March, 1915.

CLOTHING REGULATIONS—ARMS AND EQUIPMENT OF OFFICERS AND WARRANT OFFICERS.

Militia order No. 86 of 1915 is hereby cancelled and the following substituted:

All officers will be equipped as laid down in M.O. 96 of 1915.

Warrant officers and staff sergeants, armed in peace with a sword, on active service will be armed and equipped in the same way as non-commissioned officers and men of their unit.

Militia Order No. 136, 1915. (H.Q. 593-1-10.)

No. 23.

15th March, 1915.

ORGANIZATION: CALLING OUT OF TROOPS ON ACTIVE SERVICE.—Nos. 4, 5 and 6, FIELD. AMB., No. 2. C.C.S., No. 3 STAT. HOSP., and Nos. 3 and 4 GEN. HOSPS.

In virtue of Orders in Council by His Royal Highness the Governor General in Council, numbered P.O. 2067, dated the 6th day of August, 1914, and 2831, dated the 7th day of November, 1914, and 2068 dated the 6th day of August, 1914, the organization of the under mentioned units as temporary corps of the Active Militia of Canada is authorized, and they are severally placed on active service as from the 7th day of November, 1914:

2nd Division, Canadian Expeditionary Force.

Divisional Headquarters.

Medical Service.

No. IV Field Ambulance.

No. V “ “

No. VI “ “

Line of Communication Units.

Medical.

No. 2 Casualty Clearing Station.

No. 3 Stationary Hospital.

Nos. 3 and 4 General Hospitals.

General Order No. 36, 1915. (H.Q. 593-1-2.)

No. 24.

22nd March, 1915.

REGULATIONS FOR CANADIAN MEDICAL SERVICE, 1914.

This book has been received from the printers and is now available.

Militia Order No. 149, 1915. (H.Q. 393-9-2.)

No. 25.

29th March, 1915.

CANADIAN EXPEDITIONARY FORCE—DENTAL SERVICES.

Where practicable, steps are to be taken to have the teeth of all officers, non-commissioned officers and men of the Expeditionary Force examined and put in proper condition to the extent of all extractions and amalgam fillings before the contingent leaves Canada for overseas service, and temporary appointments should be made for this service as occasion requires.

To ensure that the men's teeth are kept in proper condition during the period of the war, the following details are authorized for employment on this service:

One officer in charge of all dental surgeons, to be attached to Divisional headquarters, and to be under the direction of the officer commanding the division. This officer will be designated as "Chief Dental Surgeon."

One dental surgeon for each brigade of mounted rifles and artillery (including divisional ammunition column.)

Two dental surgeons for each brigade of infantry.

These officers to be attached to the Brigade Headquarters.

One dental surgeon for each field ambulance, stationary, and general hospital, and

One dental surgeon for the base hospital for medical stores to take charge of stores and equipment.

One dental surgeon for units not otherwise provided for, to be attached to Divisional Headquarters and under direction of Chief Dental Surgeon.

Each dental surgeon to be entitled to two men, one to act as orderly, and one man as servant or groom.

Militia Order No. 162, 1915.

No. 26.

23rd March, 1915.

VACCINATION AGAINST SMALLPOX.

1. It is requested that the attention of all Recruiting Officers be drawn to the great importance of having vaccination against smallpox carried out among recruits immediately after entering the service.

2. When questions are put before Attestation, care should be taken that the Section in M.F.W. 23 referring to vaccination is thoroughly understood. If a recruit is unwilling to be vaccinated against smallpox, he is not to be accepted for service, either with the Canadian Expeditionary Force, or for Active Service in Canada.

Circular Letter A.G. (H.Q. 593-1-51.)

No. 27.

26th March, 1915.

VENEREAL DISEASES.

It is most important that every effort be made to have the personnel of the various Units now mobilizing in each District fully aware of the dangers and complications attendant upon promiscuous intercourse.

The following measures will go far towards lessening the incidence of these conditions:—

1. Close supervision of the men, and placing districts and houses out of bounds.

2. Inspections for detection of venereal diseases at the monthly medical inspections.

3. Inspection without previous warning at least once a month, in order to detect concealed cases.

4. Lectures by the Medical Officers especially dealing with prophylaxis, and the advantage of early treatment in this class of disease.

Circular Letter A.G. (H.Q. 60-4-19.)
(To the O's. C. Divisions and Districts.)

No. 28.

29th March, 1915.

CANADIAN EXPEDITIONARY FORCE—CLOTHING AND EQUIPMENT OF.

Militia Order No. 524, 1914, is hereby cancelled and the following substituted:—

See M.O. as below for details of issue of clothing and necessities authorized for each Warrant Officer, N.C.O. and Man approved and enlisted for service in the Canadian Expeditionary Force.

Militia Order No. 164, 1915. (H.Q. 593-3-10.)

No. 29.

1st April, 1915.

KING'S REGULATIONS AND ORDERS FOR THE CANADIAN MILITIA, 1910—AMENDMENTS— DRY CANTEENS.

1. The following is added as Paragraph 954a:—

The establishment of dry canteens for each unit of the Canadian Expeditionary Force, and also for each unit of the Active Militia during the period of training is authorized.

2. These canteens to be organized, administered, and carried on under the supervision and direction of the officer commanding the unit, or a committee appointed by him. They are to be inspected daily by an officer ; and once a month by the commanding officer or other officer appointed by him, at which inspection the books, accounts and vouchers, and also an audited cash statement are to be submitted.

3. These canteens are to be maintained solely for the use and benefit of the unit and are not, on any account, to be sublet or handed over to any other person or persons. They are to be managed by a member of the unit and no one else is to be employed in connection with the canteen unless he is an enlisted soldier of such unit. Any profits arising from these canteens are to be applied for the use and benefit of the non-commissioned officers and men of such unit.

4. Garrison, Regimental or Corps Regulations governing such canteens, and also the hours for opening and closing of the same will be published in regimental or corps orders for the information of all concerned.

5. The provisions of Paras. 950-954 inclusive, K. R. & O. 1910, will apply, as far as practicable, to all dry canteens established under the authority of this Order.

(General Order No. 43, 1915.)

No. 30.

12th April, 1915.

C. E. F.—RECEPTION OF OFFICERS AND MEN
INVALIDED BACK TO CANADA. DEPART-
MENT OF MILITIA AND DEFENCE AND
RED CROSS SOCIETY.

A Board of Officers, composed as under, will assemble at such times and places as the President may direct for the purpose of reporting upon the arrangements to be made for the reception of officers and men of the Canadian Expeditionary Force invalided back to Canada:—

President: Lieut.-Colonel G. S. Maunsell, D.G.E.S.;

Members: Lieut.-Colonel W. Hallick, C.O.C.;

“ “ H. M. Jacques, Acting D.G.M.S.

The inter-relationship and the respective spheres of action of the *Red Cross Society* and the Department of *Militia and Defence* will be considered and defined, and the *Board* will render its report to the *Secretary* of the *Militia Council* with as little delay as possible.

Militia Order No. 188. (H.Q. 649-1-6.)

No. 31.

19th April, 1915.

MOBILIZATION STORE TABLES—AMENDMENTS—
WEB EQUIPMENT, PISTOLS, BINOCULARS.

Militia Order No. 96 (1) of 1915, so far as concerns the above mentioned articles is hereby cancelled.

Web Equipment, Automatic Pistols, and Binoculars are available in Ordnance Depots for issue to Officers of the 2nd Division, C.E.F., and Units actually under orders for overseas service, and may be obtained on indents in the usual manner.

The value of all articles issued will be recovered from the balance of the outfit allowance which is payable in England, under arrangements already notified to Divisional and District Commanders and Paymasters.

The rates to be charged as follows:—

	\$	cts.
Web equipment, Officers	set	4 60
Binoculars	each	40 00
Pistols, Colt, automatic, 45", with two spare magazines		20 00

Militia Order No. 202, 1915. (H.Q. 593-1-11.)
(H.Q. 54-21-15-9.)

No. 32.

19th April, 1915.

FORMALDEHYDE AS ANTIDOTE IN CEREBROSPINAL MENINGITIS.

Attention is directed to the value of Formaldehyde as an antidote to cerebrospinal meningitis.

The Honourable the Minister desires you to instruct Medical Officers on duty with the troops under your Command, to spray with a weak solution of formaldehyd (a few drops to each pint of water) the throats, noses and ears, also the clothing, of the men called out on active service or under training for overseas service.

Circular Letter A.G. (H.Q. 393-8-55.)

(To Officers Commanding Divisions and Districts.)

No. 33.

23rd April, 1915.

PERSONNEL OF OFFICERS, C.E.F. 2ND CANADIAN DIVI- SION (AND REINFORCEMENTS 1ST CANADIAN DIVISION.).

Nos. 4, 5 and 6 Field Ambulances.

No. 2 Casualty Clearing Station.

No. 3 Stationary Hospital.

(For full details consult Order given below).

Militia Order 206, 1915.

No. 34.

26th April, 1915.

CANADIAN EXPEDITIONARY FORCE—ESTABLISHMENT OF CANADIAN ARMY DENTAL CORPS.

Gives establishment approved for each Overseas Canadian Contingent. The Chief Officer in Charge to have rank of Lieut.-Colonel, the Senior Officer with each Division to have rank of Major, Officers with Field Ambulances and Hospitals to have rank of Captain.

Remainder of Officers of Corps to be Lieutenants, the Orderlies to be Sergeants and Corporals, in accordance with qualifications and service.

Militia Order No. 219, 1915. (H.Q. 3361-1-4).

No. 35.

1st May, 1915.

PAY AND ALLOWANCES REGULATIONS, 1912—
AMENDMENTS—PENSIONS—SCALE OF.

Articles 591-598, inclusive, Pay and Allowances Regulations, are cancelled and the following substituted to take effect 1st September, 1914:—

591. The following rates of pension will be granted militiamen wounded or disabled on active service, during drill or training, or on other military duty, provided the disability was not due to his own fault or negligence:—

Rank held at time of injury or illness.	First Degree.	Second Degree.	Third Degree.	Fourth Degree.
	\$	\$	\$	\$
Rank and file.....	264	192	132	75
Sergeant	336	252	168	100
Squad. Batt'y or Co. Sgt. Major.....	372	282	186	108
" " " Q M. Sgt.				
Colour Sergeant.....				
Staff Sergeant.....	432	324	216	132
Regimental Sgt.-Major not W/O.....				
Master Gunner not W/O.....				
Regimental Q/M Sgt.....	480	360	240	144
Warrant Officer.....	480	360	240	144
Lieutenant.....	720	540	360	216
Captain.....	960	720	480	288
Major.....	1,200	900	600	360
Lt.-Colonel.....	1,440	1,080	720	456
Colonel.....	2,100	1,620	1,050	636
Brig.-General				

(a) The first degree shall be applicable to those only who are rendered totally incapable of earning a livelihood as the result of wounds or injuries received, or illness contracted in action, or in the presence of the enemy.

(b) The second degree shall be applicable to those who are rendered totally incapacitated for earning a livelihood as a result of injuries received or illness contracted on active service, during drill or training or on other duty; or are rendered materially incapacitated as a result of wounds or injuries received or illness contracted in action, or in the presence of the enemy.

(c) The third degree shall be applicable to those who are rendered materially incapacitated for earning a livelihood, as a result of injuries received or illness contracted on active service, during drill or training, or on other duty; or rendered in a small degree incapacitated as a result of wounds or injuries received, or illness contracted in action, or in the presence of the enemy.

(d) The fourth degree shall be applicable to those who are rendered in a small degree incapacitated for earning a livelihood as a result of injuries received or illness contracted on active service, during drill or training, or on other duty.

(e) Where the injury is great enough to require the constant services of an attendant, such as the loss of both legs or both arms, or the loss of sight of both eyes; or where the use of both legs or both arms has been permanently lost, the rates shown in Columns First Degree and Second Degree, may be increased one third.

(f) In addition to the above rates, a married Officer, Warrant Officer, non-commissioned Officer, or man, totally incapacitated may draw for his wife half the rate provided in Article 592 for the widow and the full rate for the children of an officer, etc., of his rank, subject to the limitations respecting the age of children. After the death of the officer the widow may then draw the full rates provided in Article 592 for widows and children.

(g) The widowed mother of a totally disabled soldier may be granted a pension at half the rates fixed in Article 592 for a widow, provided the soldier is her sole support and unmarried. In the event of the soldier's decease, she may draw the full rate referred to.

592. Pensions may be paid to the widows and children of those who have been killed in action or who have died from injuries received, or illness contracted on active service, during drill or training, or on other military duty at the following rates; provided the soldier's death was not due to his own fault or negligence, and was clearly due to the carrying out of his military duties:—

Rank held by husband, son, or father at time of death.	
Rank and file.	\$22.00 a month for widow and \$5.00 a month for each child.

Sergeant.	\$28.00 a month for widow and \$5.00 a month for each child.
Squad. Batty. or Co. Sergt.-Major. . . .	\$30.00 a month for widow and \$5.00 a month for each child.
Squad. Batty. or Co. Q.M. Sergt. . . .	
Colour Sergeant	
Staff Sergeant.	
Regimental Sergt.-Major, not W.O. . . .	\$30.00 a month for widow and \$5.00 a month for each child.
Master Gunner, not W.O.	
Regimental Q.M. Sergt.	
Warrant Officer	\$32.00 a month for widow and \$5.00 a month for each child.
Lieutenant.	\$37.00 a month for widow and \$6.00 a month for each child.
Captain.	\$45.00 a month for widow and \$7.00 a month for each child.
Major.	\$50.00 a month for widow and \$8.00 a month for each child.
Lieut.-Colonel	\$60.00 a month for widow and \$10.00 a month for each child.
Colonel	\$75.00 a month for widow and \$10.00 a month for each child.
Brig.-General.	\$100.00 a month for widow and \$10.00 a month for each child.

(a) A widowed mother whose only son was her sole support, and unmarried, shall be eligible for pension as a widow without children, and subject to the same conditions, as hereinafter set forth.

No. 36.

1st May, 1915.

(b) In the case of orphans, the rates shown above for children may be doubled, and the pension paid to legally appointed guardians.

593. Pensions to widows and children shall take effect from the day following that on which the death of the husband, etc., occurred, and a gratuity equivalent to two months' pension, shall be paid the first month, in addition to the pension.

594. The pension of a widow, a widowed mother, or child may be withheld or discontinued should such widow, etc., be or subsequently prove, unworthy of it, or should she be or become wealthy.

The decision of the Minister as to whether a pension should be so withheld or discontinued shall be final.

595. The pension to a widow or widowed mother shall cease upon her remarriage but she will be eligible for a gratuity of two years' pension payable to her immediately after her marriage.

596. Neither gratuity nor pension shall be paid on account of a child (or orphan) over fifteen years of age, if a boy, or over seventeen years of age, if a girl, unless owing to mental or physical infirmity, the child (or orphan) is incapable of earning a livelihood, in which case the pension may be continued till the child (or orphan) is twenty-one years of age, but no pension will be paid a child (or orphan) after marriage.

No. 37.

1st May, 1915.

597. Individual cases for which the Regulations do not provide or sufficiently provide, may be specially considered by the Governor in Council.

598. Pensions may be paid monthly in advance.

General Order No. 57, 1915. (H.Q. 1064-7-3.)

No. 38.

1st May, 1915.

ESTABLISHMENT—AMENDMENTS PERMANENT ARMY MEDICAL CORPS.

Page 17—

Opposite Sergeant-Majors for "2" substitute "3."

Opposite Quartermaster-Sergeants for "10" substitute "16."

Opposite Staff-Sergeants for "7" substitute "10."

Opposite Sergeants for "12" substitute "14."

Opposite Corporals for "12" substitute "14."

Opposite Privates for "32" substitute "85."

Totals to be amended accordingly.

General Order No. 60, 1915. (H.Q. 1-21-27.)

No. 39.

3rd May, 1915.

CLOTHING ALLOWANCES—PERMANENT FORCE.

Militia Orders 189, 1913, and 209, 1914, are hereby cancelled.

For revised consolidated rates of Clothing Allowances coming into effect 1st April, 1915, for N.C. O.'s and men enlisting, re-enlisting, or re-engaging subsequent to the 31st March, 1915, see Appendix to Order noted below.

Non-commissioned officers and men who enlisted previous to 1st April, 1915, will continue to draw compensation under the Militia Order 189, 1913, until re-engagement.

Militia Order No. 228, 1915. (H.Q. 305-3-11.)

No. 40.

3rd May, 1915.

CANADIAN EXPEDITIONARY FORCE—MEMBERS
RETURNING HOME.*Procedure:—*

The Officer Commanding Discharge Depot will transmit to the Adjutant-General, Ottawa, a complete list of all officers, warrant officers, non-commissioned officers, and men of the Canadian Expeditionary Force, returning home to Canada, immediately upon their arrival, the list to show regimental number, rank, name in full, and corps.

In order that all cases may be dealt with as expeditiously as possible, and the men paid in full and discharged, or placed on pension, the following instructions will be observed:—

If an officer and medically fit: He will be given transport and travelling expenses to his home, if not already provided with same; and his Last Pay Certificate together with necessary particulars will be forwarded to the Divisional Paymaster.

If a Warrant Officer, Non-commissioned Officer or Man and medically fit: He will be discharged and provided with transport and subsistence expenses to his home, and allowed pay up to the date on which he should arrive there. Last Pay Certificate is to be forwarded

to the Divisional Paymaster, as soon as dealt with by the Discharge Depot Officer, together with a list of those discharged showing date up to which paid, amount of pay issued, and amount of subsistence allowance.

The Divisional Paymaster, will forward all such Last Pay Certificates with the necessary returns to Ottawa Weekly.

Medically unfit: A Medical Board will examine all Officers, Warrant Officers, Non-commissioned Officers, and men, invalided to Canada on disembarkation.

Any such found unable to travel will be sent into hospital. If their disability is found to be permanent, they are to be so reported, with full particulars, in order that they may be placed on pension forthwith. If, however, the disability is not permanent, they will continue to draw the pay of their rank, through the Divisional Paymaster, and when discharged from the hospital will be paid up to the date the Board judges they will be fit to return to their civil occupations.

Those arriving in Canada only slightly incapacitated, and able to continue the journey to their homes, will be discharged and paid to the date up to which the Board judge the disability will last provided they do not think it will last three months. If they judge the disability to last three months or over, three months' pay and allowances will be issued the man, and he will be sent to his home and the case reported as one for pension, to be dealt with by the Pension Board, Ottawa.

When Army Form B. 179, accompanies the invalid, it will be completed by the Medical Board. In its absence, Militia Form B. 227, will be used.

Pay of rank at war rates, and subsistence at \$1.50 a day for officers, and 75 cents a day for other ranks, will be allowed when computing the amount due, and the invalid sent to his home. While in hospital, pay of rank only will be granted.

The Officer Commanding Discharge Depot will report weekly to Ottawa, all cases finally dealt with.

These instructions will cancel all others previously issued. Militia Order No. 231, 1915. (H. Q. 16-1-29.)

No. 41.

10th May, 1915.

Nos. 4 & 5 CANADIAN STATIONARY HOSPITALS AND No. 3
CANADIAN GENERAL HOSPITAL: PERSONNEL
(OFFICERS).

Page 35 gives personnel of Nos. 4 & 5 Stationary Hospitals and
No. 3 General Hospital.
Militia Order No. 240, 1915.

No. 42.

10th May, 1915.

CLOTHING AND EQUIPMENT, CANADIAN
EXPEDITIONARY FORCE.

Militia Order No. 164, 1915, is amended as follows:—under
“necessaries” add—

Bags, Kit	1	1
Militia Order 241, 1915. (H. Q. 593-3-10.)		

No. 43.

17th May, 1915.

EQUIPMENT AS ISSUED TO DISMOUNTED SERVICES:
INSTRUCTIONS FOR WEARING.

Gives complete set of equipment and instructions regarding the
wearing of the equipment in “full” and “light” marching order. See
Militia Order 254, 1915. (H.Q. 130-11.)

No. 44.

17th May, 1915.

CANADIAN EXPEDITIONARY FORCE—ESTABLISHMENT
OF CANADIAN ARMY DENTAL CORPS.

Militia Order 219, 1915, is hereby cancelled and for it substituted:—

Establishment of each Overseas Canadian Contingent as given in Militia Order noted below.

The rank for officers of the Dental Corps is the same as given in M. O. No. 219, 1915.

Militia Order No. 257. 1915.

No. 45.

21st May, 1915.

CONTRACTS FOR DRUGS AND MEDICINES: URGENT
SUPPLIES.

1. In future each A.D.M.S. will make an estimate and forward to the D.G.M.S. a requisition to cover a three months supply of

1. Drugs, medicines, etc.

2. Bandages, dressings, etc.

After approval by the D.G.M.S. comparative tenders will be called for, from wholesale firms (wherever possible). The tenders will be submitted to Headquarters, Ottawa, for approval.

2. A list of local firms is to be afforded, able to furnish goods to the best advantage.

3. Towards the end of each period of three months, a similar estimate will be submitted, in sufficient time to allow for the delivery of the goods for the next three months.

4. Authority is given for the expenditure of \$150 by the A.D.M.S. of each district for urgent requirements during each period of three months covered by the estimates. Covering requisitions with accounts duly certified are to be forwarded to Headquarters, Ottawa, for covering authority.

Circular Letter D.G.M.S.

(H.Q. 354-1-33)

No. 46.

22nd May, 1915.

No. 4 CANADIAN GENERAL HOSPITAL: PERSONNEL (OFFICERS).

Militia Order No. 259, 1915, gives personnel of officers of No. 4 Canadian General Hospital.

No. 47.

25th May, 1915.

MUSTER PARADES—CANADIAN EXPEDITIONARY FORCE.

Muster parades of Corps of the Canadian Expeditionary Force in Canada, are to be held at least twice a month on uncertain dates and hours to be fixed by the Regimental Paymaster after consultation with the Officer Commanding.

The Paymaster will see that the men absent without leave are struck off the pay sheets and that pay is not issued to any man not qualified to receive it.

Militia Order No. 268. 1915.

(H.Q. 54-21-23-29.)

No. 48.

26th May, 1915.

CARE OF FEET : APPOINTMENT OF COMPANY CHIROPODISTS.

The feet of all units of the C.E.F. are to be carefully inspected at least once a month. The O. C. of every battalion will appoint two men from each Infantry Company, or its equivalent, for special instruction in Chiropody who will assist the M.O. of the unit in carrying out this service.

Circular Letter A.G.,

(H.Q. 96-10-71.)

No. 49.

31st May, 1915.

ISSUE OF STRAW HATS FOR TROOPS TRAINING IN CAMPS.

It is notified for information that straw hats will be issued to troops training in camps.

Indents shall be forwarded to ordnance officers in the usual manner.

Militia Order No. 278. 1915. (H.Q. 96-121-3).

No. 50.

7th June, 1915.

DESIGNATION OVERSEAS UNITS, CANADIAN EXPEDITIONARY FORCE.

In correspondence and documents having reference to units of the Canadian Expeditionary Force, those units are in future to be designated "Overseas" squadron, battery, battalion, etc., such as 4th "Overseas" Mounted Rifles, Canadian Expeditionary Force, or 18th "Overseas" Battalion, Canadian Expeditionary Force, and the headquarters of such unit is also to be set forth in correspondence.

Militia Order No. 293. 1915. (H.Q. 683-1-5).

No. 51.

24th June, 1915.

MEN RETURNED MEDICALLY UNFIT: PAY.

Paymasters cannot issue pay unless they are advised to the effect that the men noted upon the list of those returned medically unfit are still incapacitated. Medical certificates to the effect that these returned men are still incapacitated, are to be made out for these men.

In each case it is to be noted on the certificate how long the disability may be expected to last.

A return will be furnished monthly to headquarters, Ottawa, in the form of a nominal roll, giving the name, unit, regimental number, nature of the disability, present condition and estimated duration of the disability of each man.

Circular letter A.G. (H.Q. 593-1-55).

No. 52.

28th June, 1915.

MILITIA FORMS AND BOOKS.

(Numbers in brackets refer to p. 2, List of Militia Forms and Books c501.)

(a) *Militia forms approved and printed*, among others:—

- B. 446. Labels *re* wounded on active service (prior to entering hospital) (1, 2, 10).
- B. 447. Register of prisoners of war (loose leaf system) (1, 2).
- B. 448. Notification to central registry that false jacket has been placed on main file (where central registries established).
- B. 451. Waiver by patient on discharge from hospital on his request (1, 2, 10).
- B. 456. Record of anti-typhoid inoculations (loose leaf system) (17).
- D. 902. Nominal roll of officers, n.c.o.'s and men enlisted for active service, and assignment of pay (1, 2, 12).

The following forms, made series W. (special, in connexion with the war), have been printed and will be issued on regular indents, to services requiring same (except where issue numbers are already given in brackets):

- W. 2. Prisoners of war: return of transfer, releases or deaths of (1, 2).
- W. 3. Prisoners of war: return of, admission in, or discharge from hospital (1, 2).
- W. 13. Field State (1, 2).
- W. 14. Field Return (1, 2).
- W. 20. Sheets for preparation of nominal rolls (1, 2).

W. 23. Attestation paper, C.E.F. (1, 2).

W. 29. Medical report on recruits (10).

W. 38. Transportation at reduced rates; special certificate for Canadian Expeditionary Force soldiers (1, 2).

W. 39. Discharge certificates Canadian Expeditionary Force (1, 2).

The following amendments are now printed on one side only, and distribution made in accordance with Militia Order: No. 115, 1914. Other applications should state the P. S. & C. reference number given below:

- 311. Amendments to "Pay and Allowances Regulations, 1912." (*Vide* G.O. 1-6-14.)
- 312. Amendments to "King's Regulations and Orders for the Canadian Militia, 1910." (*Vide* G.O. 1-6-14.)
- 313. Amendments to "Regulations for the Equipment of the Canadian Militia, Part I, 1908." (*Vide* G.O. 1-6-14.)
- 316. Amendments to "Pay and Allowance Regulations, 1912." (*Vide* G.O. 15-6-14.)
- 317. Amendments to "King's Regulations and Orders for the Canadian Militia, 1910." (*Vide* G.O. 15-6-14.)
- 319. Amendments to "King's Regulations and Orders for the Canadian Militia, 1910." (*Vide* G.O. 15-8-14.)
- 324. Amendments to "King's Regulations and Orders for the Canadian Militia, 1910." (*Vide* G.O. 16-11-14.)
- 325. Amendments to "Regulations for the Equipment of the Canadian Militia, Part I, 1908." (*Vide* G.O. 16-11-14.)
- 327. Amendment to Regulation for the Equipment of Militia Buildings, 1910." (*Vide* G.O. 1-12-14.)
- 328. Amendment to "Equipment Regulations, Part II, Section XII (a), 1914." For Canadian Service. (*Vide* G.O. 15-3-15.)
- 329. Amendments to "Pay and Allowances Regulations, 1912." (*Vide* G.O. 1-2-15.)
- 330. Amendments to "Regulations for the Equipment of the Canadian Militia, Part I, 1908." (*Vide* G.O. 15-2-15.)
- 331. Amendments to "Pay and Allowances Regulations, 1912." (*Vide* G.O. 1-3-15.)

Militia Order No. 315, 1915.

No. 53.

1st July, 1915.

ORGANIZATION—CANADIAN ARMY MEDICAL CORPS— UNITS PLACED ON ACTIVE SERVICE.

In virtue of Orders in Council by His Royal Highness the Governor General in Council, numbered P.C. 2067, dated the 6th day of August, 1914, 2831, dated the 7th day of November, 1914, and 2068, dated the 6th day of August, 1914, the organization of the under-mentioned Units as temporary Corps of the Active Militia of Canada is authorized in addition to the units mentioned in General Order No., and they are severally placed on Active Service as from the 7th day of November, 1914, namely:—

Medical.

Nos. 4 and 5 Stationary Hospitals.

Base Depot of Medical Stores.

Advance Depot of Medical Stores.

General Order No. 86, 1915.

(H.Q. 593-1-2)

No. 54.

10th July, 1915.

PENSIONERS, CANADIAN: YEARLY MEDICAL EXAMINATION.

The medical examination of Pensioners of the Canadian Militia will in all cases be carried out by a Standing Medical Board which is to be formed for this purpose in each Divisional Area and Military District, and will be composed, whenever possible, of a President (with rank of Major) and two members (one Captain, one Lieutenant). The necessary examinations will be carried out as notified from Headquarters from time to time, and the Proceedings, on M.B.F. 303 will be forwarded to Headquarters in the usual way.

In the report on each case special attention should be given to

1. Present condition.
2. Extent to which the man's capacity for earning a full livelihood in the general labour market is lessened.
3. Probable minimum duration of the disability.
4. Whether it is considered advisable to retain the man on pension for a further period of one year.

Where the pensioners are living at long distances from the place where the Medical Board may be sitting, the examination may be carried out by Civilian Practitioners, wherever such an arrangement is deemed advisable by the Officer Commanding the Division or District concerned.

The names of the Officers recommended for appointment to the Standing Medical Board are to be submitted for approval. Circular Letter A.G. (H.Q. 49-1-49.) (Amended. See N. 100, p. 84.)

No. 55.

12th July, 1915.

FURLOUGH: HARVESTING OPERATIONS.

Furlough for a period not exceeding one month may be granted to N.C.Os and men of the C.E.F. for the purpose of enabling them to take part in harvesting work throughout Canada, subject to conditions for which consult Militia Orders as below, p. 4.

Militia Order No. 340, 1915.

No. 56.

12th July, 1915.

THE ORGANIZATION OF VOLUNTARY MEDICAL AID IN CANADA. AMENDMENT OF REGULATIONS. DISTRICT COMMITTEES.

Para. 15 of the regulations for the Organization of Voluntary Medical Aid in Canada is amended so as to read as follows:—

“A Committee for each Divisional or District Area will be appointed by the Minister of Militia, consisting of not less than eight (8) members, three (3) of whom shall be ladies.”

The Officer Commanding the Division or District and the Assistant Director Medical Services will be ex-officio members and possess equal voting powers with the other members of the committee.

These committees will be charged with the responsibility of the organization of voluntary aid detachments in connexion with the Militia in their respective areas or districts. They will be empowered, and are recommended, to delegate the formation and organization of detachments to the St. John's Ambulance Association, the St. John's Ambulance Brigade, the Canadian Red Cross Society, if these organizations are prepared to carry out the scheme on the lines suggested herein.

Militia Order No. 341, 1915. (H.Q. 393-8-19.)

No. 57.

12th July, 1915.

MEDICAL TREATMENT OF OFFICERS OF THE C. E. F. RETURNED TO CANADA ON SICK LEAVE.

Officers of the C. E. F. returned on sick leave may be granted medical attendance, but this only where Medical Officers are on duty, and provided that no additional expense to the public is incurred.

Circular Letter A.G. (H.Q. 649-1-23.)

No. 58.

13th July, 1915.

MEDICAL BOARDS UPON OFFICERS OF C. E. F. OVER- SEAS ON LEAVE IN CANADA.

Medical Boards will be granted to Officers of the C. E. F. returned to Canada on leave if there is reason to consider that they will not be likely to be fit to return to duty at the termination of their leave, and if they report to this effect to the O.C. Division or District concerned.

Medical Boards will report on M.F., B380, noting particularly

(1) Nature of disability.

(2) Present condition.

(3) The period for which extension of leave is recommended, and the date upon which it may be expected that the Officer will be fit for duty.

(Note that no direction is given as to the date prior to termination of leave upon which the Officer is to report to the O.C. of his Division asking for a Medical Board.)

Circular Letter A.G. H.Q. 649-1-23.

No. 59.

14th July, 1915.

MONTHLY RETURN OF CASES OF INSANITY.

Officers commanding Divisions and Districts will furnish a monthly return giving the number of insane soldiers being cared for in institutions in their command, and noting the action taken in each case when finally disposed of. Circular Letter A.G., H.Q. 9607-2.

No. 60.

21st July, 1915.

PHYSICAL STANDARD FOR RECRUITS C. E. F. ALTERATIONS.

The following alterations have been made in the physical standards for enlistment:—

- i. Minimum height, 5 ft. 2 in. for all Corps except Artillery; for Artillery, 5 ft. 4 in.
- ii. Minimum chest measurement:
 - 33 inches for men between the ages of 18 and 30.
 - 34 inches for men above 30 years of age.

The age limit remains as at present, namely, 18 and 45 years.
Circular Letter A.G. (H.Q. 1982-1-41)

No. 61.

23rd July, 1915.

DOCUMENTS TO BE TAKEN BY MEDICAL MEN PROCEED- ING FOR SERVICE OVERSEAS.

1. Civilian practitioners sent overseas for admission into the Royal Army Medical Corps are required to take with them:

- (1) Copy of certificate of registration as medical practitioner in the province to which they belong.
- (2) Diploma or certificate of medical qualification.
- (3) Credentials saying on what service they proceed for presentation after arrival in England.

2. Officers, Nursing Sisters, and men proceeding overseas as reinforcements for the Canadian Army Medical Corps will be provided with the usual documents of the Canadian Expeditionary Force.

3. When a practitioner is about to be sent forward for admission into the R.A.M.C. the A.D.M.S. of his Division will notify by telegram the O.C. the Division from which the practitioner is to embark, giving the full name of the practitioner.

Circular Letter A.G. (H.Q. 593-3-17.) (Cancelled. See No. 88.)

No. 62.

2nd August, 1915.

PENSIONS AND CLAIMS BOARD RECONSTITUTED.

The Pensions and Claims Board is reconstituted as follows:—

President: Colonel J. S. Dunbar, Asst. Adj. General, Militia Headquarters.

Members: Lt.-Colonel Belton, P.A.M.C.; Lt.-Colonel C. L. Panet, Secretary, Dept. of Militia and Defence.

Militia Order No. 366, 1915.

No. 63.

2nd August, 1915.

OVER-ISSUES OF RATIONS, FORAGE, STORES, ETC.

Care is to be exercised by officers commanding that issues of rations, forage, stores, etc., are not drawn for their corps in excess of actual requirements.

Government property is not to be sold unless special authority to sell has been obtained; consequently, whenever issues have been made they are not to be considered the property of the Regiment and sold, but must be returned to the issuing officer whenever it is practicable to do so. Should it become necessary, however, to dispose quickly of any supplies on account of their perishable nature, the officer commanding the corps concerned will see that the sale is properly conducted and the proceeds deposited to the credit of the Receiver General.

In this connexion, attention is invited to paragraph 71, "Standing Orders Canadian Army Pay Corps, 1914."

Militia Order No. 367, 1915.

(H.Q. 54-21-5-15.)

No. 64.

2nd August, 1915.

KING'S REGULATIONS AND ORDERS FOR MILITIA, 1910—
AMENDMENT—ESTABLISHMENT OF ARMY DENTAL
SERVICE

To King's Regulations and Orders for the Canadian Militia, 1910, add a new sub paragraph 14 (a) as follows to paragraph 9 on page 3:

"Through the Chief Dental Officer questions in connexion with dental services, custody and issue of dental stores."

General Order No. 96, 1915. (H.Q. 3361-1-4).

No. 65.

2nd August, 1915.

PAY AND ALLOWANCES REGULATIONS—AMENDMENT—
MARRIED ESTABLISHMENT— PERMANENT FORCE.

During the period of the war, all members of the Permanent Staff and Permanent Force who are married, including widowers with children under age, and those who are given permission to marry, may be considered as on the Married Establishment.

At the end of the war, these will still continue to be borne on the Married Establishment as supernumerary.

General Order No. 97, 1915.

(H.Q. 32-7-36).

No. 66.

6th August, 1915.

MOBILIZATION CAMPS: RANK, PAY AND ALLOWANCES
OF MEDICAL OFFICERS TEMPORARILY EMPLOYED
NOT BELONGING TO THE C.E.F.

1. Medical Officers holding the rank of Lieutenant A.M.C., temporarily employed at Mobilization Camps, but not appointed to Units of the C.E.F. are given the rank of Captain, and will receive the pay and allowances for that rank while so employed. The rank is temporary only, and will be held while the Officer is employed under the above mentioned conditions. It gives no future claim to Seniority in the A.M.C. of the Militia of Canada.

2. Medical Officers employed as "M.O's in Charge of Troops", who are not required to give their whole time to their military duties, and carry on their private practices at the same time, do not come under this arrangement.

Circular Letter A.G.

(H.Q. 54-21-23-38).

No. 67.

10th August, 1915.

MEDICAL BOARDS: DIRECT DISCHARGE OF CERTAIN CATEGORIES.

1. Authority is granted to discharge men found medically unfit by a medical board after approval of the A.D.M.S. without reference to headquarters, under the following conditions:—

- (a) When the disability on account of which the discharge is necessary existed prior to enlistment.
- (b) When any aggravation thereof by service is considered to be insufficient to constitute a substantial ground for claim in the future.

2. A copy of the proceedings (on M.F.B. 227) of the medical board will subsequently be forwarded to militia headquarters with notification of the date of discharge.

Circular letter A.G. H.Q. 16-1-29.) (Amended. See No. 106, p. 86.)

No. 68.

13th August, 1915.

DISPOSAL OF MEN BROUGHT FORWARD FOR DISCHARGE AS MEDICALLY UNFIT.

N.c.o.'s and men who are recommended for discharge as medically unfit on account of a disability *incurred or aggravated during service*, and estimated as incapacitating them for *six months or less*, will not be discharged on approval of the medical board proceedings, but will forthwith be admitted to a convalescent home under the Military Hospitals Commission for further treatment. They will be retained there during the period of their disability.

If not fully recovered at the expiration of the period, they will be reported upon, and a recommendation may be made for the further period considered necessary.

If further improvement is regarded as improbable, they will again be brought forward on M.F. 227 for final consideration by the Pensions and Claims Board.

Circular Letter A.G., H.Q. 649-1-6.

(NOTE.—This letter does not make quite clear whether these men should appear before a medical board at the end of the period of estimated incapacity, or whether a report from the M.O.i/C. is sufficient.)

No. 69.

15th August, 1915.

IMPROPER DISPOSAL OF CLOTHING, NECESSARIES AND EQUIPMENT.

Cases having occurred of the illicit disposal of articles of clothing, necessities and equipment, it is notified that such articles, after issue to the soldier, remain the property of the Government. Commanding officers will take effective measures to prevent such illegal traffic, and will deal severely with soldiers under their command who sell, or otherwise make away with, articles of clothing or other Government property in their charge. They will immediately report to the police authorities all such cases that may come to their notice, with a view to taking proceedings, under Section 156 of the Army Act, against the buyers or otherwise receivers of such articles.

General Order No. 102, 1915. (H.Q. 96-1-140).

No. 70.

15th August, 1915.

ORGANIZATION CANADIAN ARMY MEDICAL CORPS— CALLING OUT OF TROOPS ON ACTIVE SERVICE.

In virtue of Orders in Council by His Royal Highness the Governor-General in Council, numbered P.C. 2067 dated the 6th day of August, 1914, 2831 dated the 7th day of November, 1914, and 2068 dated the 6th day of August, 1914 the organization of the under-mentioned Units as temporary corps of the Active Militia of Canada is authorized, and they are severally placed on Active Service as from the dates specified:—

Medical Services.

No. 3. Casualty Station.

No. 5. General Hospital.

No. 6. General Hospital.

No. 1. Field Ambulance Depot.

No. 2. Field Ambulance Depot.

Duchess of Connaught's Red Cross Hospital.

Sanitary Section, A.M.C.

Canadian Army Dental Corps.

General Order No. 103a. 1915.

(H.Q. 593-6-2.)

No. 71.

16th August, 1915.

CANADIAN EXPEDITIONARY FORCE—ISSUE OF PAY TO
OFFICERS ON LEAVE FROM ENGLAND.

Issue of Pay to officers of the Canadian Expeditionary Force on leave from England:—

Officers of the Canadian Expeditionary Force on leave from England who desire to draw pay while in Canada, will apply for that purpose to the Paymaster of the Divisional Area or District in which they are residing. They will specify what amount they desire each month until their return to England, and will also give the intended date of such return.

The Paymaster will communicate with Headquarters on the subject, cheques will be issued from the Assigned Pay Branch and forwarded to the Paymaster for transmission to the officers.

On departure for England, officers on leave should notify the Paymaster concerned of the fact, who will in turn advise Headquarters.

Officers on leave who subsequently join another unit of the C.E.F. in Canada will have their pay adjusted to date of new appointment, and their Assigned Pay and Separation Allowance will be cancelled from such date. They will be taken on the pay-list of their new unit as soon as the Last Pay Certificates are available, and they should therefore make a new assignment, and forward a new Separation Allowance Card, made out in accordance with the rates of their new appointment.

Militia Order No. 384, 1915.

No. 72.

18th August, 1915.

TREATMENT OF INSANE SOLDIERS.

Request for returns of Insane soldiers asked for 14-7-15.

Circular Letter A.G.

(H.Q. 9607-2.)

No. 73.

25th August, 1915.

VACCINE VIRUS: SUPPLY.

In future Vaccine Virus will be ordered by the Contract Branch, Ottawa.

Requisitions for this should be treated as special and forwarded to Headquarters in the usual way, for approval. They will then be passed to the Director of Contracts for action.

Circular Letter D.G.M.S.

(H.Q. 354-1-33.)

No. 74.

26th August, 1915.

MEDICAL SUPPLIES: REQUISITIONS.

Requisitions in triplicate will be forwarded as early as possible in the month preceding the three months' period in order that there may be no delay in procuring supplies for the period stated.

Tenders will be called for and the supplies ordered direct by the Contract Branch, Ottawa. Notification will be made as to the tenders accepted, and copies of the orders sent to the various firms will be forwarded to the A.D.M.S. of each Division or District, so that he may be informed from whom delivery of supplies is to be expected, and may give the necessary instructions as to where delivery should be made.

After the requisitions have been approved, one copy will be retained at Headquarters, and two copies returned to the Division, of which one copy is to be kept by the Officer in Charge Medical Stores in support of his Stores Account, and the other should be completed as to receipt and condition of the articles, and forwarded with the accounts (in triplicate) of the Contractors, as soon as the articles have been delivered to the Medical Stores. Circular Letter D.G.M.S. (H.Q. 354-1-33.)

No. 75.

4th September, 1915.

SERVICE REQUISITIONS TO BE RENDERED IN DUPLICATE.

In future when *Service* Requisitions are submitted to the Director of Contracts for approval, they will be rendered in duplicate. Circular Letter D.G.M.S. (H.Q. 248-2-6.)

No. 76.

9th September, 1915.

PROCEDURE TO BE ADOPTED WITH ALL RANKS P.F. AND
C.E.F. FOUND SUFFERING FROM TUBERCULOSIS.

1. When a Medical Board recommends sanatorium treatment, the proceedings of that Board will be forwarded to Ottawa with the period for which treatment is recommended noted thereon, and immediate arrangements will be made for admission of the patient into a sanatorium: this whether the tuberculosis is found to be contracted before or after entry into the service.

2. The O. C. the Division in which the Discharge Depot is located will notify the O. C. the Division to which a returned tuberculous invalid is to be sent, at least one day before the invalid leaves the Discharge Depot, in order that the A. D. M. S. concerned may arrange in advance for the admission of the invalid into a sanatorium.

3. The Medical Officer in charge of the sanatorium will supply to the A. D. M. S. a monthly report upon each soldier admitted. Such report will state (1) the physical condition of the case, (2) the advisability of further treatment in the sanatorium, and (3) the extent to which the earning power in the general labor market is impaired. The A. D. M. S. will add to such report his recommendation in each case (and forward the same without delay to Headquarters, Ottawa).

4. A final report is to be obtained by the A.D.M.S. and forwarded to Headquarters, Ottawa, at least three weeks before the expiration of the period of sanatorium treatment originally recommended, in order that any recommendation for continued treatment may be considered.

5. It is not obligatory that Officers and those of all ranks recommended for sanatorium treatment avail themselves of that treatment, but each Officer or man who refuses to accept this treatment must sign a certificate to the effect that he did not wish to avail himself of sanatorium treatment, and this certificate when signed is to be attached to his Medical Board proceedings and forwarded along with the same.

6. Officers who refuse to avail themselves of sanatorium treatment may have their pay and allowance continued for the period recommended by the Medical Board, provided that they satisfy the A. D. M. S. that the condition under which they propose to live during the period will not be prejudicial to their recovery.

Each Officer receiving the home treatment will notify the O. C. his Division at least one month prior to the expiration of the estimated period of treatment, in order that a Medical Board may be assembled to report upon his condition.

7. N. C. Os. and men who refuse to avail themselves of sanatorium treatment will receive one month's pay and allowances and their discharge from the service will be carried out forthwith. Their Medical Board papers together with the notification of the action taken will be immediately sent to Headquarters, Ottawa, where each case will receive final consideration.

8. When sanatorium treatment is accepted, pay and allowances are continued for the period during which the invalid remains under treatment in sanatorium. Discharge will not be carried out until the final report of a Medical Board has been received and considered by the Pensions and Claims Board, and the discharge confirmed at Headquarters.

9. Officers and those of other ranks suffering from tuberculosis and not in a fit condition to be discharged from hospital and transferred to a sanatorium, will be retained as free patients as per para. 244 Army Medical Corps Regulations. Circular Letter A. G. (H. Q. 60-4-8.

No. 77.

9th September, 1915.

REGIMENTAL TECHNICAL MEDICAL EQUIPMENT: METHOD OF OBTAINING.

1. In future the Regimental Technical Medical equipment for overseas Units C.E.F. and Units mobilized in Canada, will be arranged for by the A.D.M.S. of Divisions and Districts by requisition on the Central Medical Stores, through the D.G.M.S., instead of as hitherto by the Central Medical Stores direct.

2. A. D's M. S. of Divisions and Districts will, when authority is granted for the mobilization of a new Unit, forward to the Director General a Requisition, in triplicate, on Militia Form C 615 for all Regimental Technical equipment required for the Unit concerned.

Circular Letter D.G.M.S.

(H.Q. 54-21-15-12.)

No. 78.

13th September, 1915.

STOPPAGE OF PAY FOR DEBT.

Notice is hereby given to the general public that a soldier's pay cannot be seized for debt and, consequently, merchants who sell to soldiers on credit will do so at their own risk.

Militia Order No. 421, 1915.

(H.Q. 54-21-45-3.)

No. 79.

20th September, 1915.

WORKING PAY.

Complaints have been received from the Pay Department overseas that Officers Commanding units arriving in England are under the impression that they are empowered to grant working pay.

Notice is hereby given to them and to all concerned that the regulations governing working pay as laid down in Financial Instructions for the C.E.F., are to be strictly adhered to, and Officers Commanding are not empowered to make any departure therefrom.

Militia Order No. 429, 1915.

(H.Q. 3150-64-4.)

No. 80.

27th September, 1915.

MONTHLY RETURNS OF PATIENTS IN CONVALESCENT HOMES, SANATORIA AND INSANE ASYLUMS.

M.H.C. FORMS 20 & 20a.

In future the O.C. commanding the Division or District will (upon the first of each month) prepare in triplicate a return affording the following information:

(1) Nominal roll of all military patients in Convalescent Homes during the preceding calendar month.

(2) Nominal roll of all military patients in Sanatoria during the same period.

(3) Nominal roll of all military patients in Insane Asylums during the same period.

(4) Nominal roll of all military patients finally disposed of by discharge or otherwise.

This return will give in addition, (1) date of admission, (2) diagnosis, (3) prognosis, and (4) disposition of each case.

For the necessary form for this return see Appendix.....

Of the three copies the Divisional O.C. will forward one copy to Headquarters, Ottawa; one to the Secretary of the Military Hospital Commission, 22 Victoria Street, Ottawa; and the third will be retained in the command.

Circular Letter A.G. (H.Q. 649-1-6.)

Add also, this cancels all previous directions regarding these returns.

No. 81.

4th October, 1915.

DISPOSAL OF INSANE PATIENTS.

1. Insane soldiers will be granted treatment for six months prior to discharge from the army, unless recovery takes place within this period. In every case M.F. B227 is to be completed and forwarded for consideration by the Pension and Claims Board.

2. Pay will be withheld during treatment except for such sums as would, were the patient overseas, be paid to his dependants.

3. If the soldier undergoes recovery all amounts due to him will be paid to him upon discharge. If he is found permanently insane, the amounts due will be paid to his dependents.

Circular Letter A.G. (H.Q. 9607-2.)

No. 82.

6th October, 1915.

INSTRUCTIONS FOR RENDERING IMMEDIATE AID.

Accompanying copies of pamphlet on the above subject, issued by Major A. W. Maclure, late London Scottish Regiment, for distribution among the Units in each Division and District.

Circular Letter D.G.M.S.

(H.Q. 393-17-2.)

No. 83.

8th October, 1915.

INOCULATION AND VACCINATION RETURNS.

The instructions given in Headquarters Letter 8358-1-2, of 6th July, 1915, are not being carried out: returns of inoculation and vaccination of individual units are not being promptly forwarded to Headquarters, Ottawa. Several units (of which a list is given) have afforded no returns. It is requested that early attention be given to this matter.

Circular Letter A.G. (H.Q. 8358-1-2.)

No. 84.

11th October, 1915.

WEEKLY RETURN OF DISCHARGES CANADIAN EXPEDITIONARY FORCE.

Confirming Night lettergrams of 9th and 11th instant, the instructions contained therein are as follows:—

1 A weekly summary of Discharges for all units in each Command to be forwarded weekly, addressed under separate cover, marked "Discharge Returns" to

(a) A. & P.M.G., Militia Headquarters, Ottawa.

(b) Secretary, Militia Council, Ottawa.

(c) Canadian Patriotic Fund, Birks Building, Ottawa.

2. Instructions to be given by the O. C. each Division or District to the Paymaster of each Unit of the Canadian Expeditionary Force in the Command, to send weekly Returns to

(a) A. & P.M.G., Militia Headquarters, Ottawa.

(b) Canadian Patriotic Fund, Birks Building, Ottawa.

Circular Letter A.G. (See No. 111, page 90.) (H.Q. 16-1-25.)

No. 85.

18th October, 1915.

RETURN OF UNUSED RAILWAY TICKETS FOR REFUNDS.

With reference to Militia Order 130, 1913, respecting return of unused railway tickets, attention is invited to the fact that many of these tickets are being sent direct to the Railway Company instead of to the Division or District Headquarters.

It is to be noted that, in future, all unused railway tickets are to be sent to the Assistant Director of Supplies and Transports, of the Division or District for transmission to Headquarters, by registered mail, with as little delay as possible.

Militia Order No. 463, 1915. (H.Q.)

No. 86.

25th October, 1915.

SUBSISTENCE ALLOWANCE OF RECRUITS, C.E.F., BEFORE JOINING THEIR UNITS.

Beginning November 1st, 1915, the following rates of Subsistence Allowances in lieu of rations and quarters will be paid recruits, Canadian Expeditionary Force, until drafted into one of the Units.

Unmarried men 50c. a day

Married men 75c. a day

Unmarried men, if only support of wid-

owed mothers 75c. a day

Pay and Field allowance will be issued at usual rates, but separation allowance will not be paid in addition to the above rates of subsistence. The officer acting as Paymaster will, however, issue to the widow or widowed mother \$15 a month from the soldier's pay and allowance.

As soon as recruits are drafted into a Unit of the Canadian Expeditionary Force separation allowance will be issued to those entitled to receive it from the date of joining such unit.

Militia Order No. 472, 1915.

No. 87.

30th October, 1915.

MISBEHAVIOUR OF SOLDIERS IN CONVALESCENT HOMES.

Invalid soldiers guilty of misbehaviour in Convalescent Homes will, subject to the discretion of the O.C. Division, be discharged therefrom.

A soldier found guilty of misbehaviour will before expulsion, be brought before a Medical Board, which will report upon the extent and duration of the disability of the soldier. Following upon this he will be discharged from the service, and the Pensions and Claims Board, Ottawa, will base the pension to be granted upon the findings of the Medical Board above mentioned.

Circular Letter A. G.

(H.Q. 546-1-6.

No. 88.

2nd November, 1915.

ENTRY INTO THE ROYAL ARMY MEDICAL CORPS.

The War Office now requires that all applicants from Canada for commissions in the R.A.M.C. shall be Officers of the C.A.M.C., and as Officers of the C.A.M.C. it is prepared to accept their transfer into the R.A.M.C. whether these Officers are registered practitioners or not.

Fully qualified practitioners in medicine, therefore, who are in possession of degrees from Canadian Universities, may be granted temporary commissions in the C.A.M.C. and will then be eligible for appointment either in the C.A.M.C., C.E.F., or R.A.M.C.

Unregistered practitioners must submit their diplomas in medicine and surgery to the A.D.M.S. of the Division concerned who will forward them to Headquarters, Ottawa, with the necessary recommendation.

Circular Letter A.G.

(H.Q. 593-9-4).

(Note: This instruction cancels instructions of Circular Letter A.G., H.Q. 593-3-17, 23rd July, 1915).

No. 89.

8th November, 1915.

IDENTIFICATION OF SOLDIERS CASHING PAY CHEQUES AT THE BANKS.

As soldiers of the Canadian Expeditionary Force in Canada will be paid by cheque beginning this month (November) company commanders and officers in charge of detachments, will arrange on pay day or as soon after as possible, to have the men identified at the Bank. This they should do themselves, but if the company sergeant-major is a thoroughly reliable non-commissioned officer the duty may be entrusted to him, and in order to expedite the work at the Bank, a rubber stamp signature should be obtained by the officer for himself or for his sergeant-major, and each man's cheque stamped on the back by the officer or sergeant-major, as the case may be, in the presence of the Bank teller, as the men present their cheques at the counter to be cashed.

Militia Order No. 490, 1915.

No. 90.

15th November, 1915.

INTOXICATING LIQUORS—GIFT OR SALE PROHIBITED.

Paragraph 4 of Regulations, made and established by Order in Council of the 12th September, 1914, (P. C. 2358) is hereby cancelled and the following substituted in lieu thereof:—

“4. No person shall, with the intent of eliciting information for the purpose of communicating it to the enemy, or for any purpose calculated to assist the enemy, give or sell any intoxicating liquor to a member of any of His Majesty’s Forces, or to a member of the Militia of Canada; and when any of His Majesty’s Forces, or of the Militia of Canada, are employed in guarding or defending any railway, dock, harbour, canal, wireless or cable station, or any fort, armoury, building, structure, plant, or work, or any stores, armament, munitions or goods, on or in connexion with which a guard or sentry is placed, no person shall at any time give or sell any intoxicating liquor to a member of such forces, or of the Militia, with intent to make him drunk; nor shall any person, either with or without such last mentioned intent, give or sell intoxicating liquor to any such member when he is on guard, sentry or other military duty.”

General Order No. 136, 1915. (H. Q. 7-96-26.)

No. 91.

15th November, 1915.

**ENLISTMENT CANADIAN EXPEDITIONARY FORCE—
FIELD OFFICERS AUTHORIZED TO ATTEST.**

WHEREAS the instructions from His Majesty’s Government in respect to the enlistment of men for the Canadian Overseas Expeditionary Force direct that such men shall be attested by a Magistrate;

AND WHEREAS, by Section 94 of the Army Act it is enacted that, for the purpose of the attestation of soldiers in pursuance of that part of the Act which relates to the enlistment of soldiers, any person duly authorized in that behalf by the Government of a colony, shall, in that colony have the authority of a Justice of the Peace and be deemed to be included in the expression “Justice of the Peace” wherever used in that part of the Act which relates to the attestation of soldiers;

AND WHEREAS, owing to the inconvenience and the expense of having enlistments of the Canadian Overseas Expeditionary Force attested by Provincial Justices of the Peace, it is desirable that certain military officers shall be authorized to attest soldiers for that force;

THEREFORE, His Royal Highness the Governor-General in council, in pursuance of the power conferred as aforesaid, is pleased to authorize and doth hereby authorize that soldiers enlisted in pursuance of that part of the Army Act which relates to enlistment may be attested by any officer appointed to command a battalion or other similar unit of the Canadian Overseas Expeditionary Force, provided he, at the time, holds a rank not lower than that of Field Officer in the Canadian Militia.

General Order No. 136a, 1915. (H.Q. 1982-1-31.)

No. 92.

15th November, 1915.

PAY OF CIVIL SERVANTS ENLISTED FOR SERVICE OVERSEAS.

1. The Head of any Department should give leave of absence with salary only to persons whose positions need not be filled during their absence and whose absence during the period of the war will not prejudice the public service. In granting leave of absence in any such cases the Minister should follow the principle of deducting from the pay of any person so enlisting, the amount of his military pay during the period covered by such leave of absence.

2. In all other cases the Minister should make a recommendation to Council in order that the necessary authority may be obtained for granting leave of absence on such terms and conditions as the Governor in Council may determine.

3. Leave of absence with either full or partial pay shall not be granted to any person employed in the Civil Service unless he was so employed at the outbreak of the war.

General Order No. 137a. 1915.

(H.Q. 39-1-1-2.)

No. 93.

15th November, 1915.

PAY REGULATIONS: SCALE OF PENSIONS FOR
WOUNDS, ETC., ON SERVICE. AMENDMENTS.

Article 641, (f).

7th Line, *after* "Officer" *insert* "Warrant Officer, non-commissioned Officer or man".

General Order No. 137. 1915.

(H.Q. 505-5-4).

No. 94.

18th November, 1915.

CEREBRO-SPINAL MENINGITIS: REPORT ON SPRAYING
AND OTHER PROPHYLACTIC MEASURES.

Covering copy of a report by Major J. W. S. McCullough, D.A. D.M.S. (Sanitation) 2nd Division on the above subject.

It is requested that the A.D.M.S. of each Division and District have copies of the report typed and forwarded to the Medical Officers of Troops in the Divisions and Districts.

Circular Letter A.G.

(H.Q. 393-8-58).

No. 95.

19th November, 1915.

ENLISTMENT OF INSTRUCTORS FOR FIRST AID WORK
IN CANADIAN ARMY MEDICAL CORPS.

1. Authority is granted to enlist in the Canadian Army Medical Corps from three to five instructors in each Division and District.

2. These instructors will be only enlisted in the C.A.M.C for six months, and, if required, for an additional period of six months, and while so employed will have the rank of "Sergeant".

3 They will be under the supervision and direction of the Divisional or District Officers, who will inspect them and their work from time to time.

4. They will be attached to Divisional or District Staffs for the purpose of pay, allowances, quarters, rations and discipline.

5. The names of the men to be enlisted (who must be passed as medically fit) will be furnished to the Os.C. Divisions and Districts by the Canadian Branch of the St. John's Ambulance Society.

6. Action should be taken to bring these instructions into action without delay, and a report sent to Headquarters as soon as instructors commence their duties.

Circular Letter A.G. (Amended, No. 103, p. 85.) (H.Q. 1798-23-1).

No. 96.

19th November, 1915.

STANDARD OF VISION, REVISED REQUIREMENTS.

From this date the requirements for the vision of recruits will be as follows:—

(1) If a recruit can read D=60 at twenty feet or better, with each eye without glasses, he will be considered "fit."

(2) If he can read D=20 at twenty feet with the right eye without glasses, and not less than D=80 at the same distance with the left eye without glasses, he will be considered "fit."

(3) If he can read D=20 at twenty feet with the left eye, without glasses, and not less than D=120 with the right eye, at the same distance, without glasses, he will be considered "fit" for the Canadian Army Service Corps, the Canadian Army Medical Corps, the Canadian Ordnance Corps or for forestry battalions, or for position as driver in the Canadian Artillery or Canadian Engineers.

Circular letter A/G. (H.Q. 593-1-23).

No. 97.

22nd November, 1915.

TREATMENT OF DISCHARGED SOLDIERS, C.E.F.

At a meeting of the Military Hospitals Commission held at Quebec upon the 10th November, 1915, it was resolved that the privileges of the hospitals and convalescent homes under the control of that commission shall be extended to discharged members of the Canadian Expeditionary Force, if in the opinion of the A.D.M.S. of the division or district such treatment is necessary, this privilege to be extended only to such discharged soldiers as are found to suffer from disabilities which are directly the result of service in the expeditionary force.

Circular Letter A.G.

(H.Q. 649-1-6.)

No. 98.

27th November, 1915.

BLIND RETURNED SOLDIERS, C.E.F.

The Dominion Tactile Press, of 275 Delaware Avenue, Toronto, offer to supply, free of charge, to any returned soldier who may have been blinded, the means of teaching himself to read by the Braille process.

You are requested to forward the names of all soldiers who may return blind to the company, in order that they may communicate with each individual soldier.

Circular Letter A.G.

(H.Q. 649-1-37.)

(To O.'s C. divisions and districts, D.G.M.S., O.C. Discharge Depot, Quebec, etc.)

No. 99.

27th November, 1915.

H.Q. 649-1-6.

Not yet obtained from C.R. for abstract.

No. 100.

27th November, 1915.

CANADIAN PENSIONERS, YEARLY MEDICAL EXAMINATION.

The Circular Letter H. Q. 49-1-49 (see instructions, 1915, No. 54) of 10th July, 1915, is amended as follows:—

1. In place of "two members (one Captain and one Lieutenant)" read "Two members of the rank of Captain or Lieutenant."

2. Each of the Officers composing the Board is to be appointed preferably from among those resident at Divisional or District Headquarters, and will receive the pay of his rank plus allowances for each day actually on duty.

3. After "the necessary examinations will be carried out" add: "at centres throughout the Division or District."

Circular Letter A.G.

(H.Q. 49-1-49.)

No. 101.

29th November, 1915.

PREVENTION OF ESPIONAGE.

It is strictly forbidden to disclose to unauthorized persons any information with respect to the movements, numbers, description, condition, or disposition of any of the forces, ships, or war materials of His Majesty, or any of His Majesty's Allies, or with respect to the plans or conduct of any naval or military operations by any such forces or ships, or with respect to any works or measures undertaken for, or connected with, or intended for the fortification or defence of any place, or any information of such a nature as is calculated to be or might be directly or indirectly useful to the enemy.

Commanding Officers are directed to promulgate the foregoing instructions and to see that they are fully explained to all ranks on parade by officers commanding squadrons, batteries, and companies, and other units.

In doing so they may derive assistance from the "*Memorandum on the Prevention of Espionage*" herewith printed as Appendix.
Militia Orders No. 515, 1915. (H.Q. C1747)

No. 102.

1st December, 1915.

APPOINTMENTS OF NURSING SISTERS TO THE ARMY MEDICAL CORPS OF THE CANADIAN MILITIA.

The appointment of Nursing Sisters to the Army Medical Corps, Canadian Militia, will be discontinued until further notice, with the exception of such ladies as may from time to time be appointed for special duty in Canada, or to the Army Medical Corps of the Canadian Expeditionary Force.

Circular Letter A.G.

(H.Q. 54-21-4-12)

No. 103.

4th December, 1915.

ENLISTMENT OF INSTRUCTORS FOR FIRST AID WORK IN C.A.M.C.

With further reference to Headquarter's letter of 19th November (A.M.C.I., 1915. No. 95.) paragraph 2 is hereby amended, by striking out the words "rank of Sergeant" and substituting therefor the words "rank of Quartermaster Sergeant, with pay and allowances thereof."

Circular Letter A.G.

(H.Q. 1798-23-1)

No. 104.

4th December, 1915.

SUPPLIES: STRETCHERS, DRESSINGS, FIRST FIELD, BED
PANS, URINALS: METHOD OF OBTAINING.

The above are now Ordnance supplies and will no longer be issued from the Central Stores. Any of these articles required to complete Overseas Units should be obtained from the S.O.O. of the Division or District.

Circular Letter D.G.M.S.

(H.Q. 54-21-15-12)

No. 105.

6th December, 1915.

PROHIBITION OF THE USE OF SPIRITUOUS AND ALCO-
HOLIC LIQUOR IN ANY OFFICERS' AND NON-COM-
MISSIONED OFFICERS' MESS, OR MEN'S CANTEEN,
OF ANY UNIT OF THE PERMANENT FORCE, ACTIVE
MILITIA, OR CANADIAN EXPEDITIONARY FORCE
SERVING IN CANADA.

No spirituous or alcoholic liquor is to be brought into, sold or drunk in any mess whether of officers', or non-commissioned officers', or men's canteens, of any unit of the Permanent Force, Active Militia, or Canadian Expeditionary Force serving in Canada, nor shall any such liquor be brought into, sold or drunk at any military entertainment given elsewhere than in a mess or canteen.

Militia Order No. 533, 1915.

(H.Q. 129-1-8).

No. 106.

13th December, 1915.

MEDICAL BOARDS: DIRECT DISCHARGE OF CERTAIN
CATEGORIES.

In future upon receipt of proceedings of Medical Boards upon men discharged under H.Q. Letter 16-1-29, of 10th August, 1915

(see A.M.C.I. 1915, No. 67), notice of approval of the same will not be forwarded to O.'s C. Divisions and Districts. Only in cases of non-approval of the findings, or of request for further consideration of the case, will Headquarters communicate with the O.'s C.

It is requested that in cases of discharge under the above mentioned letter, the Medical Board proceedings be minuted to that effect.

Circular Letter A.G.

(H.Q. 16-1-29).

No. 107.

14th December, 1915.

DISCHARGE OF RECRUITS NOT MEDICALLY FIT.

1. Especial care is to be taken not only to ensure that men not physically fit are not enlisted, but also that men not medically fit be not retained in the service, but be discharged without delay.

2. To this end it is directed that in each Division a Medical Board of two Officers shall inspect all recruits at stated intervals. Such inspection will be made at least three times during the winter months.

3. For the purpose of such inspections troops shall either be concentrated at central points, or the (Travelling) Medical Board shall visit the different places in the Division where men have been recruited and are being billeted.

4. In every case in which the (Travelling) Medical Board finds a man medically unfit M.F. B227, will be filled in, and placed on file at the Divisional or District Headquarters. It is not necessary to send a duplicate copy of the Medical Board proceedings to Headquarters, Ottawa.

5. A nominal roll of recruits recommended for discharge by the Medical Board will be sent the same day to the Secretary, Militia Council, Ottawa, giving the following details:

Name (in full).

(Rank).

(Unit).

Nature of disability.

Name of M.O. by whom recruit was passed upon enlistment.

Name of M.O. of unit.

6. The attention of Medical Examiners of recruits is to be called to the regulations regarding careless examination.

Circular Letter A.G.

(H.Q. 593-3-7).

No. 108.

15th December, 1915.

DISCHARGE RETURNS, CANADIAN EXPEDITIONARY
FORCE.

In view particularly of the fact that Returns of Discharge are now placed on a daily instead of a weekly basis, the sending of such a large number of copies as 25 to each Division or District, according to present directions involves considerable work. Information is requested as to whether this number is essential, and if not how many copies will suffice.

Circular Letter A.G.

(H.Q. 16-1-25)

No. 109.

17th December, 1915.

LAST PAY CERTIFICATES: MEDICAL OFFICERS PRO-
CEEDING OVERSEAS.

1. Whenever, in any Division or District, a Medical Officer is about to proceed overseas, the District Paymaster will give him, or transmit to the Chief Paymaster, a Last Pay Certificate, and this whether pay has been issued to the Officer or not.

2. Where no pay has been issued the Certificate is to show this fact, and to state the date from which pay is to be issued. This date will be that on which the Officer leaves his home for the embarkation

port, except in cases in which the Officer has been on duty previous to that date, when the date upon which he came on duty will be stated

Circular Letter P.G.

(H.Q. 593-3-2)

(To Paymasters of Divisions and Districts.)

No. 110.

22nd December, 1915.

ORGANIZATION: CALLING OUT OF TROOPS ON ACTIVE SERVICE.

In virtue of Orders in Council by His Royal Highness the Governor General in Council, numbered P.C. 2067 and P.C. 2068, dated the 6th day of August, 1914, the organization of the under-mentioned Units of the Canadian Expeditionary Force as temporary corps of the Active Militia of Canada is authorized, in addition to the Units mentioned in G.O. 36 of 1915, G.O. 86 of 1915, and G.O. 103a of 1915, and each of the said units is placed on Active Service as from the date of its organization.

Medical Services.

No. 6. Overseas Stationary Hospital.

No. 7. Overseas Stationary Hospital.

By Command,

W. E. HODGINS,

Major General,

Acting Adjutant General.

General Order No 151, 1915.

(H.Q. 593-6-2.)

No. 111.

23rd December, 1915.

RETURN OF DISCHARGES CANADIAN EXPEDITIONARY FORCE.

With reference to the Returns of Discharges which are now being made out by each Unit, in accordance with paragraph 2 of Head-

quarters letter of 11th October, 1915, in accordance with the wishes of the Patriotic Fund it is requested that instructions be issued that in future such returns will show:

- (a) The number, rank and name of the man in question.
- (b) The name and address of his next of kin.
- (c) Whether it is a case of discharge, or struck off strength, or absent without leave.
- (d) Date on which struck off the Strength for any of the above reasons. (See Appendix No. IV.)

Circular Letter A.G. (See No. 84, p. 75.) (H.Q. 16-1-25.).

No. 112.

29th December, 1915.

GASSED CASES: RETURNS OF.

It is requested that the A.D.M.S. of each Division or District secures data as to the ultimate effect of "gassing." These to be in the form of a monthly return, in duplicate, with notes on the cases that come to notice during the month, the information regarding each case reported being as full as possible. In submitting the reports the attached form will be used. (See Appendix).

Circular Letter, A.G.

(H.Q. 649-1-40).

1916.

No. 1.

1st January, 1916.

PAY AND ALLOWANCES REGULATIONS, 1914.—AMENDMENTS—PENSIONS TO WIDOW'S CHILDREN.

Article 642.—Sub-paragraph "A".—

Delete the word "Only" in line one.

Article 645.—

* After the word "Marriage" on third line insert "Any pension to a widow's children will cease when the mother remarries, but the mother's gratuity will include the children's pension for two years."

General Order No. 1, 1916. (H.Q. 305-5-4.)

No. 2.

3rd January, 1916.

PAY, ALLOWANCES AND PENSIONS, INSANE SOLDIERS.

The following regulations have been approved in regard to the Pay, Allowances and Pensions of insane soldiers:—

Insane soldiers will be sent to their respective Provincial Asylums for care and treatment. The charges made by the institutions for the care and treatment of such patients will be paid by the Government so long as the patients are kept at these Institutions, and as regards Pay, Allowances and Pensions to such soldiers, and their dependents, the following procedure will be followed.

(a) *Unmarried Soldiers without Dependents.*

No Pay Allowances or Pension will be granted if it is a case of permanent insanity; if it is a case of temporary insanity, pay of rank will be allowed the soldier while cared for in such institution, but same will not be paid him until he is discharged therefrom. The period for which such pay is granted shall not exceed six months.

(b) *Married Soldiers and Sons of Widowed Mothers.*

Assigned Pay and Separation Allowance will be continued the dependents while the soldier is undergoing treatment. If it is a temporary case only, balance of pay will be issued the soldier on discharge. If, however, the case is considered incurable, the soldier will be detained at the asylum, but will be discharged from the Force, and balance of pay due him will be paid his wife or mother, as the case may be, and the claims of these latter for pension will be considered as if the soldier were dead.

Militia Order No. 6, 1916. (H.Q. 9607-2.)

No. 3.

6th January, 1916.

SPECIAL CASES: HOSPITAL ACCOMMODATION FOR.

If the present arrangements do not afford invalid soldiers the benefit of the best progress and aid and special accommodation, steps should be taken to institute improvements in these respects with the least possible delay. There are certain orders of cases which do not respond to ordinary Medical and Surgical treatment. These may be roughly grouped as follows:—

1. Nervous diseases.
2. Cases requiring special surgical attention (Orthopaedic, etc.)
3. Cases requiring Massage or Electrical treatment.
4. Cases unsuited for treatment in Convalescent Homes or Hospitals, with great impairment of earning powers in consequence of disease, or aggravation of previously existing disease not in any way attributable to service, and likely to become objects of charity (*e.g.* Chronic Venereal Diseases).

A report is requested upon:—

1. The accommodation available in your District or Division for special cases as above.

2. The professional aid, Military or Civilian, available for carrying out special treatment in your Division or District.

3. Any recommendation or suggestions for the improvement of the Medical Service in dealing with these orders of cases.

Circular Letter D.G.M.S.

(H.Q. 1211-8-28).

No. 4.

8th January, 1916.

DISCHARGE DOCUMENTS OF RETURNED INVALID SOLDIERS, C.E.F.

As soon as any of the men of the C.E.F., who have been returned to Canada for Discharge, cease to be entitled to pay, it is instructed that discharge be carried out, and that their papers be completed and returned without fail and without delay to the Secretary, Militia Council, Ottawa.

Circular Letter A.G.

(H.Q. 649-1-6.)

No. 5.

10th January, 1916.

CANADIAN EXPEDITIONARY FORCE—ISSUE OF PAY TO OFFICERS ON LEAVE FROM ENGLAND.

Militia Order 384, 1915, is hereby cancelled and the following substituted:—

Officers of the Canadian Expeditionary Force returning from abroad to Canada on leave or on duty for a period not exceeding one month, will receive no payments in Canada. They should, therefore, make necessary arrangements with the Chief Paymaster in England to obtain the funds required until they return.

Officers proceeding to Canada from abroad for a period exceeding one month will obtain from the Chief Paymaster in England a last pay certificate in duplicate. Immediately on arrival in Canada, they will transmit the two copies to the Assistant Paymaster General, Militia Headquarters, Ottawa, from where pay will be issued monthly up to date of expiration of leave as shown on last pay certificate. One copy of the last pay certificate bearing the information as to what payments were made in Canada will be returned to them, together with the last cheques issued. This last pay certificate they will transmit to the Chief Paymaster, Canadian Expeditionary Force, on arrival in England.

To obviate any delays or complications, officers are to be careful to see that when transmitting last pay certificates to the Assistant Paymaster General, they state clearly where they want their cheques sent. They will also state the date on which they intend to leave, in order that the last cheque, with the last pay certificate, be sent in sufficient time to reach them before they return overseas.

Extension of leave, or transfer to another unit in Canada, should be notified to the Assistant Paymaster General by the officer concerned, quoting the authority received.

Militia Order No. 15, 1916. (H.Q. 54-21-23-39).

No. 6.

12th January, 1916.

DISCHARGE DOCUMENTS OF INVALID SOLDIERS, C.E.F.

1. Enclosing a copy of the instructions which have been issued to the O's C. discharge depots, dealing with the discharge documents of returned invalid soldiers by the discharge depots at Quebec and St. John, N.B.

2. It is particularly requested that all such discharge documents forwarded to the officers commanding divisions and districts be returned to headquarters as soon as discharge has been carried out.

The instructions are as follows (enclosure):—

- (a) The last pay certificate, accompanied by acquittance rolls, are to be forwarded to the A.P.G., Militia Headquarters, Quebec.

- (b) *Discharge documents* for Class 2 and Class 3, *i.e.*, of men whose discharge is not carried out immediately, are to be forwarded to divisions and districts, with instruction that as soon as pay ceases the final discharge is to be carried out; the papers completed and returned without fail to headquarters, Ottawa. Discharge documents of Class 1 are to be forwarded by the O.C. discharge depot to Headquarters at Ottawa upon completion of discharge.
- (c) *Medical documents*, one copy to be sent to Headquarters, Ottawa, and one copy to divisions and districts. If only one copy, then a copy of the findings of the Medical Board at the discharge depot will be forwarded to divisions or districts.

3. There will also be forwarded to the A.P.G., Militia Headquarters, Ottawa, a statement of all men going to each district, showing the amount paid at Quebec, and the class to which each man belongs.

Circular letter A.G. H.Q. 649-1-6.

No. 7.

15th January, 1916.

INSTRUCTORS FIRST-AID WORK.

Referring to circular letter of 19th November last, report requested as to whether instructors have been appointed and have commenced their duties.

Circular lettergram A.G. (H.Q. 1798-23-1).

No. 8.

17th January, 1916.

ABSENCE WITHOUT LEAVE FROM UNITS ON ACTIVE SERVICE.

1. Every man of the active Militia of Canada, who, without the leave of his Commanding Officer, absents himself from his Corps

while it is on active service, and every soldier with the Canadian Overseas Expeditionary Force who absents himself from his Unit without the consent of his Commanding Officer, is guilty of an offence under the Criminal Code, and on summary conviction under the provisions of Part 15 of the Code, is liable to imprisonment with or without hard labour, for a term not exceeding two years.

2. Production of an attestation paper purporting to be signed by the accused and attested by a Justice of the Peace or by an Officer appointed to command a Battalion or other similar unit of the Canadian Overseas Expeditionary Force, and purporting to be an engagement by the accused to serve in the Corps or the Unit from which he is charged with being absent, shall be sufficient proof that the accused was duly enlisted into such Corps or Unit, and evidence that the accused was in Canada at the time of his surrender or apprehension and a written statement purporting to be signed by the Adjutant-General of Militia, or by an Assistant Adjutant-General that the unit to which the accused was posted or belonged has departed from Canada for overseas service shall be *prima facie* proof that the accused is an absentee without leave from such corps or unit, and shall be sufficient to cast upon the accused the onus of proving that his absence from the Corps or Unit was not illegal.

3. Nothing herein shall in any way limit or affect the power of the Military Authorities to proceed against and punish an absentee without leave according to the rules of military law, but an accused person shall not be liable to be tried both by a Military Tribunal and by a Civil Court, but may be tried by either of them as may be prescribed.

4. The Military Pay and Allowances of every one who has been convicted of absence without leave from his Corps or from the Unit to which he belongs shall be held liable to be stopped to make good any loss or damage or destruction done or permitted by him to any arms, ammunition, equipment, clothing, instruments or regimental necessaries the value of which the Minister of Militia and Defence has directed him to pay.

Militia Order No. 26, 1916.

(H.Q. 652-1-34)

No. 9.

21st January, 1916.

DISPOSAL OF RETURNED INVALID SOLDIERS, CANADIAN EXPEDITIONARY FORCE.—MEDICAL BOARDS AND OTHER RETURNS.

1. After the first of February, 1916, all matters relating to the pay of returned soldiers will be dealt with in the Divisions concerned.

2. Final action as to the disposal of cases will depend upon Medical reports furnished by the A.D.M.S. Wherever possible these reports must be in the form of proceedings of the Medical Board. Where this is not possible reports must be in the form of a certificate, preferably by an officer of the A.M.C.

3. Medical Board proceedings will be afforded for

- (1) Discharge (under any circumstances).
- (2) Re-admittance to a Convalescent Home and re-issue of pay.
- (3) Final consideration by Pension and Claims Board.
- (4) Extension of period of disability.
- (5) Return (of patient) to duty.

4. Correspondence in regard to Pension and Claims cases will be regarded as urgent.

5. A monthly return in triplicate is to be prepared and forwarded giving the names of those invalid soldiers who have been given permission to remain at their own homes during the period of estimated disability, these returns to accompany the other monthly return previously called for (vide Nos. 59 (1915), 80 (1915), 112 (1915)).

Circular Letter A. G. (H.Q. 649-1-6.)

No. 10.

24th January, 1916.

STATIONERY FOR CANADIAN EXPEDITIONARY FORCE.—SCALE OF ISSUE OF.

The scale of issue of stationery for the C.E.F. Overseas Units has been improved, that for Section Field Ambulance and General, Field, or Stationery Hospital Units is as per column No. 2, pp. 10 and 11 of Militia Orders for this date. Anything supplementary

which may be required, or in excess of this allowance, will have to be made the subject of a special demand and forwarded through the O.C. the Division or District with his remarks, when the application will be looked into.

Abstracted from Militia Order No. 41, 1916. (H.Q. 445-1-10.)

No. 11.

24th January, 1916.

PRINTING FOR UNITS.

Attention is drawn to Militia Order No. 22 of 10th January, 1914, respecting accounts for printing, etc., and which reads as follows:—

“The attention of the Department of Militia and Defence having been drawn to the fact that the law requires all work connected with printing, lithographing, engraving, stereotyping, etc., to be done by or through the Department of Public Printing and Stationery, or regular requisitions thereto, notification is hereby given that no accounts for such work will be sanctioned for payment, except when the expenditure has been authorized through the Department of Public Printing and Stationery.

The same course will be followed in connexion with advertisements, articles of stationery or services requiring requisitions on that Department.

Militia Order No. 41, 1916. (H.Q. 141-13).

No. 12.

8th February, 1916.

SMOKING NOT TO BE ALLOWED IN OFFICES OF
DEPARTMENT OF MILITIA AND DEFENCE.

The Honourable the Minister has ordered that smoking will *not* be allowed in any of the offices, waiting rooms, messengers' rooms, or corridors of this department.

This order must be rigidly enforced by heads of branches and divisions, who will be held responsible for the carrying out of the same.

Order D.M.M.D.

(H.Q. 650-2-25).

(To Heads of Branches and Divisions.)

No. 13.

9th February, 1916.

RECRUITS: REJECTION OF THOSE SUFFERING FROM
OPERABLE DISABILITIES: HERNIA, VARICOCELE
VARICOSE VEINS.

All medical examiners of recruits (division or district) are to be instructed that men are not to be passed as fit with the intention that their disabilities will be corrected by operation after enlistment.

Every endeavour is to be made to prevent the waste of public money brought about by the enlistment of those suffering from hernia, varicocele, varicose veins, etc.

Circular Letter, D.G.M.S.

(H.Q. 593-3-7).

No. 14.

9th February, 1916.

CEREBROSPINAL MENINGITIS: REPORT ON METHOD OF CONTROLLING.

Covering a copy of a report on "method of controlling epidemic cerebrospinal Meningitis" by the D.A.D.M.S. and A.D.A.D.M.S. (sanitation) M.D. 2 forwarded to A.D.'s M.S. divisions and districts for their information.

Circular Letter D.G.M.S.

(H.Q. 393-8-55).

No. 15.

15th February, 1916.

PAY AND ALLOWANCES REGULATIONS, 1914—AMENDMENTS—CONCENTRATION CAMPS, DAILY RATIONS IN WINTER.

To Pay and Allowances Regulations, 1914, *Article 250, Add subparagraph (e).*

(e) At winter Concentration Camps, the daily rations of bread and sugar will be as follows,—

Bread.	1 pound.
Sugar	3 ozs.

General Order No. 13. 1916.

(H.Q. 529-9.)

No. 16.

19th February, 1916.

DIVISIONAL CYCLIST DEPOT.

It is requested that Officers, Non-Commissioned Officers and men for the above Unit be carefully selected so that they may be better able to carry on the duties of cyclists.

Circular Letter A.G.

(H.Q. 1982-1-41)

No. 17.

19th February, 1916.

DRUGS, DRESSINGS, ETC., PURCHASE OF.

The War Purchasing Commission has authorized the following procedure:

1. The list of drugs given in the copy (attached to original) packed in such a way as to be most convenient for distribution to bodies of troops, will be sent out to the various dealers and their tenders obtained.

2. When it is necessary for the A.D.M.S. to secure more medical supplies, he will prepare requisitions for what he actually requires, and will forward the same for approval to the office of the D.G.M.S., Ottawa. These drugs will then be secured from the Contractor as formerly. In such requisitions it will be necessary to include all the drugs selected from the list already authorized, and to add thereto any articles not specified which are considered absolutely necessary.

3. A satisfactory way to arrive at the list of articles absolutely necessary is to convene a Medical Board to consider the subject.

Immediate action is requested in order that there may be no delay in the delivery of supplies for the period beginning 1st April, 1916.

With this letter is included the following:—

MINUTE 5102. WAR PURCHASING COMMISSION.

Ottawa, 17th February, 1916.

The Commission authorizes the following method of procedure for the purchase of drugs, medicines, tablets, bandages, etc., for the next quarter:

1. Tenders are to be called for quarterly from wholesale druggists and manufacturers for each Divisional Area or district, upon a list of drugs, medicines, tablets, bandages, etc., which list is to be supplied by the Director General of Medical Service to the Director of Contracts.

2. This list will not specify the quantities required, but will give the name and grade of each article, the style and size of container in which article is supplied, and the amount to be supplied in each container.

3. The prices quoted are to be per filled container, including the container specified, and are to apply for any quantity needed during the three months the contract is to be in force, and are to be f.o.b. Headquarters of the Divisional Area or District.

4. Each drug or sundry will be obtained during the quarter from the lowest tenderer for that item.

Circular Letter, D.G.M.S.

(H.Q. 354-1-33).

No. 18.

21st February, 1916.

POUCHES, ORDERLIES: PERSONNEL FOR WATER
DUTIES, A.M.C.

It is requested that all Pouches, Orderlies', now in Medical Stores in your district be returned to the Central Medical Stores, 136 Emmett street, Ottawa, at the earliest date, by freight.

Circular Letter D.G.M.S.

(H.Q. 675-1-1.)

No. 19.

23rd February, 1916.

PHYSICAL STANDARDS—TROOPS PROCEEDING OVER-
SEAS.

Full and sufficient inspections must be made to prevent possibility of men being included who are not medically fit, or up to the standard required for active service.

Circular Lettergram.

(H.Q. 1982-1-41.)

No. 20.

28th February, 1916.

CANADIAN EXPEDITIONARY FORCE—MEDICAL
EXAMINATIONS OF RECRUITS.

It is notified for the information of all concerned that from the 1st April, 1916, the fee payable to civilian practitioners for the medical examination of recruits for the Canadian Expeditionary Force, will be at the rate of 50 cents per man examined.

Medical Officers not under pay may be paid at the above rate, provided the total for one day does not exceed the total of the Pay and Allowances of their substantive rank.

Militia Order No. 87, 1916.

(H.Q. 1982-1-33.)

No. 21.

28th February, 1916.

CANADIAN EXPEDITIONARY FORCE—APPREHENSION OF DESERTERS.

It is published for general information that the reward of \$20 for the apprehension of a deserter from the Permanent Force, Article 501, Pay and Allowances Regulations, 1914, is not authorized for members of the Canadian Expeditionary Force.

Reasonable expenses incurred in making the arrest and returning the soldier to his corps will be allowed, but whenever possible these expenses should be recovered from the man's pay.

Militia Order No. 88, 1916.

No. 22.

1st March, 1916.

PAY AND ALLOWANCES REGULATIONS—OUTFIT ALLOWANCE, OFFICERS.

An outfit allowance of \$100 is authorized for officers of the Militia (non-permanent) who have been placed on Active Service in Canada since war broke out, payable after three months' service.

Outfit Allowance, Warrant Officers, C.E.F.

An outfit allowance of \$100 is authorized for Warrant Officers appointed as such in the Canadian Expeditionary Force.

General Order No. 17, 1916.

(H.Q. 96-53-27.)

No. 23.

1st March, 1916.

ORGANIZATION: ESTABLISHMENT AND DELIMITATION OF DISTRICTS.

G.O. 59-(1) of April, 1911, and all Orders referred to therein are hereby cancelled, and the following is substituted therefor:—

1. In pursuance of the authority contained in section 21-(a) of the Militia Act, the hereinafter mentioned portions of Canada are formed into Militia Districts. (The Districts so formed are the following):—

- M.D. 1. Western Ontario Military District, H.Qrs., London, Ont.
 “ 2. Central Ontario Military District, H.Qrs., Toronto.
 “ 3. Eastern Ontario Military District, H.Qrs., Kingston.
 “ 4. Western Quebec Military District, H.Qrs., Montreal.
 “ 5. Eastern Quebec Military District, H.Qrs., Quebec.
 “ 6. Maritime Military District, H.Qrs., Halifax.
 “ 10. Manitoba Military District, H.Qrs., Winnipeg.
 “ 11. British Columbia Military District, H.Qrs., Victoria.
 “ 12. Saskatchewan Military District, H.Qrs., Regina.
 “ 13. Alberta Military District, H.Qrs., Calgary.

(For full details consult G.O. as below.)

General Order No. 18, 1916, paragraphs 1-11.

(H.Q. 9939-1-13).

No. 24.

1st March, 1916.

ORGANIZATION: DUTIES OF DISTRICT OFFICER COMMANDING.

G.O. 58 of 1915, and all orders referred to therein, are hereby cancelled, and the following is substituted therefor:

(a) Subject to the regulations and to the instructions issued from time to time from Militia Headquarters, a district officer commanding will exercise military command over all troops within his

district; within that area he is the representative of the Minister of Militia and Defence, and he is charged with and responsible for:

(For details of his duties consult General Order No. 18 as below.)
General Order No. 18, 1916. (H.Q. 9939-1-13).

No. 25.

1st March, 1916.

MEDICAL OFFICERS FOR SERVICE WITH A.M.C., C.E.F. OR R.A.M.C.

Reference letter of same number of 5th January, request for full information on this subject, with as little delay as possible.

Circular letter D.G.M.S. (H.Q. 593-9-4).

No. 26.

3rd March, 1916.

TRANSFER OF INVALID SOLDIERS DECLARED FIT FOR SERVICE.

When a returned invalid soldier has been boarded in a command and declared fit for service, he will immediately be transferred to some overseas unit in the division or district.

Militia Headquarters will immediately be notified when such transfer has been carried out.

Circular letter A.G. (H.Q. 593-3-7).

No. 27.

4th March, 1916.

VACCINATIONS AND ANTI-TYPHOID INOCULATIONS—RECORDS OF.

It is requested that instructions be issued that in all cases of troops proceeding overseas, the medical officer responsible will furnish a certificate to the effect that all medical history sheets have been checked and the records of vaccination and anti-typhoid inoculations have been completed, and that this be immediately brought to the attention of all medical officers concerned.

Circular letter A.G. (H.Q. 8358-1-2).

No. 28.

4th March, 1916.

HOSPITAL ACCOMMODATION FOR MILITARY PATIENTS.

A return is requested of the hospitals in each division or district used for the accommodation of military patients, with a statement (1) as to the facilities for hospital treatment in each, and (2) the names of the staff, more particularly of the heads (military or civilian) of the medical and surgical departments.

Circular letter D.G.M.S. (H.Q. 1211-8-28).

No. 29.

13th March, 1916.

DOMINION LANDS — SOLDIERS' HOMESTEADS — RESIDENCE.

With reference to Sections 22 and 23 of the Dominion Lands Act and the several Orders in Council made in pursuance of the same, the following summary of the law and the regulations on this subject is now, through the kindness of the Honourable the Minister of the Interior, published for the information of all concerned:

"(1) A volunteer, in possession of a homestead at the time of his enlistment, is allowed to count the time spent on active service as residence upon the homestead. Moreover, during his absence his entry is protected from cancellation.

"(2) A volunteer in possession of a homestead, who, while on active service, receives wounds which result in disability and incapacitate him from the fulfilment of homestead duties, may be granted exemption from such duties, and the Minister (of the Interior) may at his discretion, forthwith issue Letters Patent in his favour.

"The scope of the Act in the foregoing particulars, has been enlarged to embrace those volunteers who may, subsequent to the date of enlistment, enter for a homestead of Dominion Lands. By the operation of the new regulation, the Minister of the Interior is empowered to consider the latter class of soldier settlers in the same way as the Act provides for the bona fide settler, who on the outbreak of hostilities enlisted for active service."

Militia Order No. 111, 1916.

(H.Q. 54-21-45-1.)

No. 30.

20th March, 1916.

UNLAWFUL POSSESSION OF MILITARY STORES.

Attention is called to the provisions of the Criminal Code dealing with the unlawful possession on sale of Military or other public Stores.

Articles 435 (*Unlawful Possession, Sale, etc., of Public Stores*) and 436 (*Being in Possession Without Being Able to Justify*) are quoted *in extenso*. (55-56 V., c. 29, ss 387 and 388.)

Wide publicity should be given to such provisions as a warning.
Abstract. Militia Order No. 122, 1916. (H.Q. 96-1-14.)

No. 31.

14th March, 1916.

FIELD TECHNICAL MEDICAL EQUIPMENT— CAMPS FOR 1916.

A complete return is requested to Headquarters, Ottawa, showing the available Field Technical Medical Equipment in the camps in each Division or District. If further equipment is required, requisitions are to be completed to cover same, and forwarded to Headquarters, Ottawa, to reach them not later than 1st April, 1916.

Circular Letter D.G.M.S. (H.Q. 1798-23-1.)

No. 32.

20th March, 1916.

TRAINING OF ARMY MEDICAL CORPS PERSONNEL FOR OVERSEAS HOSPITAL DUTIES.

It is requested that a short report be given as to what course of training is now being given to the personnel of the A.M.C. of the different sections of each Ambulance Depot.

Circular Letter D.G.M.S. (H.Q. 593-3-2).

No. 33.

20th March, 1916.

INSTRUCTION IN FIRST AID.

It is requested that information be given (1) as to the progress made by the Instructors, selected from those qualified to teach First Aid under the St. John's Ambulance Association, and (2) as to the distribution of First Aid Text Books. These Instructors have been enlisted in the A.M.C., and a full report of what they accomplish in instruction is to be placed on record.

Circular Letter D.G.M.S. (H.Q. 1798-23-1.)

No. 34.

21st March, 1916.

RETURNED INSANE SOLDIERS, AND UNDESIRABLES.

1. All insane returned soldiers disembarked at St. John, N.B., will be dealt with at St. John, N.B., on disembarkation, there being a large Insane Asylum available at that point.

2. Undesirables disembarked at St. John, will be dealt with on the same basis as other returned soldiers, *i.e.*, those belonging to the Maritime Provinces will be discharged at St. John, N.B., the others from the Discharge Depot at Quebec.

Circular Letter A.G., H.Q. C1595 F.D. 192.

(To D. R. & O. at Folkestone, O.C. Discharge Depot, Quebec, and O.C. Discharge Depot, St. John, N.B.)

No. 35.

22nd March, 1916.

DISCHARGE OF MEN FROM CONVALESCENT HOMES.

Attention is called to the fact that once it has been decided to carry out the discharge of men in Convalescent Homes, this is to be done with the least possible delay.

Circular Letter D.G.M.S. (H.Q. 649-1-6.)

No. 36.

23rd March, 1916.

DISCHARGE OF RETURNED SOLDIERS IN CLASS 2
TRANSFERRED TO CLASS 3.

(1) When it has been decided by the Pensions and Claims Board at Ottawa, to recommend a pension, the date up to which the man is paid, is settled between the Board and the branch of the A. & P.M.G., and pension will commence from the day following such selected date.

(2) The branch of the A. & P.M.G. will immediately send a notification to close the man's account, up to such date, and to notify the soldier that he has been recommended for pension.

(3) The date up to which the soldier is to be paid, is the date upon which discharge will be carried out, and the soldier's papers forwarded to Headquarters for Records Office.

(4) In future the notification will be sent to the O.C. the district, who will notify the Divisional Paymaster.

Circular Letter A.G. (H.Q. 649-1-6.)

No. 37.

23rd March, 1916.

ACIDACETYL-SALICYLIC TABLETS: METHOD OF OBTAINING.

Five hundred thousand of these tablets have been received at the Central Medical Stores. Ottawa. Requisitions in triplicate will be forwarded, in the event of any being required by Medical Stores Division and Districts.

Circular Letter, D.G.M.S. (H.Q. 354-1-33.)

No. 38.

25th March, 1916.

MEDICAL OFFICERS FOR SERVICE WITH THE A.M.C., C.E.F., OR R.A.M.C.

If in any division or district any medical officers are available over and above those required for duty in that division or district, their services can be utilized with the R.A.M.C. if they are physically fit and have the necessary qualifications. A complete list of all medical men available for service with the A.M.C., C.E.F., or R.A.M.C. is requested.

Circular letter D.G.M.S. (H.Q. 593-9-4.)

No. 39.

25th March, 1916.

MEDICAL SUPPLIES: HOSPITALS UNDER THE MILITARY HOSPITALS COMMISSION.

An accompanying circular letter sent out by the A. and P.M.G. to paymasters of divisions and districts in effect authorizes the purchase of any extra medical supplies over and above those immediately obtainable from the medical stores, the account to be passed to the secretary of the Military Hospitals Commission for payment. This affords the A.D.M.S. the opportunity to authorize the immediate purchase of articles urgently required in convalescent homes. In the ordinary estimates for the three months' period the A.D.M.S. will make provision for such articles as are ordinarily required by convalescent homes.

Circular letter, D.G.M.S. (H.Q. 354-1-33.)

No. 40.

28th March, 1916.

DISCHARGE OF RETURNED INVALID SOLDIERS IN CLASS 2 AND CLASS 3.

(1) The discharge of all returned invalid soldiers, in Class 2 and Class 3, and of those passing from Class 2 to Class 3, will be carried out in divisions and districts as soon as the men are ready for discharge, i.e., upon termination of treatment, or upon notification that pension has been granted. Their discharge documents will then be sent to Militia Headquarters at Ottawa without delay.

(2) The assessment of character in all such discharges will be based upon the record of the soldier, not only while overseas, but also while drawing pay as a soldier subsequent to his return to Canada, whether he may be in a convalescent home, hospital, or elsewhere. Arrangements are to be made for communication to divisional or district headquarters, of reports of the conduct of soldiers in convalescent homes, hospitals, etc., prior to the issue of discharge certificate, so as to enable character to be assessed as above stated.

(3) The attention of all soldiers in convalescent homes, etc., is to be called to the above instructions.

(4) In order that there may be as little delay as possible in the issue of discharge certificates to those leaving convalescent homes, etc., notice will be given in advance to divisional or district headquarters of men who will shortly be ready for discharge. (See also No. 66, p. 126.)

Circular letter, A.G. (H.Q. 649-1-6.)

No. 41.

31st March, 1916.

TREATMENT OF SYPHILITIC CASES.

In the past, owing to the length and uncertainty of the treatment, a number of soldiers affected with syphilis have been discharged from the service.

In future all ranks of the C.E.F. found to be suffering from syphilis, will be retained in the service and afforded treatment.

A combined treatment by diarsenol or galy, and mercury, offers the best means of cure.

The form of case sheet given as appendix No. V, and based upon that given in the Manual of Venereal Disease, Oxford Medical Publications, 1913, is to be completed in each case and attached to the medical history sheet.

Circular letter A.G. (H.Q. 1980-1-46.)

(To O's C. Divisions and Districts.)

No. 42.

1st April, 1916.

PAY AND ALLOWANCES REGULATIONS, 1914—AMENDMENTS—FISH SANCTIONED AS DIET.

Article 249.—Line 6, after the word "meat" add "or fish in the proportion of one-half pound of each, when desired."

General Order No. 28, 1916. (H.Q. 259-1.)

No. 43.

4th April, 1916.

HOME SERVICE—PHYSICAL STANDARDS.

1. All men physically fit, now employed on guard duties, etc., in Canada, should be given an opportunity to proceed on Overseas service and be replaced as far as possible by men who are considered as unfit for Overseas service, but who are not by their disability, prohibited from performing such duties as they may be detailed for on Home Service in Canada.

2. For such Home Service both in the case of (1) men returned from Overseas and (2) men presenting themselves in Canada for enlistment, the usual standards of physical fitness may be relaxed and men may be enlisted:—

- (1) If suffering from disability which does not prevent efficiency for the special duty on which they may be employed.
- (2) If duty on which they are to be employed is not considered likely to aggravate the disability which renders them unfit for Overseas service.
- (3) If the disability is not Epilepsy, Insanity, or Tuberculosis.

Where a standing Medical Board is available each man of this class will appear before that board before being placed on duty in Canada, and the board will afford a medical certificate to the effect:—

- i. That the man is fit for the special duty on which he is to be employed.
- ii. That the disability is not likely to be aggravated by such employment.
- iii. That the disability is not likely to become progressively worse.
- iv. That the man states he has not suffered from Epilepsy, Insanity, or Tuberculosis, and that the physical examination of the man bears out his statement.

Circular Letter A.G. (H.Q. 1982-1-41.)

No. 44.

4th April, 1916.

PULMONARY TUBERCULOSIS: MEDICAL INSPECTION OF RECRUITS.

The attention of all concerned is to be drawn to the need of most careful examination of the lungs when recruits are being passed as

fit for overseas service. It appears that there is good ground for suspecting that a number of men have been enlisted in the Expeditionary Force who, at the time of enlistment, were suffering from pulmonary tuberculosis, the result being that, after a short period of service these men have to be sent to a sanatorium and maintained at public expense for a more or less extended period. It is requested that the Os. C. Military Districts notify Headquarters, Ottawa, stating the action which is being taken in their commands to bring this matter to the attention of all concerned.

Circular Letter A. A. (H.Q. 649-1-6.) (See also p. 120.)

No. 45.

5th April, 1916.

MEDICAL SUPPLIES: THREE MONTHS' SUPPLY: PURCHASE BY TENDER.

Requisitions for medical supplies will be compiled quarterly, and are to be forwarded so that they arrive at Militia Headquarters, Ottawa, at least one month before the beginning of each quarter (i.e. one month before 1st January, 1st April, 1st July and 1st October).

Medical supplies are to be purchased by tender, and this arrangement must be adhered to. The purchasing of medical supplies in large quantities without securing proper authority from the War Purchasing Commission, has given rise to much trouble. In every case in which a purchase of medical supplies has been made without the necessary approval of the W.P.C. having been secured first, it will be necessary to furnish a full and complete report, as to the circumstances which required such action.

Circular Letter D.G.M.S. (H.Q. 354-1-33.)

No. 46.

5th April, 1916.

STANDING ORDERS FOR OFFICERS COMMANDING
TROOPS: PAMPHLETS.

Letter transmitting copy of the above named pamphlet issued by the Department of Militia and Defence. Copies to be distributed to Medical Officers proceeding overseas in command of Medical Units, and in charge of drafts of reinforcements.

Circular Letter, D.G.M.S. (H.Q. 86-5-7.)

No. 47.

6th April, 1916.

MEDICAL BOARD PROCEEDINGS—DEFINITION OF
QUESTION 24 A.F.B. 179, CANADA.

The D.M.S. Canadians transmits the following interpretation of Question 24 in the above form, as given by the War Office (24/Gen. No./4677 [F.3] "paragraph 24 Army Form B. 179, should be read as requiring the Medical Board to give their opinion as to the capacity of the soldier for earning a livelihood in the general labour market for untrained labour."

Circular Letter D.G.M.S. (H.Q. 49-1-49.)

No. 48.

10th April, 1916.

FREE ISSUE OF MARRIAGE AND BIRTH CERTIFICATES
TO WIVES OF SOLDIERS C.E.F. FROM ONTARIO.

In accordance with an Order in Council approved by His Honour, the Lieutenant-Governor of the Province of Ontario, it is notified for the information of all concerned that, if any soldier's wife requires a certificate of her marriage or of the birth of her children, the same

will (if registration has been made) be supplied free by the Registrar General of Ontario, provided the request for the same is made to the Registrar General, and is certified to by a Secretary or other officer of any Patriotic Fund, a Justice of the Peace, a clergyman, or other responsible person satisfactory to the Registrar General.

Militia Order No. 150, 1916.

No. 49.

11th April, 1916.

ARTIFICIAL LIMBS.

After careful consideration it has been decided that the following firms are to be regarded as the most satisfactory:—

J. H. M. Carson.. . . .	Winnipeg
Dominion Artificial Limb Co.. . . .	Toronto
Conrad Martin.. . . .	Montreal

Service Requisitions will be forwarded in the usual way, and orders will, as far as possible, be placed with the firms most conveniently situated to the District in which the men concerned are living. Consideration may be given to any recommendation favouring the employment of any one of these three firms.

On receipt of Service Requisitions, the orders will be placed by the Contracts Branch, Ottawa, and notification duly forwarded to the A.D.M.S. of the District concerned.

(Copy of prices at which artificial limbs are furnished attached to original letter).

Circular Letter, D.G.M.S. (H.Q. 393-1-20.)

No. 50.

11th April, 1916.

PERMANENT ARMY MEDICAL CORPS—MONTHLY AND
SEMI-MONTHLY RETURNS. M.F.B. 242A.

In addition to the monthly and semi-monthly returns showing the state of Medical Detachments P.A.M.C., the following returns will in future be forwarded:—

1. A return on M.F.D. 242a, showing monthly and semi-monthly state of all A.M.C. personnel on duty, whether of the Active Militia or the C.E.F. in Military Districts.

2. In the event of Medical Units being mobilized in Military Districts, copies of the Parade States for the 15th and the end of each month.

3. A nominal roll of Civilian Medical Practitioners employed as M.O's. i/c troops at various points.

Circular Letter, Officer Administering P.A.M. Corps.

(P.A.M.C. 1-6-266).

No. 51.

12th April, 1916.

APPROVAL OF MEDICAL BOARDS AND DISCHARGE OF
SOLDIERS.

Attention is called to H.Q. Letter 649-1-6, of 21st January, 1916, (See A.M.C.I., 1916, Nos. 9, 40, 66, and No. 106 (1915), since the instructions there laid down are not being observed.

Para. 6 of that letter authorizes the O.C. a Military District to dispose of returned invalid soldiers, and directs that a report regarding each case so disposed of, together with all documents be forwarded to Ottawa immediately after action has been taken.

It is noted that action is not taken immediately, but is being delayed until the Medical Board proceedings have received approval in Ottawa.

Attention is called to the fact that it is not necessary in this order of cases to withhold final action and discharge pending the receipt of approval from Headquarters, Ottawa.

Circular Letter A.G. (H.Q. 649-1-6).

No. 52.

15 April, 1916.

PAY AND ALLOWANCES REGULATIONS, 1914—AMENDMENTS—SCALE OF RATIONS.

Article 249, Pay and Allowances Regulations, is amended as follows:—

Meat. 1 pound or $\frac{1}{2}$ lb. beef and $\frac{1}{2}$ lb. fish.

Bacon. 3 oz. instead of 2 oz.

White sugar. 3 oz. instead of 2 oz.

Milk powder. 1 oz. instead of $1\frac{1}{2}$ oz.

Add canned vegetables. 4 oz.

To article 250 add new subpara.:—

(e) Canned vegetables may be issued when fresh vegetables become expensive or difficult to obtain.

Supply Officers may issue the equivalent in value of any grocery ration of the following:—

Macaroni, sago, raisins or baking powder when contracts have been made for them.

General Order No. 36, 1916. (H.Q. 54-21-23-3).

No. 53.

15th April, 1916.

PAY AND ALLOWANCES REGULATIONS, 1914—
AMENDMENTS—WORKING PAY.

Article 672 of Pay and Allowances Regulations, 1914, is hereby cancelled, 1st April, 1916.

General Order No. 36, 1916. (H.Q. 54-21-23-3.)

No. 54.

26th April, 1916.

PHYSICAL EXAMINATION OF CANDIDATES FOR
COMMISSIONS IN THE C.E.F.

The physical examination of candidates for admission to the C.E.F. will, wherever possible, be conducted by a Medical Board detailed by the A.D.M.S. of the Division or District. If this is not possible, a certificate made out by the M.O. of the unit into which the candidate seeks admission will be accepted.

For detailed instructions concerning the physical examination of candidates for commissions see Appendix

Circular Letter A.G. (H.Q. 593-1-23.)

No. 55.

26th April, 1916.

RECRUITS: PHYSICAL EXAMINATION: PULMONARY
TUBERCULOSIS.

Attention is called to the not infrequent development of Pulmonary Tuberculosis amongst the newly enlisted recruits. Evidently the condition had been present at the time of the Medical examination prior to enlistment.

It is requested that the attention of all concerned be drawn to the need of a very careful examination of the lungs at the time recruits are being passed as fit for overseas service.

Circular Letter A.G. (H.Q. 593-3-7.)

No. 56.

29th April, 1916.

DISPOSAL OF HOSPITAL PATIENTS WHEN A UNIT IS WARNED TO PROCEED OVERSEAS.

1. So soon as a unit mobilized for service with overseas forces is warned to proceed overseas, the O.C. that unit will immediately notify the M.O.i/C. of every hospital in which men from that unit are being treated, and will ascertain from him the dates upon which the men will be fit for discharge, at the same time advising the M.O.i/C. of the date upon which it will be necessary for the men to leave hospital if they are to proceed overseas with their unit. This date is to be at least four clear days before the departure of the unit.

2. In the case of Officers and men not fit for discharge from hospital, at least four clear days before the date of departure of the unit the O.C. the unit will take action to ensure that Attestation papers, Regimental and Company Conducts Sheets, Last Pay Certificates, Clothing and Transfer Certificates, together with the men's effects are sent to the District Headquarters concerned prior to the unit leaving the station.

3. A nominal roll of the Officers and men left behind in hospital is to accompany the above documents and effects.

Circular Letter A.G. (H.Q. 649-1-13.)

No. 57.

29th April, 1916.

MEDICAL INSPECTION OF TROOPS WARNED TO PROCEED OVERSEAS.

When troops have been warned to proceed overseas the A.D.M.S. of the District will arrange that immediately prior to their proceeding there shall be a careful medical inspection of all ranks, Officers as well as men.

He will forward to District Headquarters a Certificate to the effect that the medical inspection has been made.

Attention is drawn to paragraphs 857, 859 and 860 K. R. & O. Canadian Militia, 1915.

Circular Letter A.G. (H.Q. 649-1-13.)

No. 58.

1st May, 1916.

READY RECKONER, 1915.—AMENDMENTS—MILK POWDER.

Delete column seven "Milk Powder, 1½ oz.", and in column six, under heading "Cheese", *insert* "Milk Powder".

General Order No. 43, 1916. (H.Q. 1772-61-38.)

No. 59.

1st May, 1916.

UNAUTHORIZED BRASS LETTERING NOT TO BE USED ON UNIFORMS.

Attention has been called to the fact that certain Units being mobilized in Canada are using brass lettering on the men's shoulder straps which have not been authorized by Militia Headquarters.

No groups of letters are to be used in this connexion without the authority of Militia Headquarters.

Militia Order No. 101. (H.Q. 96-11-60.)

No. 60.

1st May, 1916.

INSTRUCTIONS FOR DEALING WITH INFECTIOUS DISEASE: MEMORANDUM.

A memorandum with the above title, prepared by Captain H. W. Hill, D.A.D.M.S. in charge of sanitation, M.D. No. 1, is distributed to each district.

Circular Letter, D.G.M.S. (H.Q. 60-4-84).

No. 61.

1st May, 1916.

DISPOSAL OF RETURNED INVALIDS REQUIRING ARTIFICIAL LIMBS.

1. All returned invalids requiring artificial limbs will from this date be sent to Toronto instead of to their own homes.

2. In each case notification of action taken is to be sent by the O.C. the Discharge Depot, Quebec, to Headquarters, Military District 2, and to Headquarters of the Military District in which the home of the invalid is situated.

3. The O.C. Military District 2, will notify Headquarters, Ottawa, upon the arrival of the invalid, giving a report of the action taken.

4. When the artificial limb has been fitted and the man is ready to proceed to his home, notification to this effect is to be made to

Headquarters of the Military District in which the man's home is situated: Headquarters, Ottawa, will also be notified stating the date upon which the man has proceeded to his home.

Circular Letter A.G., H.Q. 393-1-20.

No. 62.

4th May, 1916.

COPIES OF MEDICAL BOARD PROCEEDINGS FOR USE OF MILITARY HOSPITALS COMMISSION.

1. When Medical Boards are assembled to consider the case of a sick soldier coming in any way under the control of the Military Hospitals Commission, an extra copy of the proceedings is to be completed.

2. This copy is to be placed on file at the Convalescent Home, Sanatorium or other institution where treatment is being carried on, and when the case is finally dealt with, the copy will be forwarded to the Secretary, Military Hospitals Commission, Ottawa.

3. In the cases of those living at their own homes, or being treated as out-patients at Convalescent Homes, the copy of the proceedings of the Medical Board will be forwarded direct to the Secretary, Military Hospitals Commission.

Circular Letter, A.G. (H.Q. 649-1-6.)

No. 63.

8th May, 1916.

AFFIDAVITS FOR USE IN ONTARIO MAY BE TAKEN BEFORE FIELD OFFICERS OF THE C.E.F. ON ACTIVE SERVICE OUT OF CANADA.

The attention of all concerned is drawn to the following section of The Statute Law Amendment Act, 1916, of the Province of Ontario.

"13. In addition to the classes of persons named in Section 38 of The Evidence Act, an oath, affidavit, affirmation, or declaration for use in Ontario, may be administered, sworn, affirmed, or made out of Ontario by a Colonel, or Major of the Canadian Expeditionary Force on active service out of Canada, and shall be as valid and effectual, and shall be of like force and effect to all intents and purposes as if it had been administered, sworn, affirmed or made in Ontario before a commissioner for taking affidavits therein or other competent authority of the like nature."

Militia Order No. 180, 1916. (H.Q. 1064-31-1.)

No. 64.

8th May, 1916.

ADMISSION OF OVERSEAS MEN TO CONVALESCENT HOMES.

1. The following resolution has been passed by the Military Hospitals Commission.

"That no overseas man shall be admitted to a Hospital or Home under the Military Hospitals Commission except on the proceedings of a Medical Board, and that, in every case, the necessary papers shall accompany the man.

2. Information is requested whether in the past, in any District, men have been sent to Convalescent Homes without the holding of a Medical Board and recommendation made to the effect that treatment in a Convalescent Home was advisable.

Circular Letter D.G.M.S. (H.Q. 649-1-6.)

No. 65.

9th May, 1916.

EXPENDITURE ON ACCOUNT OF CONVALESCENT HOMES.

After this date District Paymasters are requested to forward all pay sheets of the personnel of Convalescent Homes (including Medical Officers, Orderlies, etc., bills for supplies and any other Claims, that are properly chargeable to the Service, to the Secretary of the Hospital Commissions, Ottawa, for payment, care being taken that all such pay sheets, claims, etc., are certified by the proper Officer before being forwarded.

Circular Letter P.G. (H.Q. 589-1-1.)

No. 66.

11th May, 1916.

DISCHARGE OF RETURNED INVALID SOLDIERS BELONG-
ING TO CLASS 2 AND CLASS 3. PROCEDURE:
SOLDIERS' CHARACTER: NOTIFICATION
OF DISCHARGE.

Circular letters H.Q. 649-1-6 of 8th January, 12th January, and 28th March are cancelled so far as they refer to the above mentioned matter. The following take the place of any previous instructions:—

1. When a man has been passed by the Medical Board as cured, or without claim to pension, he is automatically removed from Class 2 to Class 1. His Discharge Certificate will immediately be issued, and a cheque for the amount of his pay to date and allowances to date, together with fifteen days' pay and allowance, and subsistence allowance as a bonus will be issued to him. All discharge accounts will then be sent to Militia Headquarters at Ottawa without delay, together with a notification as per Form No. 3.

2. When a man has been passed by the Medical Board and recommended for pension, he then passes from Class 2 to Class 3. A Discharge Certificate will immediately be issued, and a cheque be issued to him covering pay and allowance, and subsistence allowance for fifty days from the date of the Medical Board, together with whatever arrears may be due to date. A notification will then be sent to Ottawa as per Form No. 4.

3. The assessment of character in all such discharges will be based upon the record of the soldier not only while overseas but also while drawing pay as a soldier subsequent to his return to Canada, whether he be in a Convalescent Home, Hospital, or elsewhere.

Arrangements are to be made for communication to District Headquarters of reports of the conduct of soldiers in Convalescent Homes, Hospitals, etc., prior to the issue of Discharge Certificate, so as to enable character to be assessed as above stated.

The attention of all soldiers in Convalescent Homes, etc., should be called to the importance of their good conduct, or otherwise, subsequent to their return to Canada as affecting the character which will be given to them in their discharge certificate.

4. Notice is to be given in advance by the A.D.M.S. or President of the Medical Board, to District Headquarters, of men who will shortly be ready for discharge, in order that there may be as little delay as possible in the issue of Discharge Certificates.

(For forms of Transfer (Nos. 1-8) from one class to the other see Appendix No. III.)

Circular Letter, A.G. (H.Q. 649-1-6.) (Amended, 11th August, 1916.)

No. 67.

12th May, 1916.

ADMISSION OF NON-OVERSEAS MEN TO HOSPITALS AND CONVALESCENT HOMES UNDER THE MILITARY HOSPITALS COMMISSION.

A recent resolution of the Military Hospitals Commission is as follows:

"That no non-overseas man shall be admitted to a hospital or home under the Military Hospitals Commission, except on the proceedings of a medical board and that, in every case, the necessary papers shall accompany the man."

Circular letter, D.G.M.S. (H.Q. 649-1-6.)

No. 68.

13th May, 1916.

**DISPOSAL OF INVALID SOLDIERS OF UNITS ON HOME
SERVICE AND OF UNITS OF C.E.F. MOBILIZ-
ING IN CANADA.**

The instructions given in headquarters circular letter 649-1-6 of 21st January, 1916 (vide Instruction No. 9, 1916) are also to be considered applicable to invalid soldiers of the above categories.

Circular letter A.G. (H.Q. 649-1-6.)

No. 69.

15th May, 1916.

**SCALE OF EQUIPMENT, MILITARY HOSPITALS IN CAMPS
OF INSTRUCTION, 1916.**

The scale of equipment for military hospitals in camps of instruction, 1916, is given in detail in this order (which consult).

Proportions in many instances are based on requirements of a hospital of 400 beds, but should the hospital to be equipped contain more or less than 400 beds, issues will be made proportionately.

The scale is additional to the proportion of camp equipment laid down in Equipment Regulations, Part I, Appendix IV.

Militia Order No. 187, 1916. (H.Q. 33-1-235-2.)

No. 70.

15th May, 1916.

DISMOUNTED EQUIPMENT PATTERN, 1916.

A pamphlet entitled "Instructions for Assembling and Fitting the pattern 1916 Dismounted Equipment, with Tables of Weights and Kits Carried," is now being printed and a supply will be sent to all district commanders for distribution to units concerned.

Militia Order No. 189, 1916. (H.Q. 54-21-15-25.)

No. 71.

16th May, 1916.

TREATMENT OF RETURNED INVALID SOLDIERS SUFFERING FROM PULMONARY TUBERCULOSIS.

Every effort is to be made to have cases of pulmonary tuberculosis as above transferred to sanatoria with the least possible delay after the diagnosis of pulmonary tuberculosis has been established. Advice is requested from the A.D.M.S. whether in his district further authority is required to carry out the transfer of these cases with greater despatch.

Circular Letter, D.G.M.S. (H.Q. 60-4-8.)

No. 72.

17th May, 1915.

INFANTRY EQUIPMENT, PATTERN 1915—INSTRUCTIONS FOR WEARING.

These instructions give the complete set of equipment as issued to the dismounted services, and particulars as to

(1) Equipment in "full" marching order.

(2) Equipment in "light" marching order.

Militia Order No. 254, 1915. (H.Q. 130-11.)

No. 73.

22nd May, 1916.

ANTI-TYPHOID INOCULATIONS.

It is requested that the returns of inoculations against typhoid fever for units (as per list included with original letter) be forwarded without delay. Copies of these records have to be forwarded

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to the authorities overseas, and much inconvenience is caused when the records are not properly forwarded to Militia Headquarters, Ottawa.

Circular Letter, A.G. (H.Q. 8358-1-2.)

No. 74.

25th May, 1916.

PHYSICAL STANDARDS—NO. 1 CONSTRUCTION BATTALION—VISION.

The standards of physical fitness for recruits for No. 1 Construction Battalion will be the same as for Infantry Battalions with the exception that the standards of vision as required in the cases of the Canadian Army Service Corps, etc., as per paragraph 5 of Headquarters Circular Letter 593-1-23 of the 19-xi-15 will be considered sufficient. (See No. 96, 1915, p. 82.)

Circular Letter A.G. (H.Q. 1982-1-41.)

No. 75.

25th May, 1916.

MILITARY PATIENTS WITH PULMONARY TUBERCULOSIS UNDER TREATMENT IN SANATORIA— DURATION OF TREATMENT—PROCEDURE—LEAVE.

1. After a patient has been in a sanatorium for six months the case will be finally dealt with, and orders carried out, the case being referred to the Pension and Claims Board for consideration of claim for pension.

2. The final report will be secured from the Superintendent of the sanatorium concerned, and forwarded so that it may be received at Militia Headquarters, Ottawa, at least three weeks before the expiration of the six months period of treatment.

3. Any patient in whose case further sanatorium treatment is considered as likely to prove beneficial, may be retained in the sanatorium, for such further period of treatment as may be recommended by the Medical Board, as a free patient.

4. The sooner patients are placed in a sanatorium the better: therefore the granting of leave prior to admission of patients to sanatoria should not be for periods of over ten days. Such leave is only to be granted when it appears that it is in the interests of all concerned.

Circular Letter, A.G. (H.Q. 60-4-8.)

No. 76.

26th May, 1916.

RECORDS OF DISCHARGES OF RECRUITS AFTER HAVING BEEN PASSED AS PHYSICALLY FIT.

Attention is called to Headquarters letter 593-3-7 of 14th December, 1915, (see Instructions A.M.C. 1915, No. 107). It is requested that the returns asked for in paragraph 6 of that letter be forwarded to Headquarters, Ottawa.

Circular Letter A.G. (H.Q. 593-3-7.)

No. 77.

26th May, 1916.

VACCINATION: ANNUAL RETURNS.

Attention is directed to paragraph 296 of "Regulations for the Canadian Medical Service, 1914." The return therein called for is to be forwarded to Militia Headquarters, Ottawa, with the least possible delay.

Circular Letter D.G.M.S. (P.A.M.C. 1-6-250.)

No. 78.

26th May, 1916.

SICK: HOSPITAL ADMISSION: ANNUAL RETURNS.

Attention is directed to paragraphs 285 and 286 of "Regulations for the Canadian Medical Service, 1914." The returns therein called for are to be forwarded to Militia Headquarters, Ottawa, with the least possible delay.

Circular Letter D.G.M.S. (P.A.M.C. 1-6-279.)

No. 79.

31st May, 1916.

RECRUITS: ENLISTMENT OF THE PHYSICALLY UNFIT.

Covering a copy of a letter from the G.O.C. Canadians, Shorncliffe, England, with list of men found unfit in troops arriving from Canada.

It is to be impressed upon all Medical Examiners of Recruits in each District, that the careless examination of Recruits results in much waste of public funds and causes great inconvenience to the various Units in which the men have enlisted. It is requested that where possible some explanation be secured from the M.O's concerned as to why the men referred to in the attached list were passed as fit.

Circular Letter A.G. (H.Q. 1982-1-41.)

No. 80.

31st May, 1916.

DUTIES OF REGIMENTAL MEDICAL OFFICERS AT THE FRONT—MEMORANDUM.

It is directed that the above memorandum, prepared for the 2nd Canadian Division by Captain T. H. McPhillip, D.S.O. at the direction of Lieut.-Colonel Fotheringham, A.D.M.S., 2nd Canadian Division, be distributed to all Regimental Medical Officers, C.E.F., in each District.

Circular Letter, D.G.M.S. (H.Q. 3378-16-2).

No. 81.

5th June, 1916.

DEMISE OF FIELD MARSHAL EARL KITCHENER, SECRETARY OF STATE FOR WAR, GREAT BRITAIN—
MOURNING.

All Officers will wear mourning; and flags on all Armouries, Military Buildings and Camps will be half masted for a period of one week from the 7th June.

Militia Order No. 212, 1916.

No. 82.

5th June, 1916.

REGIMENTAL PAYMASTER'S ACCOUNTS.

Beginning with 1st June, 1916, an Inspection and Audit of Regimental Paymasters' Accounts, Canadian Expeditionary Force, will be made locally in each District, and for this purpose the Staff of Inspectors (given in detail in M.O. 214 which see) has been approved.

These Officers will be responsible for the audit of all pay sheets and accounts of the Canadian Expeditionary Force Units in their respective districts and for the inspection of Paymasters' Accounts; for examination of Attestation Papers, Conduct Sheets, Medical History Sheets and other Regimental Records.

Inspectors will report to the Chief Inspector at Ottawa, but District Paymasters will have supervision over the work and see that it is being properly carried out.

Militia Order No. 214, 1916.

No. 83.

6th June, 1916.

DISCHARGE OF RETURNED INVALID SOLDIERS
BELONGING TO CLASSES 2 AND 3.

Attention is called to the fact that the instructions given in paragraphs 1 and 2 of Headquarters letter 649-1-6, of 13th May, 1916, are not in all cases being carried out.

It is essential that either Form 3 or Form 4 be attached to all proceedings of Medical Boards forwarded to Militia Headquarters in order that pensions may be dealt with immediately.

Circular Letter A.G. (H.Q. 649-1-6.)

No. 84.

8th June, 1916.

WEEKLY RETURNS TO DISTRICT PAYMASTER:
ACCOUNTS OF RETURNED INVALID SOLDIERS
AND OF SOLDIERS LEFT BEHIND BY
C.E.F. UNITS PROCEEDING
OVERSEAS.

As the payment of the subsistence allowance to which the men above noted are entitled depends on whether they are in Convalescent Homes, or at their own homes (out-patients), it is essential that regular weekly returns of all admissions and discharges be forwarded for every Convalescent Home and Hospital to the Paymaster paying casualties in each district. At the request of the Chief Paymaster it is asked that the required information be furnished promptly, and it is suggested that returns be made up to Saturdays, inclusive.

Circular Letter, D.G.M.S. (H.Q. 649-1-6.)

No. 85.

10th June, 1916.

SPECIAL INSPECTION FOR VENEREAL DISEASE PRIOR
TO EMBARKATION OF TROOPS FOR OVERSEAS:
RESPONSIBILITY OF OFFICERS COMMANDING.

1. When at the final inspection of troops before proceeding overseas (and such inspection should be made at the latest possible date) cases of venereal disease are found, they are not to be permitted to proceed, but are to be sent to the nearest Military Hospital for treatment.

2. Officers Commanding Units or Drafts will be held responsible that the Medical Officer has made a thorough physical examination of the personnel of the Unit or Draft about to proceed overseas, and will furnish a certificate signed by the Medical Officer of the Unit, or such other Medical Officer as may be detailed for this work, to the effect that there are no cases of venereal disease among the personnel under his Command.

Attention is called to K. R. & O. Canada, 1910, para. 418.

Circular Letter A.G. (H.Q. 60-4-19.)

No. 86.

12th June, 1916.

MEDICAL SUPPLIES: UNAUTHORIZED PURCHASES.

Whenever unauthorized purchases are unavoidable a Service Requisition, in duplicate, is to be forwarded, for every such purchase, in addition to the letter of explanation and covering requisition on Form M.F.C. 615 as required in Headquarters Circular Letter of 5th April, 1916. (See Instructions 1916, No. 45, also No. 39 M.H.C.).

Circular Letter D.G.M.S. (H.Q. 354-1-33).

No. 87.

13th June, 1916.

DELAYS IN CORRESPONDENCE: UNNECESSARY CORRESPONDENCE REMINDERS.

Much unnecessary correspondence in the way of reminders has constantly to be sent to the various Military District Headquarters to secure information regarding the action taken in dealing with returned invalids and patients in Convalescent Homes, Sanatoria, etc.

All concerned are to be notified that such correspondence must be more promptly dealt with. If there is not sufficient clerical assistance, this should be obtained forthwith.

(Nine categories of cases are noted in which there is undue delay in affording the required information).

Circular Letter, A.G. (H.Q. 649-1-6).

(To O's C. Military Districts and Inspectors General of Eastern and Western Canada.)

No. 88.

14th June, 1916.

DOCUMENTS OF OFFICERS A.M.C., C.E.F. (INCLUDING
NURSING SISTERS) AND R.A.M.C. TO BE COM-
PLETE BEFORE PROCEEDING OVERSEAS.

1. Documents for all A.M.C., C.E.F. Officers (including Nursing Sisters) are to be completed before they proceed overseas, and to be disposed of as laid down in "Canadian Expeditionary Force Units, Instructions Governing Organization and Administration, Appendix 7, pp. 31-36."

2. In the case of Officers proceeding for service with the R.A.M.C. the "Particulars of Next of Kin" are to be forwarded promptly. In the event of these Officers becoming casualties at the front, it is essential that the address of the Next of Kin be on file at the Record Office, Ottawa.

Circular Letter D.G.M.S. (H.Q. 593-6-3.)

No. 89.

14th June, 1916.

MEDICAL CONTROL OF ALL RANKS C.E.F. DISCHARGED
FOR PENSION.

The physical condition of an officer, N.C.O., or man retired or discharged, will henceforth be established as it is at the time of his enlistment.

1. This is done automatically in the case of soldiers Medically Boarded.

2. In the case of soldiers of the C.E.F. or those in Home Service, who may be discharged or struck off the strength for other than medical reasons, prior to discharge a careful medical examination will be carried out.

3. The report of such examination will be written upon the back of the original Attestation Paper (M.F.W. 23).

4. For purposes of identification particular attention is to be paid to the space left for "Distinctive Marks, etc." The Medical Officer examining will note in writing any additional distinctive marks not already shown on the original examination. Care should be taken to note any physical defects or disabilities.

5. The report of the physical condition at the time of discharge is to be written on the same side of the Attestation Paper in the space left for notes, and is to be signed (and dated) by the Medical Officer who makes such examination.

6. The officer carrying out the discharge will be held responsible that this examination is completed.

Circular Letter, A.G. (H.Q. 49-1-54.)

No. 90.

15th June, 1916.

REGULATIONS FOR THE EQUIPMENT OF THE CANADIAN MILITIA, PART I, 1908—AMENDMENTS—INSPEC- TION OF UNSERVICEABLE STORES.

Appendix XIII, para. 7a of the above Regulations as introduced by G.O. 17 of 1910, and 208 of 1912, is hereby cancelled, and the following substituted therefor:—

“All stores and equipment considered by the Officer Commanding to be in an unserviceable condition will be inspected by the Inspecting Officer, and if considered to be actually unserviceable will, provided they have been the minimum period in wear, be returned to the District Ordnance Depot to be conditioned and disposed of by the Senior Ordnance Officer according to Regulations.

“All stores and equipment that have not been in wear for the prescribed minimum period, and are found unserviceable by the Inspecting Officer, shall be brought before a Board of Officers who will record their opinion as to whether the unserviceability of such equipment or stores is due to wear and tear or neglect.”

General Order No. 58, 1916. (H.Q. 305-1-1.)

No. 91.

16th June, 1916.

PHYSICAL STANDARDS FOR RECRUITS FOR FORESTRY BATTALIONS.

Where men in Forestry Battalions are to be employed as labourers only, and are not to be considered as enlisted for General Service overseas the ordinary standards may be relaxed as follows:—

1. Standard of Vision to be the same as for C.A.S.C., C.A.M.C., or C.O.C., i.e. if a man can read D-20 at 20 feet with the left eye without glasses, and not less than D-120 with the right eye at the same distance, without glasses, he will be considered "fit."

2. The absence of a finger on either or both hands, provided it is not the thumb or forefinger which is missing, will not be a cause for rejection.

3. Absence of one or two toes on either or both feet, provided it is not the great toe, will not be a cause of rejection.

4. Age limit to be 48 years, provided the man is specially qualified, as a millwright, saw filer, etc.

Circular Letter A.G. (H.Q. 1812.)

No. 92.

16th June, 1916.

DEFECTIVE VISION. INSPECTION OF RECRUITS. SUPPLY OF GLASSES.

1. With reference to Circular letter H.Q. 16-1-29 of 10th August, 1915, (vide Instruction No. 106, 1915) it is noted that when men have been issued uniforms and have had the benefit of more or less extended periods of training, it is desirable, where possible, to retain them in the service.

A soldier will not be discharged for defective vision unless the defect is due to

(a) Squint.

(b) Some morbid condition of the eyes or lids of either eye, liable to aggravation or recurrence.

(c) Any defect such as cannot be corrected, by the aid of glasses, up to the standard required for recruits on enlistment.

2. Where a defect can be corrected by the aid of glasses, these may be provided, and will be replaced when necessary at the public expense, provided that loss or breakage has not been due to negligence.

Circular Letter, A. G. (H.Q. 593-1-23.)

No. 93.

16th June, 1916.

PAY AND ALLOWANCES INVALIDED SOLDIERS.

(1) The instructions contained in circular letter, from the Adjutant-General dated 13th May, 1916, are also to apply to men left behind in Canada by C.E.F. Units, proceeding overseas, who are medically unfit, and are discharged from the C.E.F.

(2) When men in class 2, who are transferred to class 1, for discharge, are granted pay and allowances, this is also to include separation allowance.

(3) Men transferred to class 3 will similarly receive separation allowance, up to date of discharge to pension, i.e., thirty days from date of Medical Board.

Circular Letter A.P.M.G. H.Q. 649-1-6.

(To all District Paymasters, also Paymasters, Valcartier, and Petawawa Camps.)

No. 94.

17th June, 1916.

PURCHASE OF MEDICAL SUPPLIES. "HASTENERS".

In future all hasteners, whether telegraphic or by mail, must bear the following information:—

1. Headquarters number.

2. Date which A.D.M.S. copy of the order, as sent to the contractors, bears.

3. Name of the contracting firm.

4. The general nature of the order, i.e. drugs, bandages, tablets, surgical instruments, etc.

Circular Letter D.G.M.S. (H.Q. 54-21-15-12.)

No. 95.

19th June, 1916.

DISCHARGE OF RETURNED INVALIDS, C.E.F., CLASS
2 AND CLASS 3.

Reference Headquarters circular letter dated May 11, 1916, and June 6 regarding discharge of returned invalid soldiers, in class 2 and class 3. Proceedings of medical boards are not being accompanied by authorized forms in all cases. You should fill in actual date of discharge, and furnish men with discharge certificate in every case.

Circular Lettergram, A.G. (H.Q. 649-1-6.)
(To. O's C., Divisions & Districts.)

No. 96.

27th June, 1916.

MIXED TYPHOID AND PARATYPHOID VACCINES.

Information requested as to whether the troops in each District and Camp are being inoculated with the mixed vaccines provided by the Ontario Provincial Board of Health.

Circular Letter D.G.M.S. (H.Q. 1980-1-30.)

No. 97.

27th June, 1916.

RUBBER HEELS FOR HOSPITAL ORDERLIES.

Wherever it is considered necessary to subdue noise, the medical orderlies may purchase rubber heels for their boots. O's C. Military Hospitals are to be notified that certificates in reference to the same should be forwarded to the District Paymaster who will have instructions to make refund for such purchases.

Circular Letter, D.G.M.S. (H.Q. 1211-5-46.)
(To A.D.'s M.S., Military Districts and Camps.)

No. 98.

1st July, 1916.

REGULATIONS FOR THE CLOTHING OF THE CANADIAN
MILITIA (PERMANENT UNITS), PART I, 1909.

The following will be added to paragraph 132, p. 20, of the above mentioned Regulations:—

(1) "All clothing issued to the Canadian forces other than the Permanent Force will be considered as public clothing, and when condemnation by the Board of Officers is approved, will be returned to the nearest Ordnance Depot for disposal by the Senior Ordnance Officer."

General Order No. 63, 1916. (H.Q. 305-3-1.)

No. 99.

1st July, 1916.

AMENDMENT, PAY AND ALLOWANCES REGULATIONS,
1914.*Article 560—*

In table of rates opposite Captain or Lieutenant rate of \$3.50 is increased to \$4, with effect from 1st July, 1916.

General Order No. 63, 1916. (H.Q. 305-5-4.)

No. 100.

1st July, 1916.

PAY AND ALLOWANCES REGULATIONS, 1914—AMEND-
MENTS—PAY OF WARRANT OFFICERS AND
NON-COMMISSIONED OFFICERS.

Article 121 is hereby cancelled and the following substituted therefor:—

	Rank.	\$ cts.
On promotion while serving in Armament Office, and before passing examination required by Article 114.. . . .	Corporal.	0 85
On appointment.. . . .	Sergeant.	1 25
After 1 year as Sergeant.. . . .	"	1 30
After 3 years as Sergeant.. . . .	Staff Sergt.	1 60
After 3 years as Staff Sergeant.. . . .	Q.M. Sergt.	1 80
After 3 years as Q.M. Sergeant.. . . .	"	2 10
After 6 years as Q.M. Sergeant.. . . .	"	2 40
On promotion with not less than 3 years as Q.M. Sergeant.. . . .	S.M. (W.O.)	2 50
After 3 years as Sergeant-Major.. . . .	"	2 75

Article 122—

Line 1, After "are" insert "not."

Line 2, after "182" for "but" substitute "and."

General Order No. 63, 1916. (H.Q. 9830-1-1.)

No. 101.

4th July, 1916.

LIST OF TECHNICAL AND MEDICAL EQUIPMENT FOR
THE USE OF UNITS IN THE FIELD, CANADIAN
EXPEDITIONARY FORCE 1916.

Forwarding copies of the above to A.Ds. M.S. Districts and Camps.
Circular Letter D.G.M.S. (H.Q. 54-N-15-12.)

No. 102.

4th July, 1916.

RETURN OF BLIND SOLDIERS.

With reference to the Circular Letter H.Q. 649-1-37 of 27th November, 1915, (vide Instruction No. 98, 1915) information has been received from the Military Hospital Commission to the effect that the Dominion Tactile Press is not a bona fide organization, and that, in consequence of investigations made, His Royal Highness the Governor General has withdrawn his patronage, and his subscription has been cancelled.

In view of this information the instructions given in the above mentioned circular letter are cancelled.

Circular Letter A. G. (H.Q. 649-1-37.)

No. 103.

10th July, 1916.

SCALE OF EQUIPMENT MILITARY HOSPITALS IN CAMPS
OF INSTRUCTION, 1916: ADDITION AND AMENDMENT.

With reference to Militia Order 187 of 1916, the following addition and amendment thereto is authorized:

Page 5.—

16 lines from bottom of page, between the heading "For Officers' Wards" and the item "Bottles, water, table, 1 quart."

Insert "Section No. 6 (Continued)."

Page 5.—

7 lines from bottom of page:—

Delete the heading "For Officers Only."

Militia Order No. 262 (H.Q. 33-1-235-2.)

(D of S. W.-432.)

No. 104.

10th July, 1916.

MILITARY PRISONERS IN CIVIL PRISONS: PAYMENT OF ACCOUNT FOR MAINTENANCE.

It is published for the general information that payments for the maintenance of soldiers necessarily lodged in Civil prisons may be made at the daily rates laid down by the respective Provincial Authorities. Payment will be made by Regimental Paymasters by adopting the procedure in force for the paying of board bills, Vide Article 134A., Financial Instructions, C. E. F., 1916, Notwithstanding Article 259, Pay and Allowances Regulations, 1914.

Militia Order No. 263, 1916. (H.Q. 240-3-2.)

No. 105.

12th July, 1916.

USE OF MIXED TYPHOID AND PARATYPHOID VACCINES.

Information asked for in letter H.Q. 1980-1-20 of 27th June, to be furnished as soon as possible. The matter is urgent.

Circular Letter, D.G.M.S. (H.Q. 1980-1-30.)

No. 106.

13th July, 1916.

RETURNS OF INOCULATIONS AGAINST TYPHOID FEVER.

It is requested that action be taken to have all returns of inoculations forwarded without delay. It is not sufficient to report that the Unit concerned has been inoculated.

In all cases of drafts or units proceeding overseas the inoculation returns will consist of a nominal roll in duplicate, showing

Unit,
 Regimental number,
 Rank, name and initials,
 Company, Troop or Battery,
 Name of Place,
 Date of 1st inoculating,
 Date of 2nd inoculating,
 Date of 3rd inoculating.

It will not be necessary to forward these returns until the Unit concerned proceeds for Overseas service.

The above is applicable in case of drafts.

Circular Letter A. G. (H.Q. 8358-1-2.)

No. 107.

13th July, 1916.

**INFECTIOUS DISEASES IN TROOPS PROCEEDING TO
 ENGLAND: SPECIAL MEDICAL INSPECTION PRIOR TO
 EMBARKATION: RESPONSIBILITY OF OFFICER COM-
 MANDING.**

In the months of April and May there were as many as 287 cases of infectious disease (namely, measles, German measles, mumps and diphtheria) among such troops.

Every effort is to be made to prevent a recurrence of this situation. District O's C., camp commandants, and medical officers concerned will see that warrant officers, N.C.Os. and men under orders to proceed, are medically examined as near to the date of embarkation as possible, with special reference to detection, prevention and arrest of dissemination of infectious disease. Os.C. drafts and units will be responsible for seeing that every opportunity is given for such special medical inspection. They will forward to the O.C. the military district concerned (or to the camp commandant if the troops are in camp) a certificate to the effect that such medical inspection has been carried out prior to the departure of the troops concerned.

Circular letter, A.G. (H.Q. 393-8-83.)

No. 108.

17th July, 1916.

CARE OF INSANE SOLDIERS, C.E.F.: ESTABLISHMENT OF
MILITARY ASYLUM AT COBOURG, ONT.: RETURNS
REQUESTED.

1. A special institution for the care of cases of insanity is being established at Cobourg, Ont., to which it is intended to send all cases of insanity returned from overseas.

2. A return is requested of all returned soldiers of the C.E.F. who have been admitted to provincial institutions for the care of the insane in each district.

3. Information is asked as to whether any of the above were not domiciled in Canada prior to their enlistment.

4. Cases likely to benefit by treatment will be removed to the institution at Cobourg as soon as it is opened.

Circular letter, A.G. (H.Q. 9607-2.)

No. 109.

19th July, 1916.

SPECIAL SERVICE COMPANIES.

Members of the Canadian Expeditionary Force of good character, who suffer from minor physical disabilities, are not to be discharged, but should be transferred to a Junior Canadian Expeditionary Force unit selected in your command forming a separate company which will subsequently become part of a Canadian Expeditionary Force Special Service Battalion. Such men are to be employed by you for military police, clerical duties and guards, or, if subsequently becoming medically fit allowed to proceed overseas. Suitable men for duties above stated may also be specially enlisted into the same company. Detailed medical instructions will shortly be issued, but meantime retain any suitable men. Send weekly returns to headquarters.

Circular lettergram, A.G. (H.Q. 297-1-31.)

No. 110.

20th July, 1916.

STRETCHERS.

Stretchers may be obtained from the ordnance stores on requisition: they are no longer issued from medical stores. Sufficient should be secured to enable the training of men in stretcher training to be carried out.

Circular letter, D.G.M.S. (H.Q. 54-21-15-12.)

No. 111.

20th July, 1916.

NURSING SISTERS CANADIAN EXPEDITIONARY FORCE:
UNIFORM AND EQUIPMENT: DETAILS AND USE.

1. Enclosing list of clothing and equipment received from the D.M.S. Canadian contingents, England.
2. In all cases in which nursing sisters of the Canadian Expeditionary Force are employed in Canada, the details of the uniforms must be strictly adhered to.
3. The wearing of uniforms of unauthorized material will not be allowed.

Circular letter, D.G.M.S. (H.Q. 1961-19.)

No. 112.

24th July, 1906.

DEDUCTIONS FROM THE PAY AND ALLOWANCES OF
MILITIAMEN AND SOLDIERS OF THE CAN-
ADIAN EXPEDITIONARY FORCES WHO
ARE CONVICTED OF DESERTION
OR ILLEGAL ABSENCE FROM
THEIR UNITS.

The following order of the Deputy of His Royal Highness the Governor-General in Council is promulgated for the information of all concerned:—

At the Government House at Ottawa.

THURSDAY, the 13th day of July, 1916.

PRESENT: The Deputy of His Royal Highness the Governor-General in Council.

Whereas in the present state of the law there is no authority to make deductions from the pay and allowances of soldiers or militiamen to cover the expenses incurred in apprehending, prosecuting, and returning to their Corps those of them who are convicted of desertion or absence without leave:

Therefore the Deputy of the Governor in Council, in order to recoup the public, in part at least, for such expenses in connexion with absentees from the Forces now in course of mobilization for Service, and under and in virtue of the power conferred by section 6 of The War Measure Act, is pleased to grant and doth hereby grant authority to make deductions from the Pay and Allowances of every Militiaman, who has been convicted of deserting or illegally absenting himself from the Unit to which he belongs, or to which he is attached while on Active Service, and from the pay and allowances of every soldier of the Canadian Overseas Expeditionary Force who has been convicted of deserting or illegally absenting himself from his unit, such deductions to be in amount sufficient to cover expenses incurred in apprehending, prosecuting and returning to duty the man thus convicted.

Militia Order No. 277, 1916. (H.Q. 652-17-18.)

No. 113.

26th July, 1916.

GONORRHOEA.

A full report is requested upon the practice of treatment of this disease in each District and Camp.

The Medical Officers specially qualified will be requested to state what, in their opinions, is the best method of routine treatment in—

- a. Acute Gonorrhoeal Urethritis.
 - b. Chronic Gonorrhoeal Urethritis.
 - c. Secondary conditions following upon gonorrhoeal infection (Arthritis, Prostatitis, etc.)
- Circular Letter D.G.M.S. (H.Q. 60-4-19.)

No. 114.

27th July, 1916.

DISCHARGE OF N.C.Os AND MEN OF THE C.E.F.,
DAILY RETURN.

Letter not obtained; but from correspondence on file evidently instructs the O.C. each District and Camp to afford in future a daily in place of a weekly return of men discharged from the C.E.F. (For form of this Return see Appendix No. IV.)

Circular Letter A.G. (H.Q. 649-1-6.) (See No. 108. Page 88.)

No. 115.

27th July, 1916.

TRANSFER OF RETURNED INVALIDS. C.E.F. WITH THEIR
DOCUMENTS TO MILITARY HOSPITALS COMMISSION.

The Military Hospitals Commission has been constituted by the Order in Council, P.C. 1469, dated 24th June, 1916, to deal with returned invalid soldiers, and also with those who have been invalided out of the C.E.F. in Canada.

The Officer Commanding the Military Hospitals Commission Command is Lieutenant-Colonel J. W. Sharples, with Headquarters at Ottawa; and there will be a unit of such command in each Military District, with a Commanding Officer, Adjutant, Medical Superintendent, Paymaster, etc.

Authorization is hereby given to transfer and hand over to the Unit of the Military Hospitals Commission, in each Command, the members of the C.E.F., who have returned from overseas for discharge, and also those who have been invalided out of the C.E.F. in Canada, together with their documents. As to date of such transfers, notification will be given in due course by the Officers Commanding the M.H.C. Commands.

Copies of the Order in Council above referred to, are to be obtained on application to the Military Hospitals Commission, 22 Vittoria Street, Ottawa.

Circular Letter A.G. H.Q. 649-1-6.

No. 116.

31st July, 1916.

UNOFFICIAL PUBLICATIONS DEALING WITH TRAINING: OFFICERS AND MEN PROHIBITED FROM PUBLISHING.

It has been brought to notice that the use of unofficial publications for the purpose of training has led to the adoption of unsuitable methods and to divergence instead of uniformity of practice.

The unauthorized publication, by an officer or soldier, of books and articles on tactics and training is therefore prohibited.

Militia Order No. 281, 1916. (H.Q. 3378-3-2.)

No. 117.

31st July, 1916.

VALCARTIER CAMP, PETAWAWA CAMP AND CAMP
HUGHES TO BE SEPARATE COMMANDS.

The camps at Valcartier, Petawawa and Camp Hughes, will, during the training of the troops therein, be considered as separate commands under the officers respectively detailed as Camp Commandants. The Camp Commandants will communicate direct with Militia Headquarters and will also correspond direct with Officers Commanding Districts in connexion with administrative arrangements concerning troops detailed for training under them.

Militia Order No. 286, 1916. (H.Q. 142-8-1.)
(H.Q. 77-10-45.)
(H.Q. 67-79-19-1.)

No. 118.

31st July, 1916.

CANADIAN ARMY DENTAL CORPS: ESTABLISHMENT FOR
HOME SERVICES—CANADIAN EXPEDITIONARY
FORCE.

The order noted below authorizes establishment of the Canadian Army Dental Corps, Canadian Expeditionary Force, for service in Canada.

For details of establishment consult Militia Order as below, paragraph 4.

Militia Order No. 287, 1916.

No. 119.

31st July, 1916.

INSTRUCTION IN FIRST AID.

Report requested as to the extent to which practical instruction in First Aid is being carried out by specially appointed Instructors in each District.

Circular Letter D.G.M.S. (H.Q. 393-17-2).*

* Changed to 1798-23-1 by H.Q. Letter of 9th August, 1916.

No. 120.

1st August, 1916.

ORGANIZATION—VALCARTIER CAMP, PETAWAWA CAMP,
CAMP BORDEN AND CAMP HUGHES.

To be temporary Military Districts.
(Consult original G.O. as below).

2. The Officer who has been, or shall from time to time hereafter be detailed in Militia Orders to command the camp in one of the Military Districts thus created, has been, and, during his tenure of such command, shall be District Officer commanding the District in which such camp is situate, with full rights and authority to exercise therein all the powers which by the Regulations are conferred on a District Officer Commanding.

General Order No. 72, 1916. (H.Q. 142-8-1).

No. 121

7th August, 1916.

AMENDMENTS TO PRICE LISTS OF STORES, CLOTHING
AND NECESSARIES—REEFER JACKETS: SHIRTS:
STRAW HATS: RUBBERS: SLEEPING CAPS.

These amendments affect the articles noted above.

(Consult Militia Order noted below.)

Militia Order No. 294, 1916. (H.Q. 628-11.)

No. 122.

9th August, 1916.

DISCHARGE OF RETURNED INVALID SOLDIERS IN
CLASS 2 AND CLASS 3.

With reference to Headquarters letter 649-1-6, of 11th May, 1916, in future when proceedings of Medical Boards held in the case of men discharged under Class 1, and forwarded for notification as per Form 3, of the above quoted circular letter, notice of approval of the same will not be forwarded from Headquarters. Further reference will only be made to them, in the event of Findings of the Medical Board not being approved, or it being considered that the case should be given further consideration.

Circular Letter A.G. (H.Q. 649-1-6.)

No. 123.

11th August, 1916.

Discharges.

(1) The 15 days and 30 days referred to in paragraphs 1 and 2 of Headquarters letter 649-1-6 of 11th May, are not to be paid as a bonus, but should be provided for by post-dating the discharge papers, furlough being granted for the period.

(2) For amendment of Form 1, see Appendix

(3) For amendment of Form 2, see Appendix

(4) For amendment of Form 7, see Appendix

Circular Letter A.G. (H.Q. 649-1-6.)

No. 124.

11th August, 1916.

RETURNS OF DISCHARGES FROM CANADIAN
EXPEDITIONARY FORCE.

The Canadian Patriotic Fund reports that in some instances Returns of Discharges are not being received by them, and in other cases the returns forwarded to them do not show the name or address of the next of kin.

It is requested that strict instructions be issued that these returns be forwarded regularly to the Canadian Patriotic Fund in accordance with previous instructions issued on this subject.

Circular Letter A.G. (H.Q. 16-1-25.)

No. 125.

11th August, 1916.

“AMPUTATIONS AND AMPUTATION STUMPS”:
PAMPHLET.

Copies of pamphlet on the above subject are forwarded for the information of the Medical Officers in charge of Military Hospitals in Districts and Camps. One copy to be retained at the office of the Military Hospital.

Circular Letter, D.G.M.S. (H.Q. 393-1-20.)

(To A.D's M.S. Military Districts and Camps).

No. 126.

11th August, 1916.

DOCUMENTS OF, AND CORRESPONDENCE CONCERNING
RETURNED SOLDIERS.

Instructions given re Circular Letter 13th June, H.Q. 649-1-6, concerning delay, by District Officers, in dealing with correspondence relating to returned invalids, must again be brought to the attention of the A.D.M.S. and of all other members of the Staff concerned. There continues to be constant ground of complaint. Please report that this has been done.

No. 127.

14th August, 1916.

ISSUE OF REVOLVERS TO OFFICERS OF THE CANADIAN
EXPEDITIONARY FORCE.

It is notified for general information that “Revolvers, .455 inch” are available in Ordnance Depots for issue on payment to officers of the Canadian Expeditionary Force.

The rates to be charged on and after the 1st June, 1916, are as follows:—

Lanyard, revolver, drab.	\$ 0.23
Revolver, .455 inch (with cleaning rod).	16.54

When revolvers are required by officers of the Canadian Expeditionary Force, Officer Commanding Units will submit indents for the number required to the Senior Ordnance Officer of the District. Indents for the revolvers must invariably be accompanied by deposit receipts from the Bank, crediting the requisite amount to the Receiver General. The ranks and names of the Officers for whom revolvers are required should be clearly shown on each indent.

Hereafter the value of revolvers issued will not be deducted from the outfit allowance payable to the officers of the Canadian Expeditionary Force in England; Militia Order No. 202 of 1915, is therefore cancelled and hereby superseded.

Militia Order No. 305, 1916. (H.Q. 54-21-15-38.)
(D. of S.W.-473.)

No. 128.

14th August, 1916.

RANK OF OFFICERS COMMANDING TRAINING DEPOTS, ARMY MEDICAL CORPS.

Authority has been granted for the officer commanding an A.M. C. Training Depot to hold the temporary rank of Major while in command of the Depot.

This temporary rank is not to be considered as giving any claim to the rank of Major in the C.E.F. should the officer concerned at a later date proceed overseas.

Circular Letter A/G. (H.Q. 593-6-2.)

No. 129.

14th August, 1916.

CIVILIAN MEDICAL PRACTITIONERS FOR SERVICE WITH THE R.A.M.C.

All District Medical Officers have been advised of the urgency of securing doctors for the R.A.M.C.

Circular Letter, D.G.M.S. (H.Q. 593-9-4.)

No. 130.

15th August, 1916.

RETURN OF HOSPITAL ACCOMMODATION

Returns requested of Hospital accommodation in each District and Camp available for the Troops of the Canadian Expeditionary Force in Canada. The exact number of Hospital beds belonging to each camp is to be given.

Circular Letter D.G.M.S. (H.Q. 33-1-235-2.)

No. 131.

15th August, 1916.

WEARING OF UNIFORMS AND DECORATIONS BY UNAUTHORIZED PERSONS.

His Royal Highness the Governor General in Council, under and in virtue of the authority of Section 6 of the War Measures Act, and with the view to checking the said evil, is pleased to make the following Order and Regulation and the same is hereby made and established accordingly:—

“If any unauthorized person wears any Naval or Military uniform or any uniform so nearly resembling any such uniform as to

be calculated to deceive, or if any person without lawful authority supplies a Naval or Military uniform to any person not being a member of His Majesty's Forces or of the Canadian Militia, or if any person without authority or right wears a Naval or Military decoration or medal, he is guilty of an offence under the Criminal Code, and on summary conviction under the provisions of that code is liable to a penalty not exceeding \$50, and in default of payment of said penalty is liable to imprisonment for a term not exceeding three months."

Militia Order No. 270, 1916. (H.Q. 305-3-33.)

No. 132.

15th August, 1916.

SECRECY TO BE OBSERVED CONCERNING THE EMBARKATION OF UNITS, C.E.F.

Once a month, at least, the following order will be read on parade to every unit of the C.E.F. in Canada:—

"It being of importance that silence should be kept as to the movements of troops and transports, officers and men of the Canadian Expeditionary Force are forbidden to divulge the name of the vessel in which they are ordered to embark, and they are not to disclose the date or the port on or from which it is due to sail.

An infraction of this order will be regarded as a serious military offence."

Militia Order No. 271, 1916. (H.Q. C. 1739.)

No. 133.

16th August, 1916.

PROVISION OF ARTIFICIAL LIMBS.

All returned invalid soldiers requiring artificial limbs are now sent to Toronto.

It is desired in all cases to have full information upon the following points:—

(1) Whether the artificial limb as supplied is satisfactory. (2) If an artificial limb has not been supplied, the reason why. (3) Cases in which an artificial limb has not been accepted, and applications have been made for an allowance in lieu of the same. (4) In cases where authority has been granted to assist in the payment for an artificial limb, whether such payment has actually been made.

Circular Letter A.G. (H.Q. 393-1-20.)

No. 134.

16th August, 1916.

INCOMPLETE DOCUMENTS: REINFORCEMENTS
A.M.C., C.E.F.

Copy of Communications (enclosed with original letter) from D.M.S. Canadian Contingents to D.G.M.S. (C.A.M.C. reinforcements are arriving overseas unprovided with Transfer Clothing Statements, or other documents showing the clothing and equipment issued to them). The officers responsible to be instructed that these documents must be properly completed in the case of every draft of A.M.C. reinforcements sent overseas.

Circular Letter, A.G. (H.Q. 593-3-2.)

(To Os. C. Military Districts and Camps and Inspectors General of Eastern and Western Canada.)

No. 135.

16th August, 1916.

"LIST OF DISEASES". OFFICIAL NOMENCLATURE:
W. O. PAMPHLET.

All Medical Officers on duty to be supplied with a copy of the official "List of Diseases".

Circular Letter, D.G.M.S. (H.Q. 393-8-65.)

No. 136.

18th August, 1916.

TRAINING OF A.M.C. PERSONNEL IN OVERSEAS
HOSPITAL DUTIES.

Re Circular Letter H.Q. 593-3-2 of 20th March, 1916, a further report is requested upon the nature and extent of the training of Officers, N.C.O.'s and men during the time the personnel has been in camp. Care is to be taken that all M.O.'s are supplied with the authorized books: Headquarters, Ottawa, to be advised if any difficulty is experienced in obtaining them.

Circular Letter, D.G.M.S. (H.Q. 593-3-2.)
(To A.D.'s M.S., Districts and Camps.)

No. 137.

21st August, 1916.

INFECTIOUS DISEASES: PROVINCIAL HEALTH REPORTS.

Two copies requested of Annual Report of Provincial Board of Health of each province for years 1914 and 1915. If a semi-annual Report is published concerning incidence of infectious diseases the same is requested for the year 1916. If not published the Provincial Health Officer to be asked to afford whatever information is possible regarding infectious disease incidence during the first half of 1916.

Much infectious disease reported as developing among troops proceeding overseas either on the transports or immediately on arrival overseas, and a report is being compiled bearing upon the subject.

Circular Letter, D.G.M.S. (H.Q. 393-8-83.)

No. 138.

21st August, 1916.

NUMBERING OF CORRESPONDENCE.

It is requested that more care be paid to the insertion of Ottawa Headquarters number on communications forwarded to Militia Headquarters.

Absence of this number causes delay and often results in correspondence being placed upon the wrong file.

Circular Letter, D.G.M.S. (P.A.M.C. 1-51-6.)

No. 139.

21st August, 1916.

INSTRUCTION IN FIRST AID.

Information called for in H.Q. Circular Letter of 9th August, 1916, is asked to be furnished as soon as possible.

Circular Letter, D.G.M.S. (H.Q. 1798-23-1.)

No. 140.

23rd August, 1916.

MORPHINE TARTRATE TABLETS.

Attention is called to the difference between the tablets in the Medical Panniers and Medical Companions respectively:—

- (1) Those in the Medical Panniers contain gr. 1/4.
- (2) Those in the Medical Companions contain 9·11 gr.

The latter are intended only for the preparation of solutions of morphine for hypodermic or other use, and are found in the Medical Companion only.

Circular Letter, D.G.M.S. (H.Q. 354-1-33.)

No. 141.

24th August, 1916.

VISION OF RECRUITS: REVISED STANDARDS.

The requirements laid down in Circular Letter H.Q. 593-1-23, of 19th November, 1915, have been revised, and the following standards adopted:—

(1) If a recruit can read D=80 at twenty feet or better, with each eye without glasses, he will be considered "fit."

(2) If he can read D=80 at twenty feet with the right eye without glasses, and not less than D=200 at twenty feet with the left eye without glasses, he will be considered "fit."

(3) If he can read D=200 at twenty feet with the right eye without glasses, and not less than D=80 with the left eye at the same distance without glasses, he will be considered "fit" for enlistment in the Canadian Army Service Corps, Canadian Army Medical Corps, Canadian Ordnance Corps, or Forestry Battalions, or as driver in the Canadian Artillery, or Canadian Engineers.

Those rejected under the old standard for defective vision, should be encouraged to present themselves for re-examination and possible enlistment under these reduced standards.

Circular Letter A/G. (H.Q. 593-1-23.)

No. 142.

24th August, 1916.

MEDICAL STORES ACCOUNTING.

Attention is called to Para. 206 C.M.S. Regulations 1914.

Kindly give this matter your immediate attention. This Ledger should be made up as soon as possible. Attention is particularly directed to the importance of the accounting of medical supplies received and issued to the troops in your District.

Kindly report regarding the accounting for 1915-16.

Circular Letter D.G.M.S. (H.Q. 354-1-33.)

No. 143.

25th August, 1916.

SPECIAL SERVICE COMPANIES: MEN NOT TO BE ENLISTED INTO.

Reference Headquarters telegram 19th ultimo (See A.M.C.I. 1916 No. 109) concerning Special Service Companies, please delete paragraph "Suitable men for duties above stated may also be specially enlisted into the same Company."

Circular Lettergram A.G. (H.G. 297-1-31.)

No. 144.

25th August, 1916.

REINFORCEMENTS ARMY MEDICAL CORPS (OFFICERS.)

Until the need for Canadian officers for overseas service has lessened, it will be impossible to send more Medical Officers for the R. A. M. C.

It is requested that the practitioners in each District be circularized and the needs of the Canadian Service be impressed upon them. Practitioners qualified for service according to the Regulations should be accepted and taken on the strength of the local A. M. C. Training Depot to be trained before being sent overseas.

Circular Letter A. G. (H.Q. 593-6-8.)

No. 145.

26th August, 1916.

MEDICAL INSPECTION OF TROOPS AND REPORTS TO BE RENDERED REGARDING SAME.

G. O. C. Canadians in letter H. 36-3-16 of 12th July, 1916, calls attention to the 'unfits' among the troops sent overseas.

- (1) The large number of men over age.
- (2) The physically unfit who should have been detected without difficulty prior to embarkation on account of hernia, heart disease, &c.
- (3) Those suffering from venereal disease at the time of leaving Canada.
- (4) Those developing infectious disease en route.

1. It is requested that the physical and medical examinations of soldiers in Mobilization Camps, Billets, Camps of Instruction, etc., be given very special and immediate attention, as these are quite as important as the medical examination of the recruits. These examinations of troops must be held frequently and regularly.

2. The following points are to be observed:—

As soon as possible after mobilization all troops will be subjected to a thorough medical examination by the M. O. of each unit concerned, with these objects in view:—

(a) Discovery of any physical or mental defects, disease or disabilities which may have been overlooked in examination of the recruits.

(b) Detection of any disease which may have supervened since enlistment.

(c) Determination that the soldier is not under or over the age limit as laid down in previous instructions.

N.B.—The statement of a recruit as to his age is not always to be accepted without question. The examining Medical Officer must be guided in his decision by the 'apparent' rather than the 'stated' age. If by the state of his arteries or eyes (arcus senilis) the recruit is evidently past the age limit, even though his actual age, by years, is within the limit, he should be rejected.

3. A report of such examination together with a nominal roll of the unfits will be furnished by the Medical Officer to the A.D.M.S. of the District or Camp, who will take the necessary actions.

4. In the preliminary examination the 'Rules for Examination of Recruits, 1916' and Notes on Examination of Recruits for Special Service will be taken into consideration and decision made accordingly.

5. A weekly examination of all units is to be made for the purpose of discovering venereal, contagious or parasitic diseases, and for the purpose of controlling the same.

6. The importance of thoroughness is to be impressed upon regimental and examining Medical Officers.

7. For medical examination men are to be stripped and particular attention is to be paid to the detection of the following:—

(1) Skin parasites, body or head lice, itch mites, etc.

(2) Rashes of infectious diseases of the exanthematous type—measles, scarlet fever, chickenpox, etc.

(3) Venereal diseases. For this there should be routine retraction of the foreskin.

8. A weekly venereal and contagious disease report is to be furnished by the examining medical officer to the A.D.M.S. showing the number and character of those discharged, together with a nominal roll of the same.

9. Numerical summaries of these weekly reports will be forwarded monthly by the A.D.M.S. to the O.C. of the military districts concerned for transmission to the secretary Militia Council.

10. As near the date of embarkation as possible, a careful medical inspection is to be made of all ranks of overseas service. Arrangements for this final examination are to be made by the A.D.M.S. of the district or camp concerned.

11. Officers commanding units or drafts will be responsible that every opportunity is given for the above medical inspection. They

will prepare a certificate in triplicate to the effect that an inspection has been carried out prior to departure of the troops concerned. The three copies will be disposed of as follows:—

I. One copy to be retained by the O.C. the unit or draft, to be produced for the information of the overseas authorities upon arrival at destination.

II. The other two copies to be forwarded to the O.C. military district or camp commandant: one to be forwarded by him to the secretary Militia Council, the other to be retained in the headquarters office.

These certificates will be signed by the O.C. the unit or draft, and by the examining medical officer.

12. The strictest attention must be paid to the above instructions to prevent the recurrence of the serious situation reported by the overseas authorities.

Circular Letter, A.G. (H.Q. 54-21-51-9.)

No. 146.

29th August, 1916.

MEDICAL INSPECTION OF RECRUITS: WEEKLY REPORTS TO BE RENDERED.

1. Paragraph 2, page 3, of circular letter H.Q. 54-21-51-9 of 26th August, 1916, to be corrected and read as follows:

“The examining medical officer will furnish the A.D.M.S. of the district or camp weekly with a venereal disease report and a contagious disease report showing the number and character of the cases discovered in the unit during the week, together with a nominal roll of such cases.” (Report forms referred to in the above letter are attached to the original circular letter, which see.)

2. Reports are further requested (1) from individual districts and camps concerning cases of infection and venereal disease occurring in units prior to the embarkation of the same, and (2) regarding the steps taken in connexion with the isolation of contacts and prevention of the spread of infectious disease among troops proceeding from each district or camp between 1st April and 15th July, 1916.

3. A report is also requested concerning any cases of infectious or venereal disease actually permitted to proceed overseas during the same period.

Circular Letter, A. G. (H.Q. 54-21-51-9.)

No. 147.

1st September, 1916.

STANDARD OF VISION.

Calls attention to revised standards of vision (vide Instruction No. 140, 1916).

Request for information whether there is an adequate supply of eye test cards in each district and camp, and whether the medical examinations of vision are being made under proper conditions. The full distance of 20 feet is to be insisted upon.

Circular Letter, D.G.M.S. (H.Q. 593-1-23).

No. 148.

1st September, 1916.

MEDICAL STORES—NON-DELIVERY OF.

Complaints occasionally come to hand of non-delivery of Medical Supplies against which the contractors concerned contend that delivery has already been made.

In future a report will be rendered monthly showing in each case of non-delivery of orders as per blue copies forwarded:—

1. The War Purchasing Commission number.
 2. The name of the contractor.
 3. The nature and quantity of the medical supplies required.
- These returns are to be forwarded promptly.
Circular Letter, D.G.M.S. (H.Q. 354-1-33).

No. 149.

2nd September, 1916.

BATHING OF TROOPS.

At least one bath weekly is requisite.

At summer camps where there are the proper facilities swimming will be encouraged, and, if circumstances allow, they should be taken advantage of daily.

It is to be noted that swimming alone is not sufficiently cleansing. Where in place of warm bath or shower bath swimming is permitted, there soap is to be used also.

The cold shower is the most useful form of bath for soldiers, and where the warm shower is available, it is to be followed by the cold shower.

After any form of bath brisk rubbing is necessary to restore a good circulation, and promote the general health.

A bath of any order should not be taken sooner than two hours after a meal. It should be taken preferably in the morning hours.

Circular Letter A.G. (H.Q. 593-1-107).

No. 150.

2nd September, 1916.

INOCULATIONS AND VACCINATION: RECORDS IN PAY BOOKS.

1. In future Medical Officers appointed to Units or Drafts of troops will fill in the record of Smallpox Vaccinations and Antityphoid inoculations in the pay book of each member of their respective Units or Drafts while on shipboard before disembarking in England.

It is understood that the pay books are not distributed until troops are on board ship.

2. Medical Officers will state definitely the character of the vaccines used (three doses of the mixed vaccine are required) the dates of inoculation and the number of doses given,

Thus—

	Date.	Vaccine.	Initials of M.O.
<u>T.A.B.</u>	—	—	—
1			
<u>T.A.B.</u>	—	—	—
2			
<u>T.A.B.</u>	—	—	—
3			

3. The Medical Officer will place his initials opposite the dose or doses only which have actually been given. The uninitialled numbers will indicate the doses still required.

4. In any case in which it is impossible to complete the vaccination and inoculation records before disembarkation, a report to this effect will be forwarded upon arrival to the A.D.M.S. of the Camp or District to which the troops are sent.

Circular Letter A.G. (H.Q. 1980-1-30.)

No. 151.

4th September, 1916.

INSTRUCTIONS CONCERNING ADVERTISING FOR
RECRUITS, CANADIAN EXPEDIT-
IONARY FORCE.

The attention of District Officers Commanding and other officers concerned is invited to Militia Order 41, 1916, on the subject of printing and advertising in connexion with the organization of units for the Canadian Expeditionary Force without authority therefor having first been obtained.

It is now notified that these instructions are modified as follows, and that, as modified, they will be strictly enforced:—

Any unit authorized for overseas service may incur expenditure for small items of printing and advertising (for instance, the calling of a recruiting meeting), without previously obtaining authority therefor, to a total amount not exceeding \$50, which claims will be paid on presentation as a charge against the public, subject to rates and conditions of King's Printer. Claims for expenditure for printing and advertising exceeding \$50, incurred by any one unit, will not be paid for, and Officers Commanding Districts and other Officers concerned will, therefore, not forward such claims to Headquarters.

Any unit having already incurred expenditure to the amount of \$50 will not be allowed except under authority first obtained to incur further expenditure as a charge against the public, or if an amount less than \$50 has already been incurred, the difference only between it and \$50 will be paid.

Militia Order No. 329, 1916. (H.Q. 1982-1-42.)

No. 152.

5th September, 1916.

STANDARD OF VISION: REVISED STANDARD FOR
PIONEER, CONSTRUCTION AND LABOUR
BATTALIONS.

With further reference to Headquarter's letter 593-1-23 of 24th August, 1916, the new standard of vision for the Units noted above will be the same as that referred to in the above letter paragraph 3.

Circular Letter A. G. (H.Q. 593-1-23.) (See AM.CI. No. 140.)

No. 153.

5th September, 1916.

CARE OF INSANE SOLDIERS.

Information called for in Headquarters letter of 17th July to be forwarded as soon as possible.

A report is also requested of cases in each District recommended for transfer Cobourg.

Circular Letter A.G. (H.Q. 9607-2.)

No. 154.

11th September, 1916.

DRESS REGULATIONS CANADIAN EXPEDITIONARY
FORCE.

The revised Dress Regulations for mounted officers, dismounted officers, non-commissioned officers, and men are given in detail in Militia Order No. 339 of the above date.

Militia Order 359. (H.Q. 305-3-29.)

No. 155.

11th September, 1916.

DISTINCTIONS IN DRESS FOR OFFICERS AND SOLDIERS WHO HAVE BEEN WOUNDED.

The following distinctions in dress will be worn on the service dress jacket by all officers and soldiers who have been wounded in any of the campaigns since the 4th of August, 1914:—

“Strips of gold Russia braid, No. 1, two inches in length sewn perpendicularly on the left sleeve of the jacket to mark each occasion on which wounded.”

In the case of officers, the lower end of the first strip of gold braid will be immediately above the upper point of the flap on cuff. Warrant officers, non-commissioned officers and men will wear the gold braid on the left sleeve, the lower edge of the braid to be three inches from the bottom of the sleeve. The additional strips of gold braid, marking each subsequent occasion on which wounded, will be placed on either side of the original one at half-inch interval.

“Gold braid will be obtained free on indent from the Canadian Ordnance Corps; the sewing on will be carried out regimentally without expense to the public.”

Militia Order No. 340, 1916. (H.Q. 96-11-64.)

(H.Q. 1961-16.)

(Army Order 54 of 1916.)

No. 156.

12th September, 1916.

MEDICAL SERVICES IN CONNEXION WITH RECRUITING.

A copy of recommendations made and approved by the Militia Council in regard to the Medical Services in connexion with recruiting is forwarded.

These, in part, read as follows:—

2. A preliminary medical examination only should be made by the local examiner, who may be an officer of the A.M.C. or a civilian practitioner properly appointed. (The Recruiting Officer should

satisfy himself that the Medical Examiner has received proper instructions.)

3. As soon as a recruit is passed as fit at this preliminary medical examination, he should be sent to the nearest "Mobilization Centre" to appear before the Medical Examination Board. If he passes this second examination as "fit" he will be sent to the Headquarters of the Overseas Unit for which he was recruited. No equipment or clothing will be provided until he reports to his Unit.

4. In the case of men rejected by the Medical Board the necessary transport to and from the "Mobilization Centre" with pay and allowances at overseas rates for the number of days lost, should be granted.

5. A certificate of each rejection will be prepared by the Medical Board; this certificate is to be signed by the rejected applicant, the O.C. Mobilization Centre, and the President of the Medical Board. The form of certificate will be similar to that for Deserters (M.F.B., 356, 2 series: *See Appendix No. I.*)

It is recommended that these certificates be photographed and sent to other Mobilization Centres to prevent future attempts at enlistment of men previously declared medically unfit.)

6. A weekly return of unfits will be compiled at the Mobilization Centres on a form similar to M.F.B. 238, and copies will be distributed to those concerned—to the O.C. Military District, the Record Officer, and all other Mobilization Centres.

7. As soon as a recruit who has been passed by the Medical Board reports to his Unit, the Medical Officer of that Unit will make a careful medical examination of him, and if he has any objection to the decision of the Medical Board, he will immediately report to the O. C. the Unit requesting a re-consideration of the case before any additional expense to the public is incurred.

8. A recruit who is passed as "fit" should report as soon as possible to the Headquarters of his Unit.

9. When permission is given to recruit over wide areas, prospective recruits must in all cases be sent to the *nearest* Mobilization Centre for examination by the Medical Board.

10. The staff of a Mobilization Centre will be as follows:—

(a) A competent officer in charge with the requisite subordinate staff.

(b) A Medical Board composed of three members, together with an eye and ear specialist who will be employed at the pay of his rank, or at a special rate of pay, whichever is the more economical; the Medical Staff to be increased as necessary to meet the requirements of the Centre.

(c) Suitable quarters for medical examination, and all necessary technical medical equipment will be furnished.

11. *District Arrangements*.—Military Districts will be so divided into areas that Mobilization Centres will be as few as possible with due regard to convenience and efficiency.

It is requested that information be forwarded without delay as to whether arrangements can be made to carry out this scheme.

Circular Letter A.G. (H.Q. 593-3-7.)

No. 157.

15th September, 1916.

VENEREAL DISEASE—PROPHYLAXIS AMONGST TROOPS.

While it is realized that Chaplains, Medical Officers and Commanding Officers have done all in their power to bring to the attention of troops the damage, mental, moral and physical, of promiscuous sexual intercourse, there is always a certain proportion of men in whom no moral influence, no medical instruction, and no sense of personal danger will act as a deterrent.

It is for this class that the following prophylactic measures must be instituted:—

(1) O's C. Units will be held responsible that all ranks are frequently warned of the danger to themselves, and of the possible disastrous effects of these diseases to their progeny for generations afterwards.

(2) Those who in spite of these warnings expose themselves to infection will be required to report to the Medical Officer of their Unit immediately upon their return to Camp in order that preventive treatment may be administered at once by trained hands.

It is not expected that the Medical Officer will give such treatment personally, but that he will have an orderly trained for this purpose. The orderly will be instructed to keep a nominal roll of cases treated.

(3) Medical Officers must hold weekly inspections for the detection of venereal disease, and all soldiers who are found to have developed disease, but who have not reported for preventive treatment will be punished for disobedience of orders.

(4) The details of any system for the prevention of such disease will be left to the discretion of the Medical Officer concerned. A system is suggested as satisfactory and reasonably safe. (Consult Circular letter.)

It must be impressed upon men that any method of guarding against these diseases after exposure, to be successful must be used within eight hours after exposure.

Circular Letter A.G. (H.Q. 60-4-19.)

No. 158.

18th September, 1916.

BADGES FOR THOSE SERVING AT HOME OR ABROAD SINCE 4TH AUGUST, 1914.

The information requested in the following cablegram is requested, so far as it pertains to the Medical Services in each District.

"September 9. His Majesty the King has approved of issue of Silver Badge to Officers and men of British, Dominion, Colonial and Indian Forces who have served at home or abroad since 4th August, 1914, and who on account of age or physical infirmity arising from wounds or sickness caused by service have, in case of Officers, retired or relinquished Commissions (M.M.C.S.C.), in case of men have been discharged. Badge also awarded to Members of Queen Alexandra's Military Nursing Services, Members of Voluntary Aid Detachments, and Civilians attached to Royal Army Medical Corps. Badge will be produced in this country at cost of Imperial Funds, and I will be glad to learn what number will be required by your Government.

(Signed) Bonar Law.

Circular Letter D.G.M.S. (H.Q. 96-11-64.)

No. 159.

21st September, 1916.

CEREBRO SPINAL MENINGITIS: INVESTIGATIONS UPON.

Enclosing copies of papers received from the Director of Medical Services, Canadian Contingents, on the above subject, and issued by the War Office Committee of the Medical History of the War and the Medical Research Committee, tabulating the data needed for a comprehensive and co-ordinated study of the nature and treatment of the above mentioned disease.

Information is requested with regard to observations upon the disease in Canada, and it is requested that these papers be brought to the attention of the Officers concerned, and that reports in duplicate be afforded as requested.

Circular Letter A.G. (H.Q. 393-8-55.)

No. 160.

21st September, 1916.

REQUISITIONS AND ACCOUNTS.

1. Where supplies are ordered by the War Purchasing Commission on an approved requisition on M. F. C. 615, it is not necessary to attach another requisition to the Accounts when forwarding them for payment. It is only necessary, before certifying, to see that the quantities received do not exceed the quantities specified on the blue copies of the orders. The prices are checked by the Contract Branch and may occasionally vary from the Contract, so that it is not necessary for the A. D. M. S. to consider prices.

2. The War Purchasing Commission requests that, when local purchases are absolutely unavoidable, an effort be made to have the accounts rendered at once, not waiting for several months, as is often the case, before forwarding them. The Commission cannot understand why the accounts should not reach them within ten days.

3. When several accounts are forwarded from one Contractor, they are to be included all in one requisition.

4. When supplies are ordered by wire, a covering requisition is to be attached to the confirmation of the telegram.

Circular Letter D. G. M. S. (H.Q. 354-1-33.)

No. 161.

25th September, 1916.

REFUND OF PASSAGE MONEY TO CANDIDATES FOR COMMISSIONS IN THE IMPERIAL ARMY.

In the past refunds have been made to the Candidates for commissions in the Imperial Army, who have proceeded to the United Kingdom at their own expense, and who were possessed of special military and other qualifications.

It is now notified by the Imperial War Office that candidates for commissions in the Imperial Army, except the Royal Army Medical Corps, the Army Veterinary Corps and certain branches of the Royal Engineers, must pass through the ranks of a Cadet unit, and further, that no refunds will be considered in the case of any candidate who passes through a Cadet unit embarking after September 30, 1916.

Cases of candidates with special military qualifications and embarking on, or before, that date will be considered on their merits, but no guarantee of refunds can be given beforehand, and, to candidates passing through Cadet units any refund that may be granted will not exceed the cost of a Government second class passage.

In no case will refund of passage be granted to those who are not given commissions, and candidates should communicate with Militia Headquarters, Ottawa, before proceeding overseas.

Conveyance will continue to be provided for candidates nominally under Imperial War Office instructions.

Militia Orders No. 357, 1916. (H.Q. 54-21-50-9.)

No. 162.

25th September, 1916.

PHENACETINE.

It is requested that Medical Officers in each District be warned to prescribe as little of the above mentioned drug as possible, as serious difficulty is anticipated in procuring Phenacetin and its Coal tar substitute.

Circular Letter D.G.M.S. (H.Q. 354-1-33.)

No. 163

27th September, 1916.

FIRE WARNING RULES FOR MILITARY HOSPITALS.

It is requested that one or more of the "Fire Warning Rules" forwarded herewith through the kindness of the British Fire Prevention Committee be distributed for posting, to every Military Hospital in each District.

Circular Letter D.G.M.S. (H.Q. 1211-8-29.)

No. 164.

2nd October, 1916.

HOSPITAL ACCOMMODATION IN WINTER MONTHS,
1916-1917.

It is requested that a report be furnished as to the arrangements being made for hospital accommodation as soon as information is received as to where the Troops are to be quartered during the coming winter.

When Hospital accommodation is to be provided by the Department it will be necessary to make the necessary requisitions for supplies as far in advance as possible in order that there may be no delay in taking care of the sick amongst the troops.

Circular Letter D.G.M.S. (H.Q. 54-21-34-11-20.)

No. 165.

3rd October, 1916.

PHYSICAL STANDARDS FOR RECRUITS: REJECTION OF PHYSICALLY UNFIT.

Copies are to be made of the memorandum, enclosed, of the A.D.G.M.S., and are to be forwarded to each medical officer and civilian medical practitioner examining recruits in the various districts.

The memorandum deals with the professional aspect of acceptance as recruits of those not physically fit:

"All who are carrying out this duty should be impressed with the serious responsibility which they assume when recruits for overseas service are passed as fit."

A recruit's acceptance for overseas service depends primarily on a medical certificate of fitness: it is essential that no other than medical considerations should influence the medical examiner in making his decision.

A man is either "fit" or "unfit" in accordance with the regulations, and no special employment, except as laid down in the regulations, should be permitted to modify the decision.

The anxiety to secure recruits may have influenced medical examiners, in some instances, to relax the standards, but such relaxation is eventually productive of serious results.

The certificate of a medical examiner is given as a professional opinion, and is respected and accepted as such by the Department of Militia. Examiners should bear in mind that their decisions are

taken in good faith, and upon their certificates is based the expenditure of public funds necessary in the training and maintenance of a soldier of the Expeditionary Force.

Circular letter, A.G. (H.Q. 1982-1-41.)

No. 166.

3rd October, 1916.

HOSPITAL RECORDS.

1. Case history sheets and clinical charts are to be made out in every case, and to be placed on file for reference when required.

2. A card index system is to be used in every military hospital. Where such is not already installed and can be obtained locally, a service requisition is to be forwarded for approval *re* purchase.

3. Most large civil hospitals have card index systems which, where possible, should be utilized in keeping the medical records of military patients in these institutions. If in any civil hospital there be no such arrangement, and the number of military patients is great enough to warrant the expenditure, a service requisition will be forwarded as in the case of the military hospitals.

4. Admission and discharge and daily treatment books are to be kept up to date, and the required information is to be entered accurately therein. When a book is filled it will be sent to the A.D.M.S. of the district, who will file it for future reference.

Circular Letter, D.G.M.S. (H.Q. 1982-1-41.)

No. 167.

4th October, 1916.

ANTI-TYPHOID INOCULATIONS.

1. Officers commanding Districts and Camps are asked to draw the attention of all concerned to this important matter. The efficacy of this method of protection against typhoid (enteric) fever has been proved in the present war. Those who remain uninoculated not only place themselves in danger but may become a menace to their fellows.

2. The necessity for inoculation should be impressed on all officers commanding units or drafts for overseas service.

3. The O. C.* will be expected to give the Medical Officer every assistance in connexion with the work, and will be required to furnish a certificate from the medical officer to the effect that all the personnel under his command have been inoculated before the unit or draft will be permitted to proceed.

Circular Letter A.G. (H.Q. 8358-1-2).

No. 168.

4th October, 1916.

ARMY MEDICAL CORPS BOOKS FOR INSTRUCTIONAL PURPOSES.

The following books can be supplied to officers of the Canadian Expeditionary Force units and active militia on free issue for instructional purposes:—

1. Manual of map reading and field sketching.
2. Infantry training.
3. Regulations for the Canadian Medical Service.
4. Animal management.
5. Royal Army Medical Corps training.
6. Canadian Medical Service Stretcher Exercises, 1914.
7. Manual of Elementary Military Hygiene.
8. Standing Orders, Royal Army Medical Corps.

It is requested that all medical officers on duty in Canada or appointed for overseas service take action to secure copies of the above in order that they may have the benefit of as full instructions in their duties as possible.

Circular Letter D.G.M.S. (H.Q. 70-21-2).

No. 169.

5th October, 1916.

FIRST AID WORK IN C.A.M.C.—PAY OF INSTRUCTORS.

Headquarters letter 1798-23-1 of 14th February, 1916, is cancelled.

Active service rates of pay will obtain as follows:—

Pay of rank.

Field allowance.

Allowances, if married 75 cents.

Allowances, if single 60 cents.

Circular Letter A. & P.M.G. (H.Q. 1798-23-1.)

No. 170.

5th October, 1916.

PARADE STATES AND NOMINAL ROLLS.

1. All Parade States and Nominal Rolls are to be forwarded promptly, those of the P.A.M.C. semi-monthly, as formerly, and the others monthly.

2. Officers, N.C.O.'s and Men of the Army Medical Corps, Canadian Expeditionary Force, attached for duty to any Unit of the Active Militia (such as a Military Hospital) will be shown on the Parade States of that Unit; in addition their names will appear on the Parade States of their original Units as "On Command," stating where.

3. Information requested as to any alterations in the Parade State returns which may be considered necessary in consequence of special conditions in any District.

A. *P.A.M.C.*—Parade States to be forwarded semi-monthly on M.F.B. 242a.

N.B.—No. A.M.C. names to be included on this State, except personnel of the A.M.C. actively on duty with P.A.M.C. detachments; e.g. the A.D.M.S. (or in his absence the D.A.D.M.S.) will be shown as acting O.C., P.A.M.C. Detachment.

B. *Units A.M.C. Active Militia.*—A Parade State for each A.M.C. Unit will be rendered separately on M.F.B. 242a.

N.B.—(a) Nursing Sisters, Active Militia, will be shown as *attached* to the Detachment or Unit with which they are on duty.

(b) First Aid Instructors will be shown where employed.

(c) The personnel of a Hospital Staff will be understood to include:—

(1) An A.M.C. Unit of the Active Militia on duty.

(2) The personnel of a Hospital Staff composed of Active Militia, for which a definite establishment has been laid down. (For Hospitals staffed by Training Depots a return as noted in paragraph 2 will be sufficient.)

Circular Letter P.A.M.C. (H.Q. 1-6-266.)

No. 171.

7th October, 1916.

FORESTRY BATTALIONS: ENLISTMENT OF MEN WITH PHYSICAL DEFECTS.

Wherever men in Forestry Battalions who have some physical defect (as referred to in Headquarters letter H.Q. 1812 of 16th June, 1916) are passed as "fit" the defect or minor disability will be noted on the Attestation paper in each case.

Circular Letter A.G. (H.Q. 1812 .)

No. 172.

9th October, 1916.

SECRECY TO BE OBSERVED CONCERNING THE EMBARK-
ATION OF UNITS CANADIAN EXPEDITIONARY
FORCE.

Once a month, at least, the following order will be read on parade to every Unit of the Canadian Expeditionary Force in Canada.

"It being of importance that silence should be kept as to the movements of troop transports, Officers and men of the Canadian Expeditionary Force are forbidden to divulge the name of the vessel on which they are ordered to embark, and they are not to disclose the date or the port on which, or from which they are due to sail.

An infraction of this order will be regarded as a serious military offence."

Militia Order No. 371.

No. 173.

9th October, 1916.

CARE AND PRESERVATION OF MILITARY INSTRUMENTS.

Binoculars, Telescopes or other delicate instruments of like nature issued to troops shall, under no circumstances, be taken apart or tampered with by any persons other than those holding a certificate to the effect that they are competent to do so.

These instruments should be frequently tested to see if they are in good order.

Damaged lenses, dented tubes, binoculars out of parallelism and other similar defects are easily noticed, and all instruments requiring repair or adjustment, should at once be forwarded to the nearest ordnance Depot to have the necessary repairs carried out.

These instruments, when carried, should be kept in the case pertaining thereto, and any unnecessary shaking or jolting avoided.

Militia Order No. 372.

No. 174.

12th October, 1916.

ARMY MEDICAL CORPS TRAINING DEPOT. INSTRUCTIONS ON MILITARY SUBJECTS: AND ON COOKERY.

1. Medical Officers at Training Depots are to be encouraged to attend lectures on purely military subjects conducted by other branches of the Service, that have a bearing upon their duties (Military Law, Map reading, etc.). Where there are not Medical Officers available who are able to impart such instruction, effort should be made to secure permission for such attendance.

2. It is desirable that as many N. C. O's and men as possible be given an opportunity to receive training in cooking, this being a most important branch of the training of N. C. O's and men of the Army Medical Corps. Information is requested as to how far advantage is being taken of the cookery schools in each District.

Circular Letter D.G.M.S. (H.Q. 593-3-2.)

No. 175.

12th October, 1916.

MEDICAL STORES: REQUISITIONS FOR SUPPLIES.

1. It is directed that in all cases when forwarding requisitions for such supplies as Surgical Instruments or Hospital Equipment, a catalogue number be quoted for every article of which there exist different patterns, together with all essential data.

There are, for example, several forms and sizes of needle holder, and requisitions for Hypodermic needles should state whether they are to be with or without case or needles.

2. The Standard Catalogue for Instruments or Equipment is that of the Kny Scheerer Company, New York.

Circular Letter D.G.M.S. (H.Q. 354-1-33.)

No. 176.

16th October, 1916.

UNITS PROCEEDING OVERSEAS: DISPOSAL OF 'UNITS.'

With reference Units proceeding Overseas please issue strict instructions that no men declared medically unfit are to be allowed to proceed with Unit to port of embarkation. Also instruct Commanding Officers to support and not to interfere with efforts of Medical Officers to prevent men proceeding Overseas who are not up to standard, and who will be rejected upon arrival in England.

The Documents of men left behind must be left with them and not sent to port of embarkation.

Circular Lettergram A.G. (H.Q. 1982-1-41.)

No. 177.

16th October, 1916.

PHYSICAL EXAMINATION OF RECRUITS: OPERATIONS,
SUBSEQUENT TO ENLISTMENT, TO RENDER
PHYSICALLY FIT.

The practice of enlisting men physically unfit, with the understanding that they are to be subsequently operated upon, must cease, and that because cases so enlisted and operated upon must in any case be unfit for the work of training for more or less extended periods, and it is not always to be expected that a cure will follow. The condition may not be improved, or may even become worse, and there is always the possibility of the Department becoming liable for Claims for pension.

Circular Letter A.G. (H.Q. 593-3-7.)

No. 178.

16th October, 1916.

TUBERCULOUS PATIENTS IN SANATORIA.

Enclosing copy of a report from Dr. D. A. Stewart, Superintendent of Ninette Sanatorium, Manitoba.

Superintendents of sanatoria in each District to be furnished with a copy of this Report, and asked to afford if possible similar statistical information regarding soldiers of the Canadian Expeditionary Force admitted into their institutions. Data are more particularly requested bearing upon influence of barrack life upon the development of the disease.

Circular Letter D.G.M.S. (H.Q. 60-4-8.)

No. 179.

20th October, 1916.

STANDARDS OF PHYSICAL FITNESS: CANDIDATES FOR COMMISSIONS IN THE ROYAL FLYING CORPS.

All candidates for commissions in the above Corps will be examined by a Medical Board.

The greatest care is taken to ensure that no disability is present likely to interfere with the efficiency of the candidate for the special duties of the Corps. Any unsoundness of heart or lungs will cause rejection. Candidates with a tendency to bronchial disease will not be accepted. Vision must be normal.

Circular Letter A.G. (H.G. 6978-2-92.)

No. 180.

21st October, 1916.

INSPECTION REPORTS, HOSPITALS, CANADA.

1. Monthly inspections are to be made by the A.D.M.S. of each District of all hospitals, military and civil, in which military patients are being treated.

2. A nominal roll of the Hospitals so inspected will be forwarded, and a certificate completed in the case of each hospital. The certificate will contain information on the following points:—

Accommodation,

Equipment,

Records,

Treatment of patients,

Food,

Beds occupied by military patients,

Beds available for military patients,

General remarks, recommendations, etc.

For Form of Certificate see Appendix VIII.

Circular Letter A. G. (H.Q. 1211-8-31.)

No. 181.

21st October, 1916.

CONVALESCING SOLDIERS IN HOMES, SANATORIA
AND INSANE ASYLUMS.

Information requested whether the forms sent out in accordance with Headquarters letters 649-1-6 of 8th August, 1916 (see A.M.C.J. 1916, No.) were duly received.

Circular Letter D.G.M.S. (H.Q. 649-1-6.)

No. 182.

23rd October, 1916.

DONATIONS TO OVERSEAS UNITS: ACCOUNTING OF
MONEYS RECEIVED FROM PROVINCIAL AND
MUNICIPAL AUTHORITIES, COMPANIES AND
PRIVATE INDIVIDUALS.

1. The attention of Headquarters has been called to the fact that in many cases proper accounting is not made of monies, received by Commanding Officers and other Officers, from Provincial and Municipal authorities, Companies and Private individuals.

2. Any such donations and contributions are to be considered as trust funds, and must be dealt with in accordance with the instructions contained in "Rules for Management of Canteens and Regimental Funds, 1916," paragraphs 63-74 inclusive, subject to the following further provisions:

(a) Any donation received for the *general* benefit of the Unit is to be deposited in the Regimental Fund Account, which is to be kept in a Chartered Bank, as the Regimental Fund of the Unit in question.

(b) Any donations for a *special* purpose must likewise be deposited in a Chartered Bank, and are to be placed to the credit of a Special Account in trust for the Unit, and used only for the purposes for which the money has been donated.

(c) No monies, whether received for general or special purposes are to be deposited to any personal or trust account of any of the Officers or members of the Units.

(d) All donations must be officially acknowledged, as received, and details of such donations must be recorded in a minute book.

(e) A carbon copy of all bank deposit slips must be kept on file.

(f) All disbursements must be made by cheque signed by the Treasurer of the Finance Committee of the Unit, and countersigned by the Officer Commanding.

(g) Full details of all disbursements must also be recorded in a minute book, and a voucher or receipt for all payments obtained, and kept on file.

3. No exceptions to this order are permitted, and its provisions must be strictly observed.

Militia Order No. 391. (H.Q. 683-1-16.)

No. 183.

24th October, 1916.

INTERNMENT CAMPS: MEDICAL STATISTICS.

1. Information requested as to the records kept of the sick in each Internment Camp, and as to the inspections made of each by the D.A.D.M.S.

2. A Medical History sheet is provided for each prisoner of war. Details should be entered upon this of the Medical history of the prisoners. Admission and Discharge books are to be kept with care, and all records of treatment preserved.

Circular Letter D.G.M.S. (H.Q. 393-8-89.)

No. 184.

25th October, 1916.

PENSIONERS: PROCEEDINGS OF MEDICAL BOARDS.

The officers concerned to be informed that all proceedings of Medical Boards dealing in any way with the cases of Pensioners, or of those likely to be considered for pension, are to be forwarded without delay immediately after receipt from the President of the Board.

Circular Letter A.G. (H.Q. 693-3.)

No. 185.

25th October, 1916.

DISPENSERS: ENLISTMENT IN ARMY MEDICAL CORPS TRAINING DEPOTS.

Permission is granted to enlist properly and legally qualified dispensers of medicine, to the number of five for each Training Depot, who will be granted, after enlistment, the rank of Sergeant.

Circular Letter A.G. (H.Q. 393-8-51.)

No. 186.

27th October, 1916.

DRESS REGULATIONS: OFFICERS.

The special attention of officers of Army medical corps and field ambulance depots is to be drawn to Militia Order No. 339, and the dress regulations to be very carefully followed.

Circular Letter, D.G.M.S. (H.Q. 593-3-2.)

No. 187.

26th October, 1916.

NURSING SISTERS: UNIFORM: COLLAR.

A new pattern collar which nursing sisters are permitted to wear has been received.

The collar, by name "Eton 5," is manufactured by Messrs. Tooke Bros., Ltd., and can be purchased in the required size at \$1.40 per dozen.

Circular Letter, D.G.M.S. (H.Q. 1961-19.)

19479—13

No. 188.

30th October, 1916.

RETURNS: WEEKLY REPORT ON M. F. B. 310.

It is requested that weekly reports on the above form concerning the training carried out for officers, N.C.O.'s and men, be completed and forwarded weekly for the information of the D.G.M.S.

Copies for immediate use are attached. Action should be taken to secure a supply of these forms.

Circular Letter, A.G. (H.Q. 593-3-2.)

No. 189.

1st November, 1916.

REGULATIONS FOR THE CLOTHING OF THE CANADIAN
MILITIA, Pt. II, 1909: AMENDMENT.

Section X of the above mentioned regulations is cancelled.

General Order 100. (H.Q. 305-3-2.)

No. 190.

3rd November, 1916.

CORRESPONDENCE RELATING TO RETURNED INVALIDS
AND REGARDING PATIENTS IN CONVALESCENT
HOMES: MEDICAL BOARD PROCEEDINGS.

1. As action in accordance with the recommendations of the Medical Board has, in the majority of cases, already been taken at the headquarters of the district or camp concerned before the proceedings are received at Militia Headquarters, Ottawa, it has been decided that, in future, notification of approval will not be forwarded, except when the proceedings are not approved, or when the recommendations of the Medical Board are not covered by existing authority and action is withheld pending a decision from Militia Headquarters, Ottawa.

2. In order, further, to obviate unnecessary correspondence the necessity is emphasized of furnishing, in the covering letter forwarding the proceedings to the Medical Board, information as to the date on which any action recommended by the board is taken such as the date of transfer to duty or special service company, admission to or discharge from convalescent home or other institution.

Circular Letter, A.G. (H.Q. 649-1-6.)

No. 191.

6th November, 1916.

PARADE STATES AND NOMINAL ROLLS.

With reference to P.A.M.C. letter 1-6-266 of 5th October, 1916:

the last sentence is to be corrected to read as follows:—

“The A.D.M.S. (or in his absence the D.A.D.M.S.) will be shown as Acting O. C., P.A.M.C. District.”

Circular Letter P.A.M.C. (P.A.M.C. 1-6-266).

No. 192.

7th November, 1916.

RECRUITS, PHYSICALLY UNFIT, TO BE TRANSFERRED WHERE POSSIBLE TO BRANCHES OF SERVICE WITH LOWERED PHYSICAL STANDARDS.

Medical Boards at mobilization centres to be notified that whenever a recruit is found physically unfit for the branch of the Service for which he is making application, if his physical status is such that he will measure up to the required standard of some other branch of the Service (e.g. C.A.S.C., C.A.M.C., Driver for Artillery, Forestry

Battalions, etc.), he shall be informed to this effect, and an effort be made to secure him for a branch of the Service for which he is physically fitted.

Circular Letter A.G. (H.Q. 593-3-7).

No. 193.

8th November, 1916.

RECRUITING—MOBILIZATION CENTRES.

With reference to H.Q. 593-3-7 of the 12th September (see A.M.C.I. 1916, No. 156).

1. A report is requested upon the progress being made together with

2. A list of mobilization centres at present being operated in each district, and

3. A nominal roll of personnel employed at the various centres, including those of the Medical Examining Boards.

Circular Letter A.G. (H.Q. 593-3-7).

No. 194.

9th November, 1916.

MEDICAL EXAMINATION OF CANDIDATES FOR COMMISSIONS IN THE ROYAL FLYING CORPS.

With further reference to Headquarters' letter 6978-2-92, 20th October, 1916, it is requested that the medical examination of candidates for commissions in the Royal Flying Corps be conducted with the greatest care.

Special attention is to be paid to the following points:—

(1). Age under 25 years.

(2). Eyesight to correspond with the Imperial Army Medical-Service Regulations, April 16, 1916, para. e.

(3). The standard of minimum acuteness of vision with which a candidate will be accepted must be according to Standard I, Standard II, or Standard III, of the above regulations.

(4). Astigmatism must cause rejection. Cylinders cannot be fitted to goggles.

(5). A history of epilepsy or nervous breakdown will cause rejection.

(6). The heart and blood vessels are to be absolutely sound.

(7). The systolic blood pressure is not to exceed 130 m.m. Hg.

(8). Nasal obstruction will cause rejection.

(9). Asthma and tendency to respiratory affections should be considered a bar to admission.

(10). The urine is to be examined in every case.

All the above are in addition to the ordinary physical standards as laid down in the A.M.S. Regulations (Imperial).

Circular Letter D.G.M.S. (H.Q. 6978-2-92).

No. 195.

10th November, 1916.

FLAT FOOT.

Reported many men arriving overseas who have flat foot. Take this point up particularly with all Officers examining recruits.

Circular telegram D.G.M.S. (H.Q. 683-1-11.)

No. 196.

13th November, 1916.

OFFICERS ENTERING UNITED STATES: PROCEDURE.

1. Any officer proceeding to or through New York, for any purpose, is to report himself on arrival to the British Naval Attaché at that place.

2. No officer is to proceed to the United States of America on leave in Uniform.

3. Every officer proceeding to the United States of America, either on leave or on duty, is to call upon the British Consul on arrival at his destination and establish his identity. In the event of their being no Consular Office at that particular place, he is to write and inform the nearest British Consul of his arrival and the duration of his stay.

Militia Orders No. 412. (H.Q. 13-1-39.)

No. 197.

15th November, 1916.

RETURNS OF VACCINATION AND ANTITYPHOID INOCULATIONS.

Neglect in securing the necessary returns and forwarding them promptly to Headquarters, Ottawa, gives rise to much inconvenience. (Here follows list of units for which returns have not been received.)

Circular Letter A.G. (H.Q. 8358-1-2.)

No. 198.

17th November, 1916.

RANK OF RECENT GRADUATES IN MEDICINE JOINING THE ARMY MEDICAL CORPS FOR OVERSEAS SERVICE.

In future the rank of Lieutenant only will be granted to recent graduates when they join the A.M.C. of the Overseas Force.

The rank of Captain will be reserved for medical practitioners who have been graduated for at least one year.

Such recent graduates appointed with rank of Lieutenant will be granted the pay and allowances equal to that now granted to Captains in the A.M.C.

Circular Letter A.G. (H.Q. 593-6-8.)

No. 199.

17th November, 1916.

THE STATUS OF OFFICERS, A.M.C., WHO HAVE SERVED WITH THE R.A.M.C.

Any A.M.C. officer who has been overseas and received a course of training at the R.A.M.C. centre at Aldershot, and received a certificate of qualification, shall be considered eligible for the rank of Captain in the A.M.C. as far as qualification is concerned, and provided that the year's service with the R.A.M.C. has been concluded.

Circular Letter A.G. (H.Q. 586-17-11.)

No. 200.

18th November, 1916.

MEDICAL STORES—PHYSICAL CHECK.

1. Instructions have been received to have a "physical check" of all the medical stores in the various Military Districts; this check to be made in an audit by the Price and Waterhouse Company of Toronto.

2. Attached is a list of articles of medical stores which it is proposed to check. Should a representative of the above mentioned firm report and wish to make a check he is to be given every assistance with full facilities for carrying out the service.

3. It is asked that the actual stock in store of the articles in the attached list be compared with the Medical Stores ledger on the date on which the check is made.

4. Should the representative not call within three days after the receipt of this communication, the Officer in Charge of the District Medical Stores is to be directed to have this check made, and his report is to be forwarded with the least possible delay.

Circular Letter, D.G.M.S. (H.Q. 97-28-1.)

No. 201.

20th November, 1916.

**"INSTRUCTIONS FOR RENDERING IMMEDIATE AID"
PAMPHLET.**

Copies of the above pamphlet are forwarded for distribution to the personnel of the Training Depot in each District.

Circular Letter, D.G.M.S. (H.Q. 1798-23-1.)

No. 202.

22nd November, 1916.

**PENSIONERS: YEARLY RE-EXAMINATION: MEDICAL
BOARDS.**

Considerable dissatisfaction has been expressed by numerous pensioners on account of delays due to lack of promptness on the part of Medical Boards in carrying out this yearly re-examination of pensioners, and in forwarding their Proceedings to the Board of Pensions Commissioners.

The necessity of having this yearly re-examination of pensioners carried out with as little delay as possible, is to be impressed upon all concerned.

Circular Letter A.G. (H.Q. 49-1-49.)

No. 203.

28th November, 1916.

**ANTITYPHOID INOCULATION IN SOLDIERS:
PAMPHLET UPON.**

Transmitting copy of pamphlet prepared by Captain Geo. D. Porter, A.M.C. with request that the information be communicated to all officers carrying out antityphoid inoculations in Canada.

Circular Letter. (H.Q. 8358-1-2.)

No. 204.

1st December, 1916.

**TYPHOID FEVER: PREVENTION OF: INFECTION BY
CARRIERS.**

Report with recommendations requested on the Control of Convalescents from the above disease, with a view to preventing 'carriers' from spreading infection amongst the personnel of Troops.

Circular Letter D.G.M.S. (H.Q. 8358-1-2.)

No. 205.

2nd December, 1916.

TRIPLE ANTITYPHOID VACCINE.

Western Districts can now obtain the mixed vaccine from the Provincial Laboratory of the University of Alberta. This is put up in the same manner as that of the Board of Health of Ontario. It is understood that this is being supplied free of charge by the University of Alberta.

Circular Letter D.G.M.S. (H.Q. 1980-1-30.)

(To A.D's M.S. M.D. 11, 12 and 13.)

No. 206.

4th December, 1916.

SANITARY REPORT RE BARRACKS, BILLETS, ETC.,
OCCUPIED BY TROOPS, 1916-1917.

Report with recommendations to be forwarded at the end of the year with reference to the Sanitary condition of all barracks, billets, hospital and other buildings in which troops are quartered. Special attention to be given in this report to the following points:—

(1) Water supply, quality and quantity (2) Ventilation and lighting. (3) Cubic space per man. This should be 600 cubic feet per man in permanent buildings, and 500 in huts. Prevention of overcrowding is most important in view of its relationship to cerebrospinal meningitis. (4) Baths, lavatories, latrines, urinals—whether ample and in good condition. (5) Condition of kitchens, (6) Disinfection, whether adequate provision and equipment for rooms, clothing, kitchen utensils, etc. (7) Prevalence of disease.

Each of these to be taken up in order in the report (for each institution).

Circular Letter A.G. (H.Q. 54-21-48-34.)

No. 207.

5th December, 1916.

ANTITYPHOID INOCULATIONS AND VACCINATIONS: EARLY PERFORMANCE.

Every opportunity is to be given to the Medical authorities to carry out the necessary inoculations and vaccinations at as early a date as possible after the enlistment of recruits. Purely military training, parades, etc., should not be allowed to interfere with the completion of this work.

Kindly notify all concerned that inoculations and vaccinations are most important services, and must be performed more promptly than they have been carried out in the past.

Circular Letter A.G. (H.Q. 8358-1-8.)

No. 208.

6th December, 1916.

DEATHS: MONTHLY RETURNS OF, FROM HOSPITALS.

A Monthly Return of all deaths occurring in each district will in future be forwarded along with the Monthly Returns of Sick (M.F.B. 230).

This return will show the number of deaths occurring in each Hospital, and will state in each case the disease or other condition causing death. It is not necessary to give the man's name, number or battalion. The return may be made upon M.F.B. 230.

The A.D.M.S. is asked to instruct the Officer in Charge of each hospital in his District to prepare this report and forward it along with M.F.B. 230.

Circular Letter A.G. (H.Q. 649-1-60.)

No. 209.

12th December, 1916.

ENTERIC (TYPHOID) CASES: CONVALESCENT.

Request for a nominal roll, giving number, rank, etc. of cases convalescent from Enteric Fever, now in each District, with a report upon the action taken to ascertain by bacteriological examination whether these are Typhoid carriers.

Circular Letter D.G.M.S. (H.Q. 8358-1-4.)

No. 210.

13th December, 1916.

MEDICAL SUPPLIES: PREPAID CHARGES: FREIGHT, EXPRESS AND CUSTOMS DUTY.

1. It has frequently happened in various Districts that when supplies have been ordered as "Delivered free at Medical Stores" the Transportation Company has collected charges. In future when this happens, a receipt is to be obtained from the Transportation Company. This is to be attached to the invoices when forwarding them for payment along with a covering letter, noting that the charge should be deducted from the total.

2. It is asked that previous records of Transportation charges be checked as far as possible with a view to the recovery of such over payments previously made. Such old receipts will be forwarded to Headquarters, unless there are accounts due to which they may be attached and forwarded for settlement.

3. The foregoing applies to Customs Duty as well as freight and express.

Circular Letter D. G. M. S. (H.Q. 354-1-33.)

No. 211.

13th December, 1916.

MEDICAL SUPPLIES: DISCOUNTS.

It is requested that all invoices be forwarded promptly to Headquarters, Ottawa.

In many cases invoices are subject to a discount if promptly paid; this discount has become lost through delay in forwarding accounts to Headquarters with, as a result, a considerable loss to the Department.

Circular Letter D.G.M.S. (H.Q. 354-1-33.)

No. 212.

14th December, 1916.

**OFFICERS, C.E.F., RETURNING TO CANADA FOR
FURTHER MEDICAL OR SURGICAL TREAT-
MENT AT THE PUBLIC EXPENSE.**

Immediately following upon notice received of the arrival of an Officer of the above class in his District, the A.D.M.S. will place himself in communication with the same, and secure for him appropriate treatment affording every facility for obtaining such treatment as may be necessary to restore him to health.

As these Officers are not returned directly to Convalescent Homes, and possibly may proceed to their own homes without reporting to the A.D.M.S., it is particularly necessary to follow up individual cases to ensure that there be no grounds for complaint and to prevent them from securing the services of unauthorized medical attendants.

Circular Letter A.G. (H.Q. 54-21-34-25.)

No. 213.

14th December, 1916.

MEDICAL BOARD PROCEEDINGS, RELATIVE TO INVALIDS, C.E.F.

In future it will not be necessary to forward more than one copy of these to Militia Headquarters, Ottawa, except when the N.C.O. or man is recommended for discharge to Class 3, in which case two copies will be forwarded for the information of the Board of Pension Commissioners.

In all cases a copy of the proceedings of each Medical Board should be kept on file at the Headquarters of the Militia District concerned.

Circular Letter A.G. (H.Q. 649-1-6.)

No. 214.

14th December, 1916.

MEDICAL STORES: REQUISITIONS.

An "Urgent" red tag is to be attached to all letters containing requisitions for Medical Supplies. The requisition or requisitions are to be securely attached to the letter.

Circular Letter D.G.M.S. (H.Q. 354-1-33.)

No. 215.

14th December, 1916.

PULMONARY TUBERCULOSIS: INCIPIENT.

1. Medical Officers in charge of troops or hospitals are requested to observe closely every case of bronchial trouble, in order that cases of incipient Pulmonary Tuberculosis may not be overlooked.

2. Where in any chest condition there is expectoration and the least suspicion of Tuberculosis, the sputum will be examined for Tubercle bacilli.

3. When a diagnosis of Pulmonary Tuberculosis is made, the patient will at once be transferred to a Sanatorium for treatment, and the barracks or quarters thoroughly disinfected.

Circular Letter D.G.M.S. (H.Q. 60-4-8.)

No. 216.

14th December, 1916.

PULMONARY TUBERCULOSIS: REJECTION OF RECRUITS WITH HISTORY OF.

Medical Officers examining recruits are to reject any one who at any time has suffered from Pulmonary Tuberculosis.

They should be on their guard against attempts at re-enlistment of men previously discharged as unfit on account of this Disease.

Circular Letter D.G.M.S. (H.Q. 60-4-8.)

No. 217.

16th December, 1916.

MEDICALLY UNFITS: ENLISTMENT IN INFANTRY BATTALIONS, C.E.F.

Attention is again drawn to the enormous wastage in men, time and money, due to the negligence on the part of Examining Officers, both at Recruiting Offices and in the Canadian Expeditionary Force units.

The habit of shoving a man through on the assumption that recruits are badly needed, and that he will probably pass future medical examinations must positively cease.

This matter is to be brought as forcibly as possible to the attention of all Recruiting Officers and O.'s C. Units.

Circular Letter A.G. (H.Q. 1982-1-41.)

No. 218.

20th December, 1916.

VENEREAL DISEASE: PROPHYLAXIS.

Report requested upon the extent to which instructions laid down in Circular Letter H.Q. 60-4-9 of 15th September, 1916, (See Instructions, 1916, No. 157) have been carried out in each District, with statement as to the reduction in the incidence of this class of Diseases amongst the troops in the District.

Circular Letter A.G. (H.Q. 60-4-19.)

No. 219.

20th December, 1916.

A.M.C. REINFORCEMENTS, C.E.F.: DRAFTS: NON-COMMISSIONED OFFICERS AND MEN.

1. Non-commissioned Officers arriving from Canada with complete Units or Drafts hold only acting rank (H.Q. Canada Cable 7-3-16). When drafts are asked for from France only Privates are allowed to go, unless Non-commissioned Officers are specifically requisitioned. As a result the Training School in England to which

these Drafts are attached has come in course of time to contain practically nothing but Non-commissioned Officers. To send them to France they have to be reduced to the ranks.

2. In future Non-commissioned Officers proceeding with drafts for A.M.C. reinforcements C.E.F., will revert to the ranks upon arrival in England.

Circular Letter A.G.

(H.Q. 593-3-2)

No. 220.

20th December, 1916.

ARMY MEDICAL CORPS TRAINING DEPOTS
SYLLABUS OF TRAINING C.A.M.C.T.S.,
SHORNCLIFFE.

In order that there may be uniformity in training, Officers Commanding Army Medical Corps Training Depots will be furnished with copies of the Syllabus of the training afforded at the Canadian Army Medical Corps Training School, Shorncliffe (enclosed). The personnel of the Army Medical Corps will be trained as far as possible along the lines considered most advisable Overseas.

Circular Letter D.G.M.S.

(H.Q. 593-3-2)

No. 221.

20th December, 1916.

POLIOMYELITIS: PAMPHLET UPON.

Forwarding copies of bulletin on the above named disease, prepared by the Department of Hygiene and Statistics of the City of Montreal.

Circular Letter D.G.M.S.

(H.Q. 60-4-113)

(To the A.D's.M.S. of all Districts)

No. 222.

22nd December, 1916.

NURSES FOR QUEEN ALEXANDRA'S IMPERIAL
MILITARY NURSING SERVICE. STATUS
AS BRITISH SUBJECTS.

Special care is to be taken to investigate the Status as British Subjects of the nurses selected in any District for the above noted service. Only nurses who are British subjects are to be recommended.

Circular Letter A.G.

(H.Q. 5883-27)

No. 223.

22nd December, 1916.

QUALIFYING COURSE FOR OFFICERS.

Authority is granted for the..... M.D. No..... to carry out the necessary course of instructions for the qualification of Medical Officers, and to hold examinations for the same when they have completed their course of training.

The examination will be held in the usual way by a Board of Medical Officers.

This arrangement will allow every Medical Officer who joins the Training Depot to qualify for the rank of Captain before proceeding overseas, and it is expected that every officer, as far as circumstances permit, will take the necessary course of Instruction to qualify.

Circular Letter A.G. (H.Q. 593-3-2.)

No. 224.

22nd December, 1916.

R.A.M.C. TRAINING: BOOK UPON.

Copies of the above named book are in stock at headquarters, Ottawa, and are obtainable by requisition upon the Printing, Stationery and Contingencies Boards, Militia Headquarters, Ottawa.

Circular Letter D.G.M.S. (H.Q. 70-44-19.)

No. 225.

26th December, 1916.

EQUIPMENT OF SUMMER CAMPS.

With reference to Militia Order 187 of 1916.

Suggestions are requested regarding the scale of Equipment of Summer Camps, based upon the experience of the past year, and regarding the provision of additional articles of equipment.

Circular Letter D.G.M.S. (H.Q. 33-1-365-2.)

No. 226.

27th December, 1916.

INSPECTION REPORT OF HOSPITALS.

The information requested in H.Q. 1211-8-31 of 21st October (A.M.C.I. 1916, No. 180) is asked to be forwarded at earliest convenience.

This information should be forwarded as early in each month as possible.

Circular Letter A.G. (H.Q. 1211-8-31.)

No. 227.

27th December, 1916.

PHYSICAL TRAINING OF RECRUITS: EFFECTS OF.

Information requested from the A.D.M.S. of each district and other officers concerned as regards

- (a) Their views upon the present system of training.
- (b) The control exercised by Battalion Medical Officers over physical training.
- (c) Cases in which it is considered that physical training has been responsible either for the development of disabilities which have ultimately unfitted men for overseas service, or have aggravated any tendencies towards physical defects present when the recruit enlisted.

This information to be in the form of reports from individual units.

Information is sought more especially regarding the effect of the present system of physical training in recruits having flat feet, and on those with weak development of the abdominal walls.

Circular Letter A.G. (H.Q. 313-54-1.)

No. 228.

28th December, 1916.

DISCHARGE OF N.C.O.'s AND MEN OF THE C.E.F. AS MEDICALLY UNFIT.

1. No N.C.O. or man of the C.E.F. is to be discharged as medically unfit save upon the recommendation of a Medical Board.

2. In future whenever any N.C.O. or man of the C.E.F. is considered medically unfit for service, and further treatment is deemed unnecessary, a Medical Board will be held to report upon his case, and the proceedings on M.F.B.222 will be forwarded to the Secretary of the Militia Council, Ottawa. Discharge will be carried out in the usual way without further reference to Headquarters.

3. The above procedure applies also to those cases proposed for Discharge as medically unfit under the provisions of paragraph 322 (2) (c) K. R. & O. for Canada 1910.

Circular Letter A.G. (H.Q. 649-1-6.)

No. 229.

29th December, 1916.

FINAL MEDICAL INSPECTION BEFORE EMBARKATION.

1. After a Unit or Draft is warned for overseas, no leave is to be granted until all ranks have passed their Final Medical Inspection.

2. Any who are on leave when their Unit or Draft is warned, are to be recalled to undergo such inspection.

3. If at the Final Medical Inspection it is found that there are absentees, the examining Medical Board will keep a record of such absentees for the information of the O.C. the Unit or Draft, who will make out, in quadruplicate, a nominal roll of the same, and forward two copies with the Final Medical Inspection Report to the G.O.C. the District. In any case in which owing to unavoidable circumstances, absentees are shown, or in which men are taken on the strength subsequent to the Final Medical Examination, a nominal roll of the same will be handed to the Embarkation Medical Officer, in order that these men may be medically examined before proceeding overseas.

4. The Medical Examining Board will furnish to District Headquarters, in duplicate, a nominal roll of those found "unfit" at the Final Medical Inspection, and will give thereon the names of the Medical Examining Board, or Medical Officer who first passed the recruit as "fit." One copy of this nominal roll to be forwarded to the Secretary of the Militia Council.

5. The four copies of the combined certificates of Final Medical Examination and Nominal Roll of Absentees will be disposed as follows:—

Two copies to be forwarded the O.C. the Military District or Camp Commandant concerned, who will file one at District Head-

quarters, and forward the other to the Secretary of the Militia Council.

One copy to be handed to the Embarkation Medical Officer at the point of embarkation, to be forwarded to the Headquarters of the District where troops embark, there to be retained for reference.

One copy to be retained by the O.C. the Unit or Draft, to be reproduced for the information of the Overseas Authorities at disembarkation.

6. Medical Officers of Units and Drafts are to be warned that they must on no account retain "misfits" in the service.

7. The number of "misfits" arriving in England is still large. If this condition recurs the O.C. the Unit and the Medical Officer or Officers concerned will be held strictly accountable, and if gross neglect is proved, will be liable to dismissal from the Service.

Circular Letter A.G. (H.Q. 54-21-51-9.)

APPENDIX.

Appendix No. I.

12th September, 1916.

CERTIFICATE OF REJECTED BY MEDICAL BOARD AT MOBILIZATION CENTRE.

M.F.B. 356 may be employed, with the necessary corrections.

M.D. Date.....

Recruiting Medical Board held at.....

Name.....

Trade.....

Religious persuasion.....

Age..... years..... months..... Married or Single.....

Height..... feet..... in. Complexion.....

Hair..... Eyes.....

Marks.....

Next of Kin:

(State if father, mother, brother, etc.)

Address of next of Kin.....

Remarks:

Signed,

.....

President of Medical Board.

Appendix No. II.

H.Q. 54-21-51-9 of 26th Aug. 1916.

Form of Certificate to be used when troops proceed overseas.

Military District No.....

Place.....

Date.....

This is to certify that the Officers, N.C.O.'s and men of the (Insert name of Unit or Draft) have been medically examined and found fit for Overseas Service by the Examining Medical Officer.

The medical examination has been carried out at the latest date possible prior to (entraining or embarkation).

The personnel of the (Unit or Draft) under my Command are within the age limit required by the "Instructions governing Organization and Administration for Canadian Expeditionary Force Units. Appendix 3, 1916."

Signed,

.....
Officer Commanding (Unit or Draft).

Place.....

Date.....

This is to certify that I (or we) have medically examined the Officers, N.C.O.'s and men of (Unit or Draft) and found them physically fit for overseas Service.

Signed,

.....
Medical Officer or Medical Board.

Appendix No. III.

FORMS EMPLOYED IN CONNEXION WITH DISCHARGES.

FORM 1. From the A.D.M.S. to the Paymaster, Casualties.
 Medical Board I have the honour to inform you that the marginally-named will be discharged as medically unfit for further service on..... being 15 days after Medical Board which is dated..... He is being transferred to Class 1. referred to Class 1.

Please issue cheque in his favour for amount which will become due on date of discharge.

FORM 2. From the A.D.M.S. to the Paymaster, Casualties.
 Medical Board I have the honour to inform you that the marginally-named has been transferred to Class 3 and will be discharged on.....being 30 days after the Board which is dated.....
 From Class 2 to Class 3.

Please stop issuing pay from date of discharge, a recommendation having gone to Headquarters to have him pensioned with effect from the day following.

FORM 3. From the O.C., to the
 Medical Board Secretary, Militia Council.
 Transfer of Referring to the marginally-named, I have the honour to send herewith the proceedings of a Medical Board held on..... It is noted that this man is being discharged as medically unfit, Class 1. His pay is being adjusted to.....

FORM 4. From the O.C.,, to the
 Medical Board Secretary, Militia Council.
 Transfer of Referring to the marginally-named, I have the honour to send herewith the proceedings of a Medical Board held on..... It is noted that this man is being discharged as medically unfit, Class 3. His pay is being adjusted to.....

The attention of the Pensions and Claims Board is directed to the above in order that payment of pension may commence immediately after the date to which pay has been adjusted.

FORM 5. From the A.D.M.S. to the
 Discharge of O. i/c Military Convalescent Hospital or Home.
; I have the honour to inform you that the margin-
 ally-named is being discharged as medically unfit, Class
 1. His pay here is adjusted to
 If he is still an inmate of your Home, he is now to
 be discharged.

FORM 6. From the A.D.M.S. to the
 Discharge of O. i/c Military Convalescent Hospital or Home.
 I have the honour to inform you that the marginally
 named is being discharged as medically unfit for further
 service, Class 3. His pay here is adjusted to.....and
 his pension will be dealt with from Ottawa. Should this
 man still be an inmate of your Home he should now be
 discharged.

FORM 7. From the A.D.M.S. to Member of C.E.F. being dis-
 charged.
 I have the honour to inform you that a Medical
 Board recently assembled in your Case recommended
 that you be discharged as Medically unfit for further
 service, Class I. Your pay has been adjusted to.....
 and cheque covering the final payment of your account
 is enclosed, also your Discharge Certificate. Kindly
 acknowledge receipt of this letter.

FORM 8. From the A.D.M.S. to Member of the C.E.F. being dis-
 charged.
 I have to inform you that a Medical Board recently
 assembled in your case, recommend that you be dis-
 charged as Medically unfit for further service, Class 3.
 Your pay has been adjusted to.....and cheque cover-
 ing the final payment of your account, which includes
 30 days pay and allowance and subsistence allowance
 after the date of the Medical Board, is enclosed. Your
 Discharge Certificate is also enclosed.
 A medical report has been forwarded to Ottawa, in
 order that your claims for pension may be passed upon
 by the Pension and Claims Board. You will hear from
 Ottawa direct. Kindly acknowledge receipt of this
 letter.

(See Circular Letter H.Q. 649-1-6 of 11th May, 1916, as amended
 by H.Q. 649-1-6 of 11th August, 1916.)

Appendix No. IV.

27th July, 1916.

DAILY RETURNS OF N.C.O's AND MEN DISCHARGED.

Military District No. Date. 191....

Number Rank and name.	Corps.	Place of enlistment.	Name and address of next of kin.	Date of enlistment.	Place of discharge.	Reasons for discharge.

(H.Q. 16-1-25 of 27-7-16.)

Signed.

Appendix No. V.

31st March, 1916.

SYPHILIS CASE SHEET.

No. Rank and Name
 Station..... M.D.....
 When and Where contracted
 Register, serial no.
 Placed on..... Struck off.....
 No. of months under treatment.....
 Primary sore on
 Lymphatic glands
 Skin
 Mucous membranes
 Other symptoms

Date.	Treatment.	Dose.	Remarks.

Appendix No. VI.

Return of those found PHYSICALLY UNFIT at the FINAL MEDICAL INSPECTION of the..... held..... upon the.....191

Rendered in duplicate in accordance with H.Q. 54-21-51-9 of 29-12-16. A separate return will be made for each Unit. This does not replace M.F.W. 104 rendered in accordance with H.Q. 16-1-25 of 14-12-15.

Reg. No.	Rank.	Name.	Disability.	When Enlisted.	Date.	Medical Examiner or Board by whom passed as fit.

Remarks

(Sgd).....,
President Medical Board.

Date.....

Appendix No. VII.

MONTHLY REPORT UPON THE PHYSICAL FITNESS AND INFECTIOUS DISEASE.

STATE OF

Stationed at..... M. D. No.....
Date.....1917.

Total of all ranks, last day of previous month.....

Total of all ranks, last day of this month.....

Date of monthly Physical Inspection of Unit.....

Number of enlisted men recommended during month for Medical Board, as being physically unfit.....

Number discharged from Unit during Month for physical unfitness.

Number remaining in Unit who should be boarded on account of physical unfitness
 Epitome of weekly Venereal and Infectious Disease Reports (new cases reported):—

	(1)	(2)	(3)
	Gonorrhea.	Syphilis.	Soft Chancre.

1st week.
 2nd week.
 3rd week.
 4th week and to end.

REMARKS.

I certify that the above information is correct, that the monthly Medical Inspection of the troops of which I am in Medical charge has been carried out, and that such as were found medically unfit were recommended for consideration by a Medical Board.

M. O.

(1) (2) (3) Here write name of such Infectious Diseases as occurred in the Unit during the month, for which men have been admitted to Hospital.

Appendix No. VIII.

CERTIFICATE OF MONTHLY HOSPITAL INSPECTION. .

Military District.....

Date.....

This is to certify that I have inspected or caused to be inspected, the Military or Civil Hospital at..... in which Military Patients were under treatment during the month of.....

1. ACCOMMODATION.

2. EQUIPMENT.

3. RECORDS.

4. TREATMENT OF PATIENTS.

5. FOOD.

6. BEDS OCCUPIED BY MILITARY PATIENTS.

BEDS AVAILABLE FOR MILITARY PATIENTS.

7. RECOMMENDATIONS. GENERAL REMARKS, ETC.

There are no patients being retained in this hospital longer than necessary.

.....

A.D.M.S.

M.D.....

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